



SUMMER 2017 PROVISIONAL CATALOG

Urshan College
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Note: The College reserves the right to make changes it deems necessary in any area referenced in this catalog without prior notice. Last Updated: June 10, 2016

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PRESIDENT'S PAGE

Urshan College is making history as the first undergraduate Christian college owned by the United Pentecostal Church International that is seeking accreditation. Until we obtain our own accreditation, we are working with a local college to enable students to receive an accredited degree through a blended program. Urshan College operates under the guidance of Urshan Graduate School of Theology, which has already made history as the only Apostolic graduate school in North America and the first institution of higher learning in the UPCI to become accredited.

The mission of Urshan College is to educate, empower, and equip Apostolic men and women for life and servant leadership in the church and the world. At this time we offer programs in Organizational Leadership, Christian Ministries, and Music. We are working to establish partnerships with other colleges to offer students a pathway to additional degrees. The Urshan experience features academic excellence, spiritual development, and Christian fellowship in the context of UPCI identity. All students adhere to the Apostolic faith, attend chapel on campus, and participate in a local church. Urshan's curriculum is based on an Apostolic worldview, with all students taking some required courses in Bible and theology.

The college has a beautiful campus in Florissant, Missouri, a suburb of St. Louis. We are located just minutes from World Evangelism Center, the headquarters of the UPCI, and our proximity to the St. Louis airport is convenient for students. Due to our location and reputation, students have plenty of opportunities to secure employment. A number of United Pentecostal churches in the area provide opportunities for worship and involvement.

Urshan College is a unique educational opportunity. Let's make history together!

David K. Bernard
President
Urshan College

2016-2017 URSHAN CALENDAR

The College reserves the right to change the calendar without previous notice.

Fall Semester 2016	
Tuesday, August 16	Fall Syllabi Due
Friday, August 19	New/Returning Student Orientation
Saturday, August 20	Continuing Student Orientation
Monday, August 22	Classes Begin
Wednesday, August 31	Convocation
Friday, September 2	Last Day to Add a Class
Monday, Sept. 26 – Friday, Sept. 30	General Conference Break
Tuesday, October 4	Last Day to Withdraw with a “W”
Thursday, Oct. 20 – Friday, Oct. 21	Apostolic Fellowship Summit
Thursday, Nov. 3, Friday, Nov. 4	UGST Symposium – High Christology Project
Friday, November 4	Last Day to Drop a Class with a “WP/WF”
Wednesday, Nov. 9 – Friday, Nov. 11	Urshan Board Meetings
Thursday, November 10	Mandatory Group Advisement Session
Friday, November 11	Preview Weekend – Shortened Class Schedule
Monday, Nov. 14 - Friday, Nov. 25	Spring 2017 Pre-Registration
Wednesday, Nov. 23– Friday, Nov. 25	Thanksgiving Break
Friday, December 9	Last Day of Classes
Monday, Dec. 12 – Wednesday, Dec. 14	Final Exams
Friday, December 16	Grades Due
Tuesday, December 20	Academic Probation/Suspension Notifications Sent

Spring 2017 Semester	
Monday, January 2	Spring Syllabi Due
Friday, January 6	New/Returning Student Orientation
Saturday, January 7	Continuing Student Orientation
Monday, January 9	Classes Begin
Monday, January 16	Martin Luther King holiday – no class
Friday, January 20	Last Day to Add a Class
Friday, February 24	Last Day to Withdraw with a “W”
Monday, March 13-Friday, March 17	Spring Break
Friday, March 24	Last Day to Drop a Class with a “WP/WF”
Thursday, April 6	Mandatory Group Advisement
Friday, April 7	Preview Weekend – Shortened Class Schedule
Monday, April 10- Friday, April 21	Fall 2017 Pre-Registration
Friday, April 14	Field Day – Shortened Class Schedule
Monday, May 1	Last Day of Classes
Tuesday, May 2 - Thursday, May 4	Final Exams
Wednesday, May 3–Friday, May 5	Urshan Board Meetings
Friday, May 5	Graduation
Friday, May 12	Grades Due (on-campus courses)
Friday, June 2	Academic Probation/Suspension Notifications Sent

GOVERNANCE

Urshan Board of Directors

Janet Trout, Chair	Dover, Delaware
Steve Willeford, Vice Chair	St. Louis, Missouri
Matthew Martin, Secretary	Morris, Oklahoma
Daniel Flemming, Treasurer	Ames, Iowa
David K. Bernard, <i>ex officio</i>	Hazelwood, Missouri
Michael Ensey, <i>ex officio</i>	Florissant, Missouri
Scott Graham, <i>ex officio</i>	Florissant, Missouri
Jerry Jones, <i>ex officio</i>	Foristell, Missouri
Arnulfo Cedillo	Union City, California
Brent Coltharp	Aurora, Illinois
David Ferrell	Perth Andover, New Brunswick
Stan Gleason	Lees Summit, Missouri
Ted Graves	Gresham, Oregon
Donnie Huslage	Georgetown, Texas
Darrell Johns	Lithia Springs, Georgia
Kristin Keller	Lancaster, Ohio
Robert Martin	Greenwell Springs, Louisiana
Rod Pamer	Barberton, Ohio
Norman Paslay	West Chester, Ohio
Indira Petoskey	Manchester, Connecticut
Rufus Sanders	Sandusky, Ohio
Janice Sjostrand	Newark, Ohio

Urshan College Administration

David K. Bernard, JD, DTh
 Jennie Russell, MA
 Jared Runck, DTh (candidate)
 David Reid, MAT
 Gary Erickson, DMin
 M. Jean Bland, EdD
 Ashley Reeve, MBA (in progress)
 Vinessa D'Sa, MDiv
 Dinecia Gates, MA
 David C. Molina, MA

President
 Executive Vice President
 Academic Dean, UC
 Dean of Students
 Director of Library Services
 Registrar
 Chief Financial Officer
 Director of Distance Learning
 Director of Undergraduate Admissions
 Director of Marketing and Events

HISTORICAL SKETCH

On May 5, 1966, Harry W. Branding, superintendent of the Missouri District of the United Pentecostal Church International, appointed a committee to explore the possibility of a Bible college in the St. Louis area. This committee consisted of Guy E. Roam, W. C. Parkey, W. I. Black, Roy E. Gerald, and Oliver Spencer. On July 13, 1966, this committee recommended to the Missouri District that a college be started, and the Missouri District passed a resolution creating the college.

The General Conference of the UPCI endorsed the college on October 24, 1966. In January 1967, bylaws and guidelines for the college were chosen and the name “Gateway College of Evangelism” was accepted by the Missouri District. W. C. Parkey was chosen as the first president, and a site for the college was purchased at 3155 Charbonier Road near Florissant, Missouri. Gateway College of Evangelism formally opened on September 13, 1968. In 1971, a new campus was purchased at 700 Howdershell Road in Florissant. These facilities had formerly been the St. Stanislaus Seminary, the oldest college campus west of the Mississippi River.

After forty years on the Howdershell Road campus, the college underwent another significant change as President Darrell Johns led it through a transition to UPCI ownership. On October 11, 2011, the UPCI General Board approved a plan for Urshan Graduate School of Theology to acquire Gateway College and start a new undergraduate Christian college offering a variety of majors with the goal of achieving accreditation. After many months of collaboration between the boards, administration, faculty, and staff of both institutions, the transition from Gateway College to Urshan College was completed on July 1, 2012. Urshan College is operated jointly with Urshan Graduate School of Theology under the governance of the Urshan Board of Directors and President David K. Bernard.

THE URSHAN MISSION

The mission of Urshan is to prepare Apostolic men and women through higher education for service in the church and to the world.

THE URSHAN VISION

Aspiring to reach the world and equip the church by educating servant leaders one student at a time.

THE MISSION OF URSHAN COLLEGE

The mission of Urshan College is to educate, empower, and equip Apostolics for life and servant leadership in the church and the world.

URSHAN COLLEGE CORE VALUES

Urshan College is United Pentecostal in teaching and practice, serving the global Apostolic community. As a college, we are committed to the following:

A Biblical Foundation

UC academic programs work to cultivate a deep and enduring faith that affirms the practical teaching of Scripture as it is applied in daily life.

Academic Excellence

Our curriculum seeks to integrate faith and learning in a scholarly environment that fosters critical and creative thinking, academic excellence, and professional competence.

Spirit-Filled Community

UC aspires to be an interdependent community of students, faculty, and staff who honor and obey Jesus Christ by living Spirit-filled lives.

The Pursuit of Purpose

The UC community encourages each individual to discover God's unique purpose and to develop personal potential as a celebration of that holy purpose.

Servant-Leadership

UC works to educate students to experience and engage the world in ways that empowers them as leaders to serve and transform their professions, churches, and communities.

URSHAN COLLEGE STATEMENT OF FAITH

The Statement of Faith of Urshan College provides a summary of biblical doctrine that is consonant with the Oneness Pentecostal (Apostolic) community. The statement is not intended as a full expression of the doctrinal position of the College or of the United Pentecostal Church International. A more detailed summary is available upon request.

Urshan College is Bible based in that we seek to base all of our beliefs and our lifestyle on explicit passages of the Bible or on biblical principles. Based on Scripture, we believe the following:

About God

There is one God, who has revealed Himself as our Father, in His Son Jesus Christ, and as the Holy Spirit. Jesus Christ is God manifested in flesh. He is both God and man. (See Deuteronomy 6:4; Ephesians 4:4-6; Colossians 2:9; I Timothy 3:16.)

About the Bible

The Bible is the infallible Word of God and the authority for salvation and Christian living. (See II Timothy 3:15-17.)

About Sin and Salvation

Everyone has sinned and needs salvation. Salvation comes by grace through faith based on the atoning sacrifice of Jesus Christ. (See Romans 3:23-25; 6:23; Ephesians 2:8-9.)

About the Gospel

The saving gospel is the good news that Jesus died for our sins, was buried, and rose again. We obey the gospel (II Thessalonians 1:8; I Peter 4:17) by repentance (death to sin), water baptism in the name of Jesus Christ (burial), and receiving the gift of the Holy Spirit (resurrection). (See I Corinthians 15:1-4; Acts 2:4, 37-39; Romans 6:3-4.)

About Our Fundamental Doctrine

The basic and fundamental doctrine of this College is the Bible standard of full salvation, which is repentance, baptism in water by immersion in the name of the Lord Jesus Christ for the remission of sins, and the baptism of the Holy Ghost with the initial sign of speaking with other tongues as the Spirit gives utterance.

About Christian Living

As Christians we are to love God and others. We should live a holy life inwardly and outwardly, and worship God joyfully. The supernatural gifts of the Spirit, including healing, are for the church today. (See Mark 12:28-31; II Corinthians 7:1; Hebrews 12:14; I Corinthians 12:8-10.)

About the Future

Jesus Christ is coming again to catch away His church. In the end will be the final resurrection and the final judgment. The righteous will inherit eternal life, and the unrighteous eternal death. (See I Thessalonians 4:16-17; Revelation 20:11-15.)

URSHAN HONOR CODE

The Urshan Honor Code is rooted in specific character values from Scripture and reflects the message of Micah 6:8 “He has shown you, O man, what is good; and what does the Lord require of you but to do justly, to love mercy, and to walk humbly with your God?”

The Urshan Honor Code is the highest obligation of the entire Urshan Community.
Every member of the Urshan Community is Honor Bound:

To do what is good:

Promote and uphold the Christ-like values of honesty, honor, integrity, and love for others.

To do justly:

Uphold academic integrity regarding cheating and plagiarism.
Embrace honesty and the pursuit of truth in communication.
Embrace sexual purity.

To love mercy:

Model behavior that fosters a safe and peaceful environment.
Compassionately confront any person you believe to be in violation of the Honor Code.
Inform the appropriate community authority if unresolved (Matthew 18:15-20).

To walk humbly with your God:

Display selfless service and Christ-like humility.

(NOTE: The Honor Code includes the promoting of Urshan values, following the guidelines within the Student Handbooks and protecting the Residential Student Bill of Rights.)

ENDORSEMENTS, CERTIFICATIONS, APPROVALS, AND RECOGNITIONS

Pursuant to 6 CSR 10-5.010 of the Missouri Code of State Regulations, the Missouri Department of Higher Education has certified Urshan College to operate in the state of Missouri (RSMo 173.005). The Missouri Department of Higher Education may be reached at info@dhe.mo.gov or by calling (573) 751-2361.

Urshan is endorsed by the Division of Education of the United Pentecostal Church International (Article IX, Section 3(b) of the General Constitution of the United Pentecostal Church International). The Division of Education may be reached at 8855 Dunn Road, Hazelwood, MO 63042; phone: (314) 837-7300, ext. 274.

Urshan College is approved by the U.S. Department of Veteran Affairs to accept students receiving benefits under the GI Bill and is recognized by the Student and Exchange Visitor Program (U.S. Immigration and Customs Enforcement) to accept international students.

ACCREDITATION

Under the mandate of the Board of Directors Urshan College is pursuing regional accreditation. While it is not yet possible to guarantee a time when accreditation will be earned, the College is dedicated to the achievement of this goal.

CAMPUS

Location

In addition to being near the population center of the United States, the Urshan College campus is located near the population center of the United Pentecostal Church International. The St. Louis region is home to numerous United Pentecostal and other Apostolic churches of various sizes. These afford involvement in virtually any type of church situation for students from diverse Apostolic backgrounds. The World Evangelism Center (WEC), the general headquarters of the United Pentecostal Church International, is less than ten minutes' drive from the Urshan campus. The campus houses both the undergraduate school (Urshan College) and Urshan Graduate School of Theology, the nation's only accredited Apostolic seminary.

The Urshan campus is located in Florissant, Missouri, in the northwestern part of the Saint Louis metropolitan area. Florissant is one of the oldest settlements in the state of Missouri and is today a thriving community of over 50,000 people with a reputation for being warm and friendly. Florissant is ranked in the top 100 best places to live in the United States (Money Magazine 2012).

Campus Facilities

Located at 700 Howdershell Road in Florissant, Missouri, the Urshan campus is one of the oldest college campuses west of the Mississippi. In 1823 St. Stanislaus Seminary was founded in a few log cabins on the site and continued in operation for more than a century. Currently there are six buildings on almost 26 acres of maintained lawn with numerous large trees, paved paths, a softball diamond, a

basketball court, and paved parking for more than 180 vehicles. On the north, the campus fronts on Howdershell Road. It is surrounded on the other three sides by residential subdivisions with no public access to the campus. The five main buildings provide more than 170,000 square feet of floor space for Urshan College and Urshan Graduate School of Theology. There is also a 12,000 square-foot maintenance building.

The **Library Building**, the oldest building on campus, was completed in 1840. It has limestone walls three feet thick quarried from the banks of the nearby Missouri River. It was also constructed from bricks fired on the premises and walnut logged on campus. The library currently houses over 51,000 holdings and 18 electronic databases, including the ATLA Religious Database with ATLA Serials (ATLAS). It is an affiliate member of the American Theological Library Association (ATLA), the Missouri Resources Network (MOREnet), and the St. Louis Regional Library Network (SLRLN). The library computer lab provides the students access to information and software needed to complete their coursework. Access to the library materials is open to students, staff, faculty, alumni, friends of the library, and members of SLRLN during regular library operating hours. The library building also houses the **Writing Center** which is available to help students develop writing skills. Services are available to all students regardless of classification or degree program.

The **Administration Building's** 50,000 square feet contain the Urshan College business and administrative offices, a student mail room, a coin-operated laundry and a large classroom on the first floor. The Mary E. Dugas Academic Hall (second floor) contains the W.C. Parkey Academic Suite, additional classrooms, and faculty offices. The third and fourth floors are men's dormitories.

The **Chapel Building** houses the Branding Chapel on the second floor where weekly chapel services, evening worship services, and other special events are hosted. The dining hall, located on the first floor of the Chapel Building, provides food service for resident and commuter students, faculty, and guests during regular dining hours and on weekends. The dining hall also provides space for student fellowship and recreation.

The 15,000 square foot **Multi-Purpose Building** houses faculty and administrative offices, a graduate student lounge, and the graduate student chapel. The building is currently undergoing renovation of the first floor, which will house additional offices and music classrooms.

The **Seminary Building** houses the Urshan Graduate School of Theology on the first floor. The second, third, and fourth floors are the ladies' dormitories. Several faculty offices and some Urshan administrative offices, including the Office of the President, are also located on the first floor of the Seminary Building.

ADMISSIONS

Admissions Philosophy

Urshan College seeks to expand access and opportunity to Apostolic men and women of diverse backgrounds, interests and experiences seeking a vibrant foundation in academic excellence and Christian character and service. The admissions program at Urshan College is designed to identify and select a student body Apostolic in belief and practice that shares this distinct dedication. Urshan College seeks students who thrive in the academic, spiritual and community life at Urshan. Successful applicants

will demonstrate qualities and proven skills necessary for academic success, intellectual and spiritual engagement at Urshan College.

Admissions Procedure

Urshan College seeks to enroll qualified students who encompass a holistic set of characteristics including: leadership, servanthood, academic ability, and articulation of thought. Applicants are evaluated on the strength of their recommendations, extracurricular service, academic achievement, and the quality of their essay, with equal weight being given to each assessment.

Recommendations

All applicants must obtain their pastor's recommendation, recommendations from either a teacher or school guidance counselor, and/or a personal recommendation from one other person of their choice (such as an employer, mentor, or coach). Forms for these recommendations are provided in the application packet and are available online at the College website. The completed forms must be sent directly to the College by the individuals making the recommendations. For required recommendations, please see the chart below.

Extra Curricular Service

Extra curricular service (ECS) will be intuitively evaluated on a point system through the application, references, and essay.

Academic Achievement

- Applicants must have earned a high school diploma or equivalent.
- Urshan College recommends a minimum High School/College GPA of 2.0 or equivalent.
- Urshan College recommends a minimum ACT/SAT score of 18 composite/860-890 (Math+Reading) or equivalent.
- For applicants for whom English is a second language, Urshan College recommends a minimum TOEFL score of 550 on the paper version or 213 on the computer version of the test.

Essay

Applicants must complete a personal essay of 700-1,000 words addressing the statements listed below. Attach it to your application before submission. This personal essay helps us gain some sense of who you are as a person and student, apart from courses, grades, test scores and other objective data. It will also demonstrate your ability to organize your thoughts and express yourself.

- The mission of Urshan College is to educate, equip, and empower Apostolic men and women for life and servant leadership in the church and the world. With this in mind, explain how you see yourself contributing to and benefiting from a Christian learning environment at Urshan.
- Describe your personal Apostolic faith and your service to your church, school, and community. Discuss some life experiences and/or individuals that have been meaningful in your spiritual and academic development.

Determination of Financial Ability

To be accepted for enrollment applicants must demonstrate the ability to meet the financial costs of attending Urshan College.

Church Affiliation

An applicant should be an active member of an Apostolic Pentecostal church.

Application Checklist

The complete application, including a \$35 application fee (non-refundable after the cancellation period), must be received in the Urshan College office by August 1 for the Fall Semester or December 15 for the Spring Semester. Late applications may be accepted, but an additional \$25 late application fee will be assessed. Applicants are encouraged to submit an Early Decision application by January 15 for the upcoming academic year. In order to be considered for financial aid from Urshan College the application process must be completed by May 1 for the upcoming academic year. Financial aid from outside sources may have earlier deadlines. For more information on financial aid see the Financial Aid section of this catalog.

If the student is not a native English speaker, an official TOEFL score is required. If the student is transferring from another UPCI-endorsed Bible college, a letter of transfer and a Transfer Clearance Form are also required.

Application for admission to Urshan College is not complete until all of the following items have been received (please refer to the appropriate student category in the chart below):

Student Age	Degree-Seeking	Non-Degree-Seeking
Early College Students <i>High school enrollee under 18 years old.</i>	Application <ul style="list-style-type: none"> ● Application Fee ● Essay ● Picture ● Pastor's Recommendation ● Health History (if attending on campus) ● Letter of Recommendation from School Principal or Official Designee ● SAT/ACT Mandatory 	Application <ul style="list-style-type: none"> ● Application Fee ● Essay ● Picture ● Pastor's Recommendation ● Health History (if attending on campus) ● Letter of Recommendation from School Principal or Official Designee ● SAT/ACT Mandatory
Traditional College Students <i>High school graduate (diploma or equivalent) under 23 years old.</i>	Application <ul style="list-style-type: none"> ● Application Fee ● Essay ● Picture ● Pastor's Recommendation ● Scholastic Recommendation ● Personal Recommendation ● High School Transcript ● College Transcript/AP Scores ● SAT/ACT ● Health History (if on campus) 	Application <ul style="list-style-type: none"> ● Application Fee ● Essay ● Picture ● Pastor's Recommendation ● Health History (if on campus) ● Can only complete 12 credit hours w/o matriculating <ul style="list-style-type: none"> ○ Exceptions may be made by the Academic Dean and Director of Admissions
Adult College Students <i>High school graduate (diploma or equivalent) 23 years of age or older.</i>	Application <ul style="list-style-type: none"> ● Application Fee ● Essay ● Picture ● Pastor's Recommendation <ul style="list-style-type: none"> ○ If applicant is a 	Application <ul style="list-style-type: none"> ● Application Fee ● Essay ● Picture ● Pastor's Recommendation <ul style="list-style-type: none"> ○ If applicant is a pastor, recommendation from

	<p>pastor, recommendation from mentor or presbyter must be submitted</p> <ul style="list-style-type: none"> ● Scholastic Recommendation ● Personal Recommendation ● Health History (if on campus) ● Minimum of 2 recent measures of academic success (HS Transcript, SAT/ACT, college transcript, and/or additional essay) 	<p>mentor or presbyter must be submitted</p> <ul style="list-style-type: none"> ● Health History (if on campus) ● Can only complete 12 credit hours w/o matriculating <ul style="list-style-type: none"> ○ Exceptions may be made by the Academic Dean and Director of Admissions
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Cancellation Period

Students have a period of three days, exclusive of Saturdays, Sundays and holidays, from the first day of class during which they may cancel enrollment or admission agreements with refund of all monies paid.

Nondiscrimination Statement

Urshan College does not discriminate on the basis of race, gender, color, national or ethnic origin, age, disability, or military service in admission or in the administration of its education policies, programs, and activities. Inquiries or complaints should be directed to the Executive Vice President. Urshan College is in compliance with relevant provisions of Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973. However, at this time some parts of the Urshan campus are not handicap accessible.

Probational Acceptance

Applicants not meeting the requirements for unconditional admission but showing other indications of ability to handle the academic rigors of Urshan College may be admitted provisionally at the discretion of the admissions committee. Such admission will place the applicant on probationary status (see Academic Probation policy).

Transfer of Credits

A grade of "C-" or above from an accredited institution is needed to transfer credit. Courses will be evaluated on the basis of quality, comparability, appropriateness, and applicability. Courses graded "Pass" or "Satisfactory" will be eligible for transfer only if the transcript identifies the grade as equivalent to a "C-" or higher. Remedial, developmental or "099" level classes will not be eligible for transfer. Official transcripts must be sent directly to Urshan College for evaluation. Credits earned from unaccredited and international colleges will be evaluated on a case-by-case basis.

Urshan College accepts up to 30 credits from College Level Examination Program (CLEP) and Advanced Placement (AP) sources. The college accepts minimum CLEP scores of 50 and minimum AP scores of 3 for courses that match program requirements.

Requests for transfer credit based on military service will be evaluated by the guidelines provided by the American Council on Education.

All transfer credit decisions will be made by the Registrar and Academic Dean. Students may appeal a transfer of credit decision to the Academic Affairs Committee if they feel their request for transfer credit was denied unfairly. The decision of the Committee is final.

Leave of Absence

Students who wish to withdraw from the current semester or who do not wish to attend a future semester may remain enrolled by obtaining an approved leave of absence. Students returning from an approved leave of absence while in good standing, and who do not have any other restrictions or conditions of enrollment may enroll in the College for a subsequent semester with the privileges of a returning student. Students on an approved leave of absence retain their admitted student status; however, they are not registered and therefore do not have the rights and privileges of registered students. Students on leave may complete course work for which an 'Incomplete' grade was reported in a prior term and are expected to comply with the maximum time limit for resolving incompletes. Dormitory housing is not available to students while on a leave of absence.

Leaves will not be granted for more than two consecutive semesters. Leaves may not exceed a cumulative total of two academic years. The deadline for obtaining a leave of absence corresponds to the course withdrawal deadline, which is the last day to withdraw from a course and receive a "W." The standard withdrawal and refund policies apply to students who withdraw with a leave of absence. Students are responsible for completing the Leave of Absence Request Form and obtaining the required signatures from their academic advisor, the financial office, the dean of students, and the academic dean. A leave of absence submitted after that deadline is granted only for extraordinary health and emergency reasons or activation of active duty status.

Students who do not return to the College after a leave of absence has expired or do not apply for an additional Leave of Absence must reapply to the College.

Student Right-To-Know Act

Urshan College does not participate in federal Title IV programs and is therefore exempt from reporting requirements under Public Law 101-542, the federal Student Right-to-Know Act of 1990. However, current and prospective students who wish to know the completion or graduation rate of degree-seeking, full-time students entering Urshan College may request this information from the Office of the academic dean.

Student's Right to Privacy of Records

The Family Educational Rights and Privacy Act (FERPA), 34 CFR Part 99 provides certain specific rights to students concerning the privacy of information obtained or generated by an educational institution. Although Urshan College is exempt from these regulations because the College does not receive federal funds administered by the federal Department of Education, student right to privacy of information is an important moral issue that the College takes seriously. As a result, the college voluntarily complies with the intent and major regulatory provisions of FERPA.

As an institution of higher education, all students enrolled in Urshan College regardless of age are considered adults for the purpose of information privacy. College students are considered by law to be responsible adults who may determine who will receive information about them. This means that, with the exception of directory information, no educational records may be disclosed without written permission of the student, except to:

- College administrators, faculty, and staff with a legitimate educational interest;

- Other schools to which a student is transferring;
- Appropriate parties in connection with financial aid to a student;
- Any contractor, consultant, volunteer, or other party to whom the College has outsourced College services;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- Federal, state and local authorities, pursuant to specific law.

Educational information includes, but is not limited to student academic and disciplinary information such as grades, GPA, transcripts, warnings, probations, and suspensions. College administrators, faculty, and staff are prohibited from discussing such information with parents, pastors, or other interested parties without the written permission of the student. This makes the sharing of student information with parents or pastors a family or church issue rather than a College issue, providing important opportunities for meaningful dialogue with the student.

If a student signs a privacy waiver, it allows the College to release academic information only if that information is requested. That is, parents or pastors must actually request specific information, it will not be sent automatically. Students may withdraw a privacy waiver at any time simply by filing a written request with the College office. However, the College is not liable for disclosure of private information if it has acted in good faith under a previously filed privacy waiver.

Students may inspect and review their educational records maintained by the College during regular office hours, but may not copy the records or remove them from the College office. Students may request that the College correct records which they believe to be inaccurate or misleading. If the College decides not to amend the record, students have the right to a formal hearing. After the hearing, if the College still decides not to amend the record, students may place a statement with the record setting forth their view about the contested information.

Urshan College may disclose, without consent, directory information including the student's name, spouse's name, address, telephone number, email, photo, denomination, home church, date and place of birth, Urshan College honors and awards, dates of attendance, program of enrollment and concentration, enrollment type (full time, part time, less than half time), degree earned, and date of graduation.

This privacy policy does not apply to aggregate data or anonymous data that reasonably protects personally identifiable information.

FINANCIAL INFORMATION

Tuition

Per credit hour	\$165.00
Audit (per credit hour)	\$65.00

Room and Board

Per semester for dormitory residents	\$1,845.00
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Fees

Students have a cancellation period of three business days from the first day of class during which they may cancel enrollment or admission agreements with refund of all monies paid. Due to the College incurring upfront costs in association with certain educational activities, the following fees are nonrefundable after this cancellation period unless otherwise specified:

Application	\$35.00
Late application fee (total \$60 with application fee)	\$25.00
Auto registration (per semester)	\$25.00
Course drop/add (per course)	\$10.00
Deferred payment plan (per semester)	\$25.00
Dorm maintenance (per year or part of year)	\$150.00
Graduation (payable with graduation application form)	\$125.00
Late academic and financial pre-registration (returning students)	\$250.00
Late payment	\$25.00
Lost dorm or mailbox key	\$5.00
Lost or unreturned fob (first time)	\$35.00
Each additional replacement	\$50.00
Returned check (per check)	\$20.00
Student activity fee (per semester)	\$55.00
Student ID replacement	\$10.00
Technology (per semester)	\$150.00
Online students (per subterm)	\$75.00
Transcripts for former students/alumni (first copy is complimentary)	\$5.00

Changes in Fees

The College reserves the right to change the fees stated or to establish additional fees at any time without prior written notice. When fee changes or additions are made, they become effective with the next payment due.

Music Fees

Those students taking certain music courses must pay special fees to cover the cost of specialized instruction and equipment. These fees are nonrefundable after the cancellation period.

Choir attire (choir and chorale members only)	up to \$150.00
Chorale (per semester, members only)	\$50.00
Concert Choir (per semester, members only)	\$30.00
Group music lessons (per semester)	\$100.00
Instrument usage fee (per semester, music majors only)	\$20.00
Music technology fee (per semester, music majors only)	\$25.00
Private music lessons	
Master's level instructor (per semester)	\$185.00
Doctoral-level instructor (per semester)	\$215.00

Estimated Annual Costs

Tuition: Full-time student (2 semesters of 15 credits)	\$4,950.00
Room and Board (2 semesters)	\$3,690.00
Fees (2 semesters)	\$450.00
TOTAL	\$9,090.00

The following items are not included in the Estimated Annual Costs:

- Textbooks and supplies -- The College Board estimates the average cost of textbooks and school supplies at a 4-year college was \$1,244 for the 2014-2015 academic year.
- Music Fees – Depending upon the specific courses taken, music students may pay course fees of over \$650 per year.

Payment of Accounts

Urshan College offers the following payment options:

1. Pay in full by semester (due at registration)
2. Deferred payment plan via automatic withdrawal/debit from credit or debit card

Urshan College offers a tuition management plan. No interest charges are assessed, and there is no credit check. The only cost to budget monthly payments is a one-time \$25.00 deferred payment fee per semester enrollment. The deferred payment fee and a minimum down payment of \$1,000 are due in full at the beginning of each semester.

Additional Financial Policies

Nonpayment of Fees

Nonpayment of tuition or other charges due the College or otherwise affecting the College will prohibit the student from receiving certain services. Students with outstanding financial obligations to the College will not be allowed to register, obtain transcripts, or receive official verification of enrollment. Students whose payment plan is more than one month in arrears may be asked to withdraw from the College.

Enrollment Status Change

Students who fall below full-time status or move from part-time to full-time status as a result of adding or dropping courses will be subject to all College policies related to their new status beginning at the time the Drop/Add Form has been received in the Office of the Registrar.

Release of Student Transcript and/or Diploma

For former students and alumni, the College will provide one complimentary transcript upon request; there is a charge of \$5.00 for each additional transcript (unofficial or official). The student's account must be paid in full and all financial, academic, or disciplinary holds cleared before any transcript or diploma can be issued. All requests for transcripts must be submitted to the registrar via official form (see website).

End-of-Year Touring Groups (e.g. Chorale)

To participate in end-of-year touring groups and summer recruiting trips a student must have a zero account balance.

Refund Policy

Refunds of Tuition

It is understood that any terms extended to any student are for convenience in paying the tuition and fees and are not in any way to be considered as payment(s) for periods of time. By accepting applications, the College has assumed the obligation of furnishing a complete program, instructors, equipment, classrooms and other facilities necessary for teaching those programs at the stated offered tuition cost and with the understanding that refunds will be made per academic term only.

The account of students who drop classes or withdraw from the College will be credited according to the following scale:

Time of Withdrawal	Refund Amount
First day of class to end of first week	100% refund
Second week	90% refund
Third week	50% refund
Fourth through eighth week	20% refund
After eighth week	No refund

Students who drop short-term courses (e.g. online courses) will be credited according to the following scale:

Time of Withdrawal	Refund Amount
After class has met less than 13% of scheduled class hours	100% refund
After class has met 13% through 20% of scheduled hours	90% refund
After class has met more than 20% but less than 33% of hours	50% refund
After class has met 33% through 50% of scheduled class hours	20% refund
After class has met more than 50% of scheduled class hours	No refund

Students may drop a course even if the course has not yet met.

Refunds are calculated based on the date the student officially withdraws from the College. No refunds shall be provided in case of an unauthorized withdrawal. Failure to file the signed withdrawal form with the dean of students within two weeks of the last attendance in an on-campus class constitutes an unauthorized withdrawal. For students in short-term courses, failure to file the signed withdrawal form with the director of distance learning within 48 hours of the last attendance in class constitutes an unauthorized withdrawal. Refunds will be made to the student within 30 days of official withdrawal. Refunds will not be paid to any person other than the student.

Students receiving benefits administered by the Department Of Veterans Affairs shall be entitled to a refund of 90% of the exact pro rata amount of tuition and fees. The exact proration will be determined by dividing the number of class days remaining in the semester at the time of official withdrawal by the total number of class days in the semester. Where the amount of refund is less than that which would be applied under the standard refund policy, the standard policy shall apply. Refunds will be paid to the student within 40 days of official withdrawal. (38 CFR 21.4255)

Cancellation of Enrollment Agreement

The enrollment agreement may be cancelled by the student with full refund of tuition, fees, and room and board within three business days of the first day of class with a full refund of all monies paid. The student must file an official withdrawal form (available from the dean of students). After three days, any refunds are calculated based on the standard refund schedule.

Canceled Courses

The College may cancel any course because of insufficient enrollment or if the instructor becomes unexpectedly unavailable. Full refunds of applicable tuition and fees are granted when the College cancels a course.

Audited Courses

Refunds for dropping audited courses are issued in accordance with the standard refund schedule.

Course Fees

Course fees are refunded only if the course is dropped before the first day of class or if the course is canceled by the College.

Students Called to Active Military Duty

Full refunds are granted to reserve military students who must withdraw from College due to being called to active duty, provided that those students qualify for and obtain an approved leave of absence from the College.

Room and Board

Unused room and board payments will be refunded at the time of official withdrawal from the College with the following guidelines:

1. A resident who withdraws or is suspended for academic reasons by the College at the end of a semester or term is entitled to a prorated refund of prepaid room and board.
2. A resident who is suspended or expelled by the College or removed from a residence hall for reasons of improper conduct or violation of College policy or regulations is not entitled to any refund of deposit or room and board.
3. The student's bill must be current. If tuition is owed, the College will not refund room and board.

Room and board refunds are calculated based on the last day of the week following the date the student officially withdraws from the College. No refunds shall be provided in case of an unauthorized withdrawal. Failure to file a signed Withdrawal Form with the dean of students within two weeks of the last attendance in class constitutes an unauthorized withdrawal.

Repayment of Forfeited Scholarships and Grants

Students who receive a scholarship or grant from Urshan College, but withdraw from College before the end of the academic year for which the financial aid was applied, will have any tuition refund reduced by the applied amount of financial aid.

Change in Tuition as a Result of Adding or Dropping a Course

Students who add classes must pay any additional tuition charges and course fees incurred as a result of the change at the time they submit the Drop/Add Form.

Institutional Financial Aid

Scholarship, grant, and loan opportunities and eligibility requirements are listed under the Admissions tab on the college website (www.urshancollege.org). Any questions you may have about financial aid at Urshan College can be emailed to scholarships@urshancollege.org. Additional financial aid may be available from numerous sources including the student's home church or district, benevolent associations, private and public charitable funds, and various governmental bodies.

ACADEMIC POLICIES & PROCEDURES

Academic Life

As expressed in its mission statement, Urshan College exists “to educate, equip, and empower Apostolics for life and servant leadership in the church and in the world.” The college believes its academic programs and practices contribute significantly to this holistic mission. Every member of the Urshan community is called to this collaborative effort. The board members, administration, faculty, staff, and students work together to achieve this “life and servant leadership” curriculum. If there occurs any apparent discrepancy between academic policies or procedures as presented in this Academic Catalog and those listed in the Student Handbook, the Academic Catalog shall be authoritative.

Unit of Credit

One unit of credit is assigned for successfully completing the work represented by one hour of direct instruction with the professor and two hours out of class work for approximately fifteen weeks per semester. Courses offered in shorter academic terms provide the equivalent number of direct instruction and out of class work.

Advisement and Registration

Academic Advisement

After admission to Urshan College, students are assigned to an academic advisor within their chosen major (typically, the Program Director). The academic advisor plays a vital role in helping students choose majors and semester classes and developing long-range academic, career, and ministry plans. Advisement is a continuous process that begins with matriculation and continues throughout the student’s college career. However, it remains the responsibility of the student to know and fulfill the requirements necessary for obtaining a degree at Urshan College. Students should maintain their own records with copies of all official correspondence with the College. Students should check academic advice against the official policy of the College as it is found in published documents.

Academic Load

Students are expected to give first priority to the preparation of assignments, to class attendance, and to class participation. Outside study time will vary with each class. Generally, two hours of outside study time are required for each hour of in-class time. For the college experience to be fulfilling, students must strive to grow through the knowledge offered in class and outside study. True intellectual growth results from an individual forming opinions under the rigors of intellectual discipline.

All students should adjust their semester course load according to their academic ability, extent of extracurricular activity, and the amount of outside employment so as to maintain a high academic standard. The academic load of any student is subject to reduction or limitation by the administration for low scholarship, excessive outside employment, and other influences that may adversely affect a student’s academic progress in college. A student carrying more than 18 hours (excepting choir) may do so only by permission of the academic dean.

Dual Enrollment

Urshan College has established a cooperative agreement with St. Louis Christian College which allows students to take courses from this institution that may be combined with Urshan credits to determine full-time status for the purpose of living in campus housing. A student must carry an academic load of at

least 12 credit hours to live on campus unless given special permission. At least 6 of those hours must be taken at Urshan College. Students will be charged all applicable tuition and fees.

Students desiring to transfer credits earned at another institution while enrolled at Urshan are encouraged to obtain approval through the Office of the Registrar before enrolling in the course.

Registration

When applicants have been admitted to the College, they are eligible to register for courses. The specific time for registration each semester is given on the College calendar. A late registration fee is imposed upon those students who do not register during these periods. Music majors must audition and take entrance exams as part of their initial registration process.

Adding or Withdrawing from Courses

Students' choices of classes, once made and filed, are expected to be in effect for the semester. If course changes are necessary, students must request the change on the proper form (obtained from the Office of the Registrar, Canvas or the College website). The add/drop fee must be paid at the time the form is filed in the business office. The College calendar lists the deadlines related to dropping or adding courses. No exceptions will be made to these deadlines. Students will continue to accrue absences until all fees are paid and the appropriate paperwork has been processed. Students who stop attending a course without officially withdrawing are automatically given a failing grade for that course.

Change in Tuition as a Result of Adding or Dropping a Course

Students who add classes must pay any additional tuition charges and course fees incurred as a result of the change at the time they submit the Add/Drop Form. See Refund Policy in the Finance section.

Withdrawal from College

Withdrawal during the semester is inadvisable; however, when unavoidable circumstances make it necessary the matter should be discussed with the dean of students who will initiate, if necessary, a withdrawal process.

Failure to complete the withdrawal process within two weeks of the last class attendance constitutes an unauthorized withdrawal. No refunds shall be provided in case of an unauthorized withdrawal. In addition, unauthorized withdrawal will result in a failing grade being entered for all courses in which the student is registered. Students are considered to be enrolled until they complete all withdrawal procedures.

Students who withdraw from the College have 48 hours to vacate the premises. All student conduct regulations remain binding until withdrawing students have left the campus.

Change of Major

A change of major requires approval of the academic advisor and the academic dean. The Change of Major Form is available from the Office of the Registrar or on Canvas.

Course Cancellation

The College may cancel any course because of insufficient enrollment or if the instructor unexpectedly becomes unavailable. Full refunds of applicable tuition are granted when the College cancels a course.

Classroom Policies

Attendance Policy

Students are expected to attend each class session, but the following minimum attendance is required:

- 1 credit hour course of 15 class sessions: minimum attendance is 13 class sessions
- 2 credit hour course of 30 class sessions: minimum attendance is 26 class sessions
- 3 credit hour course of 45 class sessions: minimum attendance is 39 class sessions

Faculty members shall state the attendance policy for their courses in the course syllabi.

Please note: Students who have not completed financial registration or the course-add process before classes begin will be counted absent for all class sessions prior to the actual completion date (even if they have attended those sessions).

Class Visitors

Students who wish to bring visitors to class must obtain permission from their individual instructor before the class session.

Course Audit Policy

Urshan College allows students to audit select courses without receiving a grade or credit. Taking a course as an audit means the student will be expected to regularly attend classes and, at the discretion of the course professor, do some of the assigned work (e.g., course readings, post on discussion boards). It is understood that a student chooses to audit a course for the purpose of self-enrichment and academic exploration.

Audits are only offered on a space-available basis with approvals of **both** the course professor and the Academic Dean.

The following guidelines apply to audited courses:

- A change from an audit to a credit basis must be made by the same deadline as adding/dropping a course (by the end of the 2nd week of classes); students will be responsible for all additional, adjusted tuition charges. Students may not register for an audit after the 2nd week of classes.
- A change from a credit to an audit basis must be made by the end of the 4th week of classes; students will only be eligible for the tuition refund as provided for in the standard tuition refund schedule.
- A student who elects to audit a course will have the letters “AU” entered on the transcript under credits; an audited course does not earn college credit or impact the student’s CGPA.
- Students who audit a course are required to pay the same fees as students taking the course for credit.
- Audits may affect a student's eligibility for financial aid (including Social Security and Veterans' benefits). Students should contact the Business Office for more detailed information.

Examinations

Examinations, tests, and quizzes are to be taken on the dates scheduled unless prior arrangements have been made with the course instructor. Make-up exams are only allowed at the discretion of the individual instructor. Final exams are to be taken at their scheduled time only unless special permission is granted in advance and in writing by the academic dean.

Faculty Right to Establish Additional Classroom Policies

Faculty members, at their discretion, may establish additional policies in the course syllabi related to classroom decorum, the use of electronic devices in class, and other rules designed to maintain a classroom environment that is conducive to learning and the respect of others. These rules and policies may include reasonable penalties for violation.

Inclement Weather

As a residential college Urshan College will usually remain open even during periods of inclement weather. In the case of inclement weather that poses a significant safety risk, the administration will make decisions concerning the closing of the College. The decision will be made by 7:00 a.m. for any given day so that arrangements can be made for early classes. News about closures will be available through the College's website and learning management system so that all students and employees can receive the latest information from one central outlet. Any individual class cancellations will be communicated to students by the course instructor or the academic dean.

Independent Study Policy

Independent study is designed as an educational enrichment for students who are able to direct their own learning. The subjects covered in the independent studies must be specialized areas of study not reflected in offered courses. The total credit hours of Independent Study may not exceed one-fourth of all elective credits earned by the student. However, at the discretion of the academic dean, exceptions may be made in the case of scheduling conflicts caused by the College where the graduation in the planned major is in jeopardy. To be eligible for Independent Study, the student must be either a junior or senior with at least a 3.25 CGPA. A supervising faculty member will provide guidance in all phases of the process: development of objectives, design of learning experiences, and evaluation of learning outcomes.

- Recommended workload:
 - Required reading - 500 pages of reading per credit
 - Required writing - 5 pages of reflection and 5 pages of research (not book reports) per credit
- Work must be completed prior to the last day of final exams if taken during the semester. Independent studies attempted during the summer must be completed by September 15.
- The student will submit a proposal for independent study to the academic dean. The proposal, already signed by the student and the instructor, will include a course description, course objectives, a reading schedule, and project assignments. The initial proposal submission is due by the first class of the semester. The final draft and approval is needed by the end of the drop/add period. If a student does not have a completed proposal on file with the registrar by the end of the drop/add period, then registration for the course will be cancelled. The academic dean will approve, make recommendations, or reject the proposal. Then the independent study can begin when approved.
- Copies of the approved independent study will be given to the student, instructor, advisor, academic dean, and registrar (for the permanent file).
- Tuition for Independent study credits is the same as classroom credits. See the tuition schedule in this Academic Catalog.

Internship Policy

Students may complete three credits of internship to fulfill elective or program requirements (see degree program requirements); each 50 hours of service within an approved internship will count as 1 credit hour of internship. Internship credits will be evaluated on a pass/fail basis. Internship placement must be in a position that is applicable to their degree major and/or concentration. A student may complete an

internship for credit at Urshan College if they meet the following requirements: completed 60 hours of total college credit, either at UC or another school, maintaining a 2.0 or higher cumulative GPA, and are in good standing according to the Dean of Students.

Academic Honesty

Plagiarism, cheating, and dishonesty are in direct opposition to a Christian life and the goals of Urshan College. It is assumed that all students enrolled at Urshan College have done so for the primary purpose of learning. Students are expected to refrain from those actions that contradict this purpose and which would jeopardize their Christian character and testimony.

Cheating is considered a serious offense against a student's Christian character and testimony. Cheating includes copying from another person's test paper, using concealed information during examinations, falsifying reports, giving reports and papers to other students, giving information to another person during examinations, obtaining information from a student who has already taken the examination, using another student's work, and submitting the same assignment in more than one course.

Plagiarism is defined as copying, paraphrasing, or closely imitating any part of a published or unpublished book, paper, or web source without properly identifying the author. This also includes the use of the language and thoughts of another person while representing them as one's own. Students are urged to take advantage of online plagiarism checkers to help avoid unintentional plagiarism. Plagiarism is a violation of the intellectual property rights of another person and a failure to give honor to whom honor is due.

Students who believe another student is cheating or plagiarizing should handle the situation according to the Peer Accountability policy. Concealing such dishonorable practices is detrimental to the spiritual and academic atmosphere of the Urshan community.

Faculty members shall exercise proper diligence to prevent academic dishonesty. Any faculty member who has assembled evidence of plagiarism will first offer the student a chance to provide an alternate explanation of the evidence or to admit fault. If the faculty member concludes there has been an incident of plagiarism (as defined above), and it is a first-time offense, the faculty member may determine an appropriate punishment in consultation with the Academic Dean. All subsequent incidents of plagiarism will be reported to the Academic Affairs Committee, who will conduct a full investigation. A letter of action from the AAC will be given to the student, and copies of the letter and pertinent documentation will be placed in the student's file. The disciplinary actions of the AAC may include:

- Receiving a zero on the assignment
- Failing the course
- Being placed on academic suspension for 1 semester
- Being expelled from the College

A record of past plagiarisms may affect the action of the Academic Affairs and the Scholarship Committees.

Learning Resources

Library

The Urshan Library is a member of the Missouri Resource and Education Network (MOREnet) and the St. Louis Regional Library Network (SLRLN), which offers faculty and students access to over ninety academic and research libraries in the St. Louis area.

Urshan Library subscribes to the following research databases through EBSCOhost Information Services and MOREnet:

- ❖ Academic Search Elite
- ❖ ATLA Religious Database with ATLA Serials (ATLAS)
- ❖ Education Resource Information Center (ERIC)
- ❖ Funk and Wagnall's New World Encyclopedia
- ❖ HeritageQuest
- ❖ MasterFILE Premier
- ❖ MEDLINE
- ❖ Newspaper Source
- ❖ Professional Development Collection
- ❖ Science Reference Center (SRC).

These databases may be used both in the library and online. Access to the library materials is open to students, staff, faculty, alumni, friends of the library, and members of SLRLN during regular library operating hours.

Urshan Library hours are posted on the website (<http://www.urshancollege.org/library>).

The library space provides reading rooms, conference rooms that may be reserved for group study, and individual study rooms. There is a printer/copier available for students and guests to use for a per-copy fee.

The Urshan Library Handbook is provided to each student upon enrollment, and contains information regarding catalog and database usage, reserve materials, general library policies, student services available within the library, and library staff. Additionally, three tutorial videos can be found on the library webpage. These tutorials provide a tour of the library as well as catalog and database search procedures.

Writing Center

All UC and UGST students may take advantage of the Urshan Writing Center to sharpen skills in research, writing, and reasoning skills. Services are available to all students regardless of classification or degree program. Students on academic probation or with known deficiencies in writing may be required to seek help from the Writing Center.

The Writing Center is located in the Urshan Library. Because scheduled hours vary from semester to semester, students are encouraged to make appointments ahead of time online through the UC website (<http://urshancollege.org/writing-center/>) or on the Writing Center website (<http://wc.urshan.net/appointments/>). The Writing Center's redesigned website will also provide tutorial videos and links to other writing resources.

Center for the Study of Oneness Pentecostalism

The Urshan Library has partnered with the United Pentecostal Church International (UPCI) to provide the Center for the Study of Oneness Pentecostalism (CSOP). Located on the Urshan Library ground level, CSOP is the world's largest Oneness Apostolic research center and includes a museum, historical archives, and reading rooms.

Technology Resources

The entire Urshan campus is Wi-Fi accessible to students, employees, and guests. The Urshan System makes extensive use of cloud applications such as Instructure's Canvas learning management system, and Google Apps for Education (including Gmail, Calendar, Drive, Docs, and Hangouts).

Urshan provides a computer lab with five personal computers, which provide access to online research, the library catalog, and the Microsoft Office software suite. Any specialized software that is requested by the faculty for the students' successful completion of courses is procured and installed as needed.

Tutoring

Students can also avail themselves of a peer tutor if needed. Such arrangements are made on a course-by-course basis in consultation with the course professor and/or the Program Director. They can be initiated either by the student or the professor. Tutorial arrangements, like probation supervisions, last for the duration of the semester and include regular (usually weekly) meetings with a qualified and available student.

Technology Recommendations

The College-wide learner management system is Canvas by Instructure, the only Learning Management Software native to the cloud. Access to course materials is achieved using your own web browser. We recommend a fast computer running Windows 7 or higher or Mac OS X 10.5 or higher, a broadband internet connection, the latest edition of Mozilla Firefox, Google Chrome, or Microsoft Internet Explorer (preferably two different browsers), Adobe Acrobat Reader, and word processing software (MS Office Word, strongly preferred). Advances in technology may necessitate changes in these requirements.

Academic Evaluation

To record the level of student achievement and to stimulate quality work, the College's system of evaluating work performed is expressed in terms of letter grades with plus and minus and numerical grade points.

Grade	Significance	Grade Points	Percentage
A	Outstanding	4.0	93-100%
A-		3.7	90-92%
B+		3.3	87-89%
B	Above Average	3.0	83-86%
B-		2.7	80-82%
C+		2.3	77-79%
C	Average	2.0	73-76%
C-		1.7	70-72%
D	Below Average	1.0	65-69%
F	Fail	0.0	Below 65%
P	Pass	N/A	
WP	Withdraw Passing	No Credit	
WF	Withdraw Failing	0.0	
W	Withdraw	No Credit	
I	Incomplete	0.0	
AU	Audit	No Credit	

Incomplete Grade

An incomplete is allowed only upon approval of the academic dean for work that is incomplete at the end of the semester due to factors beyond a student's control. Students may obtain the Incomplete Grade Form from the Office of the Registrar or Canvas. The form must be completed with student, faculty member, and academic dean's signatures before being submitted to the registrar. The form must be completed before the class's final exam begins. This mark is temporary and may be changed to any

other mark upon completion of the course requirements. This mark automatically becomes an “F” if it has not been cleared within 3 weeks after the end of the semester for which it has been given.

Grade Point Average

The student grade point average (GPA) is a measure of academic achievement. The grade point average is computed by taking the sum of credits for each course multiplied by the grade point equivalent of the grade for the course and dividing by the total credits attempted. Courses that earn a “P”, “WP”, or “W” are excluded from the calculation. The cumulative grade point average (CGPA) is calculated in the same manner, but for all courses attempted while a student at Urshan College. Transfer credits and dual enrollment credits earned at other institutions are not considered when computing the GPA or CGPA.

Satisfactory Academic Progress

A minimum cumulative grade point average (CGPA) on a graduated scale and class attendance within the required range is considered satisfactory academic progress. Students are placed on academic probation when their CGPA drops below the required minimum and/or their class attendance falls below the required range. The CGPA and attendance must meet the minimum required level for probationary status to be removed. If a student fails to achieve the minimum CGPA for two consecutive semesters, the student will enter academic suspension.

Minimum CGPA Requirements:

- Students in a Bachelor’s program will be placed on academic probation when their CGPA falls below the following graded scale:
 - After one semester: 1.75 CGPA or below
 - After two semesters: 1.85 CGPA or below
 - After three semesters: 1.95 CGPA or below
 - After four semesters: below 2.0 CGPA
- Students in an Associate’s Degree program will be placed on academic probation when their CGPA falls below the following graded scale:
 - After one semester: 1.85 CGPA or below
 - After two semesters: below 2.0 CGPA

Academic Probation

If a student is placed on academic probation, the following restrictions shall apply until the CGPA has met the required level for probationary status to be removed:

- The student must resign from any office he/she may hold with the College.
- The student can enroll in no more than 13 credits per semester.
- The student will be required to meet weekly with a student academic support officer to monitor assignment completion, grades, and overall academic progress.
- Students who are on academic probation may also be required to attend regular Writing Center appointments and/or engage the services of a peer tutor.

Academic Suspension

If a student fails to achieve the target CGPA after two consecutive semesters on academic probation, the student will enter academic suspension and will not be allowed to enroll in any Urshan College courses for the following semester. After submitting an acceptable academic development plan to the Academic Affairs Committee, the student may return to the College on academic probation and enroll in courses. If, by the end of two additional semesters, the student has failed to achieve the target CGPA, he or she will be returned to suspension status. In order to return, students must present compelling evidence in writing to the Academic Affairs Committee that their chances of academic success have dramatically improved.

After a student has been on suspension for four semesters the student will be dismissed from the college. Students seeking to return after dismissal for academic suspension will need to complete the admissions process.

Scholastic Honors

Urshan College strives to create an atmosphere conducive to scholarship and to provide incentive for academic growth. Maximum achievement is encouraged by giving recognition to those who excel. Students of Urshan College are eligible to receive honors as outlined below:

The Dean’s List

The Dean’s List is published at the end of each semester. To qualify, students must be enrolled in a degree program and must have taken 12 credits or more from Urshan College during the semester. The Dean’s List consists of students earning a grade point average of 3.5 or higher.

Dual enrollment students with full-time status may qualify for the Dean’s List by requesting that the other institution send an official grade report (not a transcript) to the Office of the Registrar. The two sets of grades will be combined and calculated to determine the GPA. If the GPA is sufficient, students will be placed on the Dean’s List. An asterisk will indicate inclusion by this calculation. Requesting grades from other institutions is the responsibility of the student. If the other institution fails to respond to the request in sufficient time, students will not be considered for the Urshan College Dean’s List.

Academic Graduate Honors

To qualify for academic honors, students must have a minimum 3.5 cumulative grade point average and have completed all academic requirements for a bachelor’s degree. Students who are participating in commencement exercises but have outstanding academic requirements are not eligible for graduate honors. The academic honors include:

<i>Cum Laude</i> (“with honor”)	3.5-3.59 CGPA
<i>Magna Cum Laude</i> (“with great honor”)	3.6-3.79 CGPA
<i>Summa Cum Laude</i> (“with highest honor”)	3.8-4.0 CGPA

Student Classification

For the purpose of determining student classification, the following categories are used:

Freshman	Satisfaction of entrance requirements; fewer than 30 credits earned
Sophomore	30-59 earned credits
Junior	60-89 earned credits
Senior	90 earned credits or more

Academic Due Process

Students dissatisfied with classroom or academic procedures or decisions should use the following due process procedure:

1. Students will attempt to settle differences with an instructor within two weeks of the disputed issue, or in the case of a disputed course grade, within six weeks after the end of the semester.
2. Students who are dissatisfied with the outcome of the instructor conference may file a written complaint with the academic dean within one week after the conference. The written document should fully describe the issue in dispute and steps taken to resolve the conflict. The academic dean will consult with the instructor before any decision is made. The academic dean will make a decision within two weeks.

3. Students who are dissatisfied with the academic dean's decision may file a written complaint with the Academic Affairs Committee via the academic dean within one week of the academic dean's decision. The Academic Affairs Committee will review the steps taken by the student, instructor, and academic dean prior to making a decision. The Academic Affairs Committee will make its decision within two weeks. The decision of the Academic Affairs Committee is final.

Graduation Requirements

Application for Degree

In order to graduate and participate in the spring Commencement exercises, an Application for Degree is to be filed with the Office of the Registrar no later than October 30th of the prior fall semester.

Catalog Requirement

Students are to meet graduation requirements from the catalog that is in effect at the time of their initial enrollment at Urshan. Students wishing to change to a more recent catalog may do so, provided they are enrolled when the catalog is in effect and they submit a written request to do so to the registrar. Students who have not maintained continuous enrollment must meet the graduation requirements from the catalog in effect at the time they reenroll. Students who wish to withdraw from the current semester or who do not wish to attend a future semester may remain enrolled by obtaining an approved Leave of Absence from the Office of the Dean of Students. The LOA may not extend beyond one academic year.

Degree Concentrations

A degree concentration is only awarded in relation to a major. See the degree programs for concentration options and requirements.

Associate Degrees

To be eligible to receive associate degrees from Urshan College, students must...

- have successfully completed
 - a minimum of 64 semester hours of credit;
 - a minimum of 30 credit hours at Urshan College; and
 - all course requirements in the student's major;
- have earned a cumulative GPA of 2.00 for all courses taken at Urshan College;
- participate in the College's testing and assessment programs;
- fulfill the College's Honor Credit requirement;
- pay in full all charges and clear all holds on the student's account; and
- receive a recommendation from the faculty for graduation.

Students may participate in the commencement ceremony if they are missing no more than 3 hours of required courses for the associate's degree. At least one month prior to graduation, those students must submit to the registrar a written plan of action approved by the Academic Dean for earning the missing credits.

Bachelor Degrees

To be eligible to receive bachelor degrees from Urshan College, students must...

- have successfully completed
 - a minimum of 123 semester hours of credit;
 - a minimum of 30 credit hours at Urshan College;
 - all General Education requirements;
 - all course requirements in the student's major; and
 - all course requirements in the student's concentration area;

- have earned a cumulative GPA of 2.00 for all courses taken at Urshan College;
- participate in the College's testing and assessment programs;
- fulfill the College's Honor Credit requirement;
- pay in full all charges and clear all holds on the student's account; and
- receive a recommendation from the faculty for graduation.

Additionally, music majors must have completed all music recital attendance requirements.

Students may participate in the commencement ceremony if they are missing no more than 6 hours of required courses for the bachelor's degree. At least one month prior to graduation, those students must submit to the registrar a written plan of action approved by the academic dean for earning the missing credits.

Release of Student Transcript and/or Diploma

There is a charge of \$5.00 for each transcript (unofficial or official), except for the first request, which is complimentary. The student's account must be paid in full and all holds cleared before any transcript or diploma can be issued. All requests for transcripts must be made in writing to the registrar with the student's written signature on the request as mandated by federal law. The Transcript Release Form is available online at www.urshancollege.org.

EXPLANATION OF COURSE NUMBERS

PREFIX:

The two-letter prefix identifies the general area of study:

BI = Bible	HI = History	PH = Philosophy
BL = Biblical Languages	HS = Human Services	PT= Practical Theology
BU = Business	HU = Humanities	PS = Psychology
CC = Communications	MA = Mathematics	SC = Science
CO = Counseling	MI = Missiology	SO = Social Sciences
ED = Education	MU = Music	ST = Systematic Theology
EN = English	OL = Organizational Leadership	

NUMBERS

- 000-099 a pre-college course intended to correct deficiencies in preparation for entrance into a program of study; 000-099 courses are not offered for college credit
- 100-199 a basic college-level course that builds a foundation for further study, generally appropriate for freshmen
- 200-299 an overview of a subject, generally appropriate for sophomores
- 300-399 a more in-depth course, generally appropriate for juniors
- 400-499 a more advanced course with a specific focus, generally appropriate for seniors

GENERAL EDUCATION REQUIREMENTS

Assistant Professor M. Jean Bland, General Education Director

General education is the curricular foundation of Urshan College. All bachelor degree programs require the completion of the general education requirements.

Philosophy

Education at Urshan College starts with a foundational breadth of knowledge concerning the physical universe, diverse human societies, and self. Christian learning is a quest to see the world as God sees it, and to better it as He enables us. To this end, the General Education requirements of Urshan College motivate students to pursue a lifetime of continual learning. Students across all degree programs take general education course offerings inculcated with the values of the College and the broader Apostolic community.

Objectives

Upon completion of the general education requirements, students will have acquired skills in analytical thinking, understanding nature and society, and communicating with a global audience. This helps equip students with a foundation for and success beyond their particular areas of study and for enriched lives as educated persons, active citizens, and effective contributors in society.

The general education core of Urshan College will educate, equip, and empower the graduate for life and servant leadership by aiding in:

- Demonstrating a biblical worldview and analytical thinking skills.
- Communicating effectively in written and oral forms.
- Appreciating and interacting with the diversity of the world by integrating and applying social sciences, quantitative skills, qualitative skills, and scientific inquiry.
- Understanding self and others for effective conflict resolution and collaborative team work in order to translate critical thought into action through shared leadership.
- Demonstrating comprehension of general education concepts and skills by integrating them with an Apostolic identity and applying them in personal life and professional settings.

Student Learning Outcomes

After completing the general education core, the student should be able to:

- Communicate effectively in written form.
- Communicate effectively in oral form.
- Demonstrate interdisciplinary competence.
- Demonstrate cultural competence.
- Collaborate effectively.

General Education Requirements

Reasoning Skills	9 credits
• MA 101 College Mathematics	3
• PH 203 Introduction to Philosophy	3
• SC 101 Biology	3
Communication Skills	9 credits
• EN 101 English Composition I	3

• EN 102 English Composition II	3
• CO 101 Communication Skills	3
Understanding of Self & Society	7 credits
• ED 105 College Success	1
• HI 103 Western Civilization	3
• PY 101 General Psychology	3
OR SO 101 Introduction to Sociology	
OR SO 201 Marriage and Family	
Humanities	6 credits
• EN 201 World Literature	3
OR EN 205 Lectures in Literature	
OR MU 101 Music Appreciation	
OR MU 219 Lectures in Music	
• HI 201 American Government	3
Total General Education Requirements:	31 credits

APOSTOLIC IDENTITY REQUIREMENTS

The Apostolic (Oneness Pentecostal) doctrine distinguishes Urshan College from other institutions of higher learning. Therefore biblical literacy integrated with Apostolic belief and practice are foundational for each degree program. We affirm that before a person can effectively transform his or her world, he or she must first be savingly transformed through the power of the Spirit. Recognizing that spiritual growth and development are life-long processes, Urshan College strives to equip each student with the knowledge and tools they need for gracious growth in Christ-like character.

Objectives

Upon completion of the Apostolic Identity core requirements, students will have acquired understanding of the Apostolic apologetic, a personal biblical worldview, and skills to fulfill the responsibility of communicating the Gospel. This equips students with a biblical and theological foundation for enriched lives as effective contributors in the kingdom of God as well as the global community.

The Apostolic Identity core of Urshan College will educate, equip, and empower the graduate for life and servant leadership by:

- Acquiring a biblical worldview.
- Communicating the Gospel within the Church and the global community.
- Comprehending and demonstrating an Apostolic Identity by integrating it with general education concepts and applying them in personal life and professional settings.

Student Learning Outcomes

After completing the Apostolic identity core, the student should be able to:

- Understand Christ as the integrative theme of Scripture.
- Articulate the biblical foundation of Apostolic doctrine.

- Apply the practical teaching of Scripture to daily lives.
- Commit to seeking and fulfilling God's purpose.
- Demonstrate servant leadership as an Apostolic model for leadership.

Apostolic Identity Requirements

- | | |
|---|---|
| • BI 101 OT Literature | 3 |
| • BI 103 NT Literature | 3 |
| • PH 103 Hermeneutics of the Word and the World | 3 |
| • PT 103 Apostolic Life & Servant Leadership | 2 |
| • ST 101 Introduction to Pentecostal Theology | 3 |

Electives (Choose 1)

- | | |
|---|---|
| • HU 101 Survey of the Arts in Christian Worship
or PT 101 Spiritual Formation | 3 |
|---|---|

Total Apostolic Identity Requirements: 17 credits

ASSOCIATE OF ARTS IN GENERAL STUDIES

Assistant Professor M. Jean Bland, Program Director

Philosophy

The General Studies program at Urshan College is designed to provide students a spiritual and academic environment in which to build a distinctly Apostolic foundation for their higher education goals. This degree program offers biblical and general education concepts and skills that students will use as they continue their education at another institution.

Program Objectives

The Associate Degree in General Studies will educate, equip, and empower the graduate for life and servant leadership by aiding in:

- Demonstrating a biblical worldview and analytical thinking skills.
- Communicating effectively in written and oral forms.
- Integrating biblical and general education concepts and skills to be a servant leader in personal, professional, and ministry settings.
- Utilizing the fundamentals of general studies to continue their education.

Student Learning Outcomes

After successfully completing the AA in General Studies, students will be able to:

- Communicate effectively in written form.
- Communicate effectively in oral form.
- Demonstrate interdisciplinary competence.
- Demonstrate cultural competence.
- Demonstrate servant leadership.
- Demonstrate a commitment to further education.

Degree Requirements

The AA in General Studies requires a minimum of 64 semester credits. Students must complete the following General Education requirements of 31 semester credits:

- | | |
|-------------------------------------|---|
| • CO 101 Communication Skills | 3 |
| • ED 100 College Success | 1 |
| • EN 101 English Composition I | 3 |
| • EN 102 English Composition II | 3 |
| • EN 201 World Literature | 3 |
| or EN 205 Lectures in Literature | |
| or MU 101 Music Appreciation | |
| or MU 219 Lectures in Music | |
| • HI 103 Western Civilization | 3 |
| • HI 201 American Government | 3 |
| • MA 101 College Mathematics | 3 |
| • PH 203 Introduction to Philosophy | 3 |
| • PY 101 General Psychology | 3 |
| or SO 101 Introduction to Sociology | |
| or SO 201 Marriage and Family | |

- SC 101 Biology 3

Students must also complete the following Apostolic Identity requirements of 17 semester credits:

- BI 101 Old Testament Literature 3
- BI 103 New Testament Literature 3
- HU 101 Survey of the Arts in Christian Worship 3
or PT 101 Spiritual Formation
- PH 103 Hermeneutics of the Word and the World 3
- PT 103 Apostolic Life and Servant Leadership 2
- ST 101 Introduction to Pentecostal Theology 3

Electives

- Remaining 16 hours of credit requirements will be fulfilled through electives.

BACHELOR OF ARTS IN CHRISTIAN MINISTRY

Professor David S. Norris, Program Director

Philosophy

God has given every individual in the body of Christ unique gifts and abilities; because we are stewards of those gifts, it is important to cultivate them to their fullest potential. Urshan College's biblically grounded Christian Ministry degree seeks to facilitate the development of thinking and learning strategies, interpersonal skills, creativity, as well as allowing the flexibility to pursue a variety of ministry options. Furthermore, the Christian Ministry Department will work to empower students preparing for graduate studies and life-long education.

Program Objectives

The Christian Ministry Degree will help educate, equip, and empower the graduate for life and servant leadership by aiding in:

- Achieving a demonstrated competency to articulate Christian beliefs and Apostolic distinctives
- Providing interpretive and exegetical skills related to the biblical text and knowledge of a Oneness Pentecostal hermeneutic
- Cultivating spiritual formation in community, integrating academics and Christian service through a Spirit-filled life
- Empowering a growing facility in specific foci, such as in Bible, pastoral ministry, children's ministry, youth ministry, or in other self-directed foci
- Achieving a demonstrated competency to critically contextualize scriptural truths in a variety of settings, such as in interpersonal relationships, writing, speaking, and in creative use of media

Student Learning Outcomes

After successfully completing the BA in Christian Ministry, students will be able to:

- Effectively defend Apostolic doctrines.
- Value Apostolic doctrines.
- Model Apostolic beliefs in various contexts of daily life.
- Communicate Apostolic beliefs effectively across cultures.
- Correctly apply an Apostolic interpretive framework to the biblical text.
- Properly exegete biblical texts.

- Actively serve the church.
- Actively serve society.
- Demonstrate an appropriate level of expertise in their chosen field of ministry.

Degree Requirements

The B.A. in Christian Ministry requires a minimum of 123 semester credits. Students must complete all of the college's General Education and Apostolic Identity requirements plus a core of 45 semester credits:

- | | |
|--|---|
| • BI 215 Luke/Acts | 3 |
| • BI 322 Pentateuch | 3 |
| • BI 309 The Epistle to the Romans | 3 |
| • HI 312 Modern Pentecostal Movements | 3 |
| • OL 405 Church Administration | 3 |
| • PT 201 Introduction to Preaching
or ED 209 Bible Teaching Methods | 3 |
| • PT 353 Preaching Practicum
or ED 310 Bible Teaching Practicum | 3 |
| • PT 403 Ministry Internship | 3 |
| • ST 201 Theology I | 3 |
| • ST 202 Theology II | 3 |
| • ST 301 Christology | 3 |
| • ST 303 Pneumatology | 3 |
| • ST 412 Mission of the Church | 3 |
| • Additional 300/400 level BI, PT, or ST courses | 6 |

Electives

- Remaining 30 hours of credit requirements will be fulfilled through electives. A minimum of 27 total hours of the degree must be 300 or 400-level courses (or equivalent).

Degree Concentrations

Within their elective hours, Christian Ministry majors may also choose a degree concentration area: Bible, Children's Ministry, Music Ministry, Pastoral Ministry, or Youth Ministry.

Bible Concentration (18 hours)

- | | |
|--|---|
| • BL 101 Introduction to Old Testament Languages | 3 |
| • BL 102 Introduction to New Testament Languages | 3 |
| • OT Section Study | 3 |
| • NT Section Study | 3 |
| • OT Book Study | 3 |
| • NT Book Study | 3 |

Children's Ministry Concentration (18 hours)

- | | |
|--|---|
| • ED 102 Survey of Christian Education | 3 |
| • ED 115 Methods for Teaching Children | 3 |
| • ED 201 Developmental Psychology I | 3 |
| • ED 205 Child Evangelism | 3 |

- ED 211 Story Telling 3
- ED 305 Church Education Administration 3

Missions Concentration (18 hours)

- CC 105 Diversity and Intercultural Communication 3
- ED 305 Church Education Administration 3
- MS 203 Intro to North American Missions 3
- MS 205 Intro to Global Missions 3
- MS 401 Indigenous Church and Leadership Development 3
- SO 302 Cultural Anthropology 3

Music Ministry Concentration (18 hours)

- MU 099 Fundamentals of Music (or demonstrated proficiency) 0
- MU 100 Choir or MU 100B Concert Choir 2
- MU 107 Music Theory I 3
- MU 108 Class Piano I 2
- MU 109 Sight Singing & Ear Training I 2
- MU 118 Class Piano II 2
- MU 207 Music Theory II 3
- MU 209 Sight Singing & Ear Training II 2
- Private Piano/Voice/Instrument Lessons 2

Pastoral Ministry Concentration (18 hours)

- ED 302 Church Education Programs 3
- ED 305 Church Education Administration 3
- PT 303 Pastoral Leadership 3
- OL 405 Church Administration 3
- PT 302 Expository Preaching 3
- or PT 321 Evangelistic Preaching
- PT 401 Pastoral Care and Counseling 3

Youth Ministry Concentration (18 hours)

- ED 103 Foundations of Youth Ministry 3
- ED 221 Methods of Youth Ministry 3
- ED 203 Developmental Psychology II 3
- ED 303 Effective Communication to Adolescents 3
- ED 305 Church Education Administration 3
- PT 301 Youth and Family Ministry 3

Saint Louis Christian College Cooperative Degree Option

Through a cooperative agreement between Urshan College and St. Louis Christian College (SLCC), Christian Ministry majors may complete an accredited Bachelor of Science degree in Christian Ministry from SLCC through dual enrollment.

Purpose of the Bachelor of Science in Christian Ministry

The mission of the B.S. in Christian Ministry is to equip students who desire to conduct bi-vocational ministries for effective Christian leadership in the church and the world.

Degree Requirements

The BS in Christian Ministry requires a minimum of 127 semester credits. Students must complete all of the College's General Education requirements plus a core of 33 semester credits from Urshan:

- BI 215 Luke/Acts 3
- BI 322 Pentateuch 3
- BI 411 Pauline Theology 3
- HI 312 Modern Pentecostal Movements 3
- ST 201 Theology I 3
- ST 202 Theology II 3
- ST 301 Christology 3
- ST 303 Pneumatology 3
- ST 412 Mission of the Church 3
- Additional 300/400 level BI, PT, or ST courses 6

Students must also complete the following core of 30 semester credits from SLCC:

- Bible & Theology (12 hrs)
 - BNT ____ Gospel Elective
 - BNT 402 Romans
 - BTH 302 Theology II
 - BTH 402 Senior Synthesis
- General Education (9 hrs)
 - GHY 202 Church History
 - GPH 311 Ethics & Leadership
 - GSO 312 Intercultural Communication
- Practical Ministry (9 hrs)
 - PMN 300 Practicum
 - PMN 401 Leadership & Management
 - PSP 202 Homiletics or PSP 215N Expository Speaking

Electives

- Remaining 16 hours of credit requirements will be fulfilled through electives. A minimum of 27 total hours of the degree must be 300- or 400-level courses (or equivalent).

BACHELOR OF ARTS IN ORGANIZATIONAL LEADERSHIP

Professor Tom O'Daniel, Program Director

Philosophy

Scripture teaches that God gave leaders to His church and gifts them for leadership. This accentuates the importance of leaders and leadership. Moses mentoring Joshua and Paul mentoring Timothy indicate that leadership skills and competencies must be cultivated and developed. Scholarship supports the truth of these principles in the organizational environment. The success of organizations in the diverse and changing world of the twenty-first century hinges on the development of leaders capable of leading teams in assessing and addressing the complex issues of a global marketplace.

The Organizational Leadership degree at Urshan College is designed to assist in fulfilling the need of supplying trained leaders dedicated to positively impacting their organization, community, and world. The program commits to offering students courses and experiences that formally and informally educate, equip, and empower them as servant leaders to contribute to the success and development of their organization, church, and community.

Program Objectives

The Organizational Leadership degree will contribute to educating, equipping, and empowering the graduate for life and servant leadership by aiding in:

- Developing the student's appreciation of how trained leadership of human resources contributes to organizational success.
- Analyzing the interrelationship between leadership and management and how they complement each other in organizational success.
- Equipping the student to synthesize the components of values, mission, vision, strategic planning, ethics and diversity into a framework for organizational success.
- Enhancing knowledge, skills and competencies applicable to organizational leadership.
- Cultivating a commitment to personal development, relationship development, and the development of others within the organization for the furtherance of organizational development.

Student Learning Outcomes

After successfully completing the BA in Organizational Leadership, students will be able to:

- Commit to life-long personal development.
- Commit to the development of others.
- Value human resources as integral to organizational success.
- Demonstrate a commitment to the moral dimension of leadership.
- Demonstrate competency in problem solving
- Effectively use strategic planning in decision-making

Degree Requirements

The B.A. in Organizational Leadership requires a minimum of 123 semester credits. Students must complete all of the College's General Education and Apostolic Identity requirements plus a core of 39 semester credits:

All students are required to take the following courses (15 credits):

- OL 101 Judeo-Christian Perspectives on Leadership 3
- OL 499 Capstone Project 3

- PY 203 Conflict Management and Resolution 3
- SO 103 Diversity and Intercultural Communication 3
- SO 203 Group Dynamics 3

Students are also required to take a minimum of five courses from the following list (15 credits):

- BU 301 Human Resource Management 3
- OL 301 Leadership and Management Theory 3
- OL 303 The Leader and Group Performance 3
- OL 305 Strategic Planning 3
- OL 401 Leading Change for Organizational Development 3
- OL 403 Organizational Ethics and Social Responsibility 3
- OL 407 The Leader as Mentor and Coach 3
- OL 411 Team Leadership Development 3

A remaining three (3) required major courses may come from the list above and/or the following list (9 credits):

- BU 201 Principles of Economics 3
- BU 307 Principles of Marketing 3
- BU 401 Project Management 3
- BU 406 Business Law 3
- ED 305 Church Education Administration 3
- OL 409 Introduction to American Church and Non-Profit Law 3
- MS 401 Indigenous Church and Leadership Development 3
- PY 301 Social Psychology 3
- PY 413 Industrial and Organizational Psychology 3

Electives

- Remaining 36 hours of credit requirements will be fulfilled through electives. A minimum of 27 total hours of the degree must be 300- or 400-level courses (or equivalent).

Degree Concentrations

Within their elective hours, Organizational Leadership majors may also choose a degree concentration area: Business, Communication Studies, Human Services, Ministry, Missions, Music, or Psychology.

Business Concentration (18 hours)

- BU 201 Principles of Economics 3
- BU 203 Principles of Finance 3
- BU 303 Management Principles 3
- BU 305 Principles of Accounting 3
- BU 307 Principles of Marketing 3
- BU 401 Project Management 3
- BU 405 Business Law 3

Communication Studies Concentration (18 hours)

- CC 104 Introduction to Communication Studies 3
- CC 201 Interpersonal Communication Theory 3
- CC 202 The Digital Society 3

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- CC 301 Advanced Communication Skills 3
- CC 302 Language, Communication, and Culture 3
- CC 304 Influence, Persuasion, and Social Change
or CC 403 Special Topics in Communication Studies 3

Human Services Concentration (15 hours)

- CO 103 Introduction to Counseling 3
- HS 201 Introduction to Human Services 3
- SO 201 Marriage and Family 3
- HS 307 Theology, Psychology, and Spirituality 3
- HS 308 Professionalism and Ethics in Human Services 3

Ministry Concentration (18 hours)

- MS 201 Mission of the Church 3
- ST 201 Theology I 3
- ST 202 Theology II 3
- ED 305 Church Education Administration 3
- OL 405 Church Administration 3
- OL 409 The Church and Law 3

Missions Concentration (18 hours)

- ED 305 Church Education Administration 3
- MS 201 Mission of the Church 3
- MS 203 Introduction to North American Missions 3
- MS 205 Introduction to Global Missions 3
- MS 401 Indigenous Church and Leadership Development 3
- SO 302 Cultural Anthropology 3

Music Concentration (18 hours)

- MU 099 Fundamentals of Music (or demonstrated proficiency) 0
- MU 100 Choir or MU 100B Concert Choir 2
- MU 107 Music Theory I 3
- MU 108 Class Piano I 2
- MU 109 Sight Singing & Ear Training I 2
- MU 118 Class Piano II 2
- MU 207 Music Theory II 3
- MU 209 Sight Singing & Ear Training II 2
- Private Piano/Voice/Instrument Lessons 2
- MU 401 Church Music Administration 2

Psychology Concentration (18 hours)

- BU 403 Industrial and Organizational Psychology 3
- ED 201 Developmental Psychology I 3
- ED 203 Developmental Psychology II 3
- ED 207 Educational Psychology 3
- PY 301 Social Psychology 3
- PY 303 Psychology of Personality 3

BACHELOR OF ARTS IN WORSHIP MINISTRY

Assistant Professor Laura Payne, Program Director

Worship Ministry Philosophy

The Worship Ministry degree is designed primarily for those students who have minimal previous music training upon entering the program or those wishing to preparing themselves to be a full-time or bi-vocational director of music at a local church or para-church organization. The Bachelor of Arts degree in Worship Ministry includes preparation for leading congregational worship and administrating music and other worship-focused programs in a church setting.

Program Objectives

The Worship Ministry degree will contribute to educating, equipping, and empowering the graduate for life and servant leadership by aiding in:

- Articulating and adhering to a biblical philosophy of music ministry.
- Communicating sound Oneness Pentecostal theology and doctrine through music.
- Planning, leading and assessing music ministry for effective discipleship in the church and in the world.
- Ministering to a diverse audience by incorporating various musical styles.

Student Learning Outcomes

After successfully completing the Worship Ministry Degree, students should be able to:

- Articulate an appropriate biblical philosophy of music ministry.
- Demonstrate a biblical philosophy of music ministry.
- Musically communicate Oneness Pentecostal doctrine.
- Develop a music ministry plan that effectively assists discipleship.
- Demonstrate aural skills for accuracy in performance.
- Demonstrate visual skills for accuracy in performance.
- Appreciate diverse musical genres.
- Apply writing skills to musical topics.
- Apply research skills to musical topics.

Admission to the Music Program

All applicants to the music programs must meet with the faculty for placement. This enables the faculty to place the applicants in the program where they may best achieve success. Music placement meetings are held during orientation at the beginning of each semester, during Preview Weekend, and may also be scheduled at other times throughout the preceding school year.

- 1) Students with experience of any kind in church music are welcome to sing or play a contemporary or gospel-style song to demonstrate their skill level. Memorization is not required.
- 2) Students with any level of formal training are encouraged to perform one or two prepared selections or technical exercises to demonstrate their level of skill. Memorization is not required.

Music Recital Attendance Requirement

All music majors must attend at least four (4) pre-approved musical events per semester.

Senior Recital Requirement

All applicants for graduation in the B.A. in Worship Ministry degree program must successfully complete a Senior Recital during their senior year. The BAWM Senior Recital will be a portfolio presentation consisting of 3-4 performance pieces in their major area of study (piano, voice, instrumental) plus collaborative projects such as vocal or instrumental ensembles which will demonstrate other skills such as conducting, directing, and arranging needed for successful church music leadership and instruction.

Degree Requirements

The B.A. in Worship Ministry requires a minimum of 123 semester credits. Students must complete all of the College's General Education and Apostolic Identity requirements; please note all BAWM students are required to take HU 101 Survey of Arts in Christian Worship as part of the Apostolic Identity requirements, plus a core of 54 semester credits:

• MU 099 Fundamentals of Music	0
• MU 100 Choir	4
• MU 100B Concert Choir	4
• MU 101 Music Appreciation	3
• MU 107 Music Theory I	3
• MU 207 Music Theory II	3
• MU 208 Music Theory III	3
• MU 109 Sight Singing and Ear Training I	2
• MU 209 Sight Singing and Ear Training II	2
• MU 210 Sight Singing and Ear Training III	2
• MU 204 Basic Conducting	2
• MU 301 Ensemble Rehearsal Techniques	2
• MU 304 Live Sound and Video Tech	2
• MU 308 Exploring Congregational Song	3
• MU 407 Instrumental Arranging and Technology	3
• MU 402 Music Ministry Leadership and Administration	3
• MU 405 Choral Arranging	3
• MU 413 Music Internship	3
• MU 307 Songwriting I	3
• MU 308 Songwriting II	3

In addition music majors must complete 16 credits in one of the following concentration areas:

Vocal Music Concentration

• MU 114 Private Voice Lessons	4
• MU 124 Class Piano I	2
• MU 125 Class Piano II	2
• MU 324 Private Voice Lessons	4
• MU 312 Vocal Pedagogy	2

Piano Concentration

• MU 113 Private Piano Lessons	4
• MU 323 Private Piano Lessons	4
• MU 114 Private Voice Lessons/Instrumental Lessons	4

- MU 311 Piano Pedagogy

2

Instrumental Concentration

- MU 117 Private Instrument Lessons 4
- MU 327 Private Instrument Lessons 4
- MU 124 Class Piano I 2
- MU 125 Class Piano II 2
- MU 311 Piano Pedagogy *or* MU 312 Vocal Pedagogy 2

Degree Requirements

- Remaining 9 hours of credit requirements may be fulfilled through electives. A minimum of 27 total hours of the degree must be 300- or 400-level courses (or equivalent).

BACHELOR OF MUSIC

Associate Professor Ann Ahrens, Program Director

Philosophy

The Music degree is designed for students with prior traditional music training. It is a first professional degree preparing students for graduate study in a variety of masters-level music programs.

Program Objectives

The Music degree will contribute to educating, equipping, and empowering the graduate for life and servant leadership by aiding in:

- Developing aural and visual music skills for comprehension and accuracy in performance.
- Having knowledge and skills to rehearse and present accomplished solo and ensemble performances.
- Understanding of diverse musical genres and styles.
- Applying research and writing skills to musical topics.

Student Learning Outcomes

After successfully completing the Bachelor in Music, students will be able to:

- Demonstrate aural skills for accuracy in performance.
- Demonstrate visual skills for accuracy in performance.
- Possess critical understanding of diverse musical genres.
- Apply writing skills to musical topics.
- Apply research skills to musical topics.
- Present appropriately rigorous repertoire in solo performances.

Admission to the Music Program

All applicants to the music programs must meet with the faculty for placement. This enables the faculty to place the applicants in the program where they may best achieve success. Music placement meetings are held during orientation at the beginning of each semester, during Preview Weekend, and may also be scheduled at other times throughout the preceding school year.

- 1) Students with experience of any kind in church music are welcome to sing or play a contemporary or gospel-style song to demonstrate their skill level. Memorization is not required.
- 2) Students with any level of formal training are encouraged to perform one or two prepared selections or technical exercises to demonstrate their level of skill. Memorization is not required.

Music Recital Attendance Requirement

All music majors must attend at least eight (8) pre-approved musical events per semester.

Senior Recital Requirement

All applicants for graduation in the B. Music degree program must successfully complete a Senior Recital during their senior year. It will be a full recital (approx 40-50 minutes) during which the student will perform solo and/or collaborative pieces in their area of concentration (voice, piano, or instrumental). Students will demonstrate mastery of the repertoire chosen by their professor from a variety of art music genres, covering all style periods, Baroque through 20th century.

Degree Requirements

The B. Music requires a minimum of 123 semester credits. Students must complete all of the College's General Education and Apostolic Identity requirements plus a core of 49 semester credits:

• MU 099 Fundamentals of Music	0
• MU 100B Concert Choir	8
• MU 107 Music Theory I	3
• MU 207 Music Theory II	3
• MU 208 Music Theory III	3
• MU 307 Music Theory IV	3
• MU 109 Sight Singing and Ear Training I	2
• MU 209 Sight Singing and Ear Training II	2
• MU 210 Sight Singing and Ear Training III	2
• MU 309 Sight Singing and Ear Training IV	2
• MU 204 Basic Conducting	2
• MU 206 Advanced Conducting	2
• MU 301 Ensemble Rehearsal Techniques	2
• MU 305 Music History I	3
• MU 306 Music History II	3
• MU 404 Form and Analysis	3
• MU 407 Instrumental Arranging and Technology	3
• MU 410 Music Literature	3

In addition Bachelor of Music majors must complete 16 credits in one of the following concentration areas:

Vocal Music Concentration

• MU 114 Private Voice Lessons	4
• MU 124 Class Piano I	2
• MU 125 Class Piano II	2
• MU 324 Private Voice Lessons	4
• MU 312 Vocal Pedagogy	2

Piano Concentration

- MU 113 Private Piano Lessons 4
- MU 323 Private Piano Lessons 4
- MU 114 Private Voice Lessons/Instrumental Lessons 4
- MU 311 Piano Pedagogy 2

Instrumental Concentration

- MU 117 Private Instrument Lessons 4
- MU 327 Private Instrument Lessons 4
- MU 124 Class Piano I 2
- MU 125 Class Piano II 2
- MU 311 Piano Pedagogy *or* MU 312 Vocal Pedagogy 2

Degree Requirements

- The remaining 10 credits may be fulfilled through electives. A minimum of 27 total hours of the degree must be 300- or 400-level courses (or equivalent).

COURSE DESCRIPTIONS

Bible

BI 101 Old Testament Literature

3 credits

This course surveys the major events, people, and writings of the Old Testament. The interconnecting themes of human sin and God's redemptive work are traced from the Pentateuch through the Minor Prophets.

BI 103 New Testament Literature

3 credits

This course surveys the major events, people, and writings of the New Testament. The interconnecting themes of the Incarnation, the inauguration of the Kingdom, and the expansion and development of the early church are analyzed.

BI 105 Life of Christ

3 credits

This course examines the life of Jesus Christ as it is presented in the Synoptic Gospels with particular emphasis paid to His birth; ministry and teachings; and death, burial, and resurrection. Unique events from the Gospel of John will also be studied as they relate to the Synoptic chronology.

BI 201 Genesis

3 credits

This course is a study of the book of Genesis with emphasis on the themes of creation, the fall of humanity, and covenant. The course is designed to provide a basic understanding of the concept and importance of Torah; an appreciation of Genesis as the seed bed of all major biblical doctrines; and an introduction to major interpretive frameworks for the creation account. Prerequisite: BI 101 Old Testament Literature

BI 203 Historical Books

3 credits

This course examines the history of the nation of Israel as recorded in the books of Joshua through Esther. Special attention is given to the social and theological importance of settling the land, unifying the nation, the dissolution and exile of the nation, and the return to the Promised Land. Prerequisite: BI 101 Old Testament Literature

BI 205 Major Prophets**3 credits**

This course examines representative writings of the prophets Isaiah, Jeremiah, and Ezekiel. Special attention is given to the importance of understanding these messages in their original contexts as key to proper contemporary application. Prerequisite: BI 101 Old Testament Literature

BI 207 Minor Prophets**3 credits**

This course examines the last twelve prophetic books in the Old Testament. The course surveys important critical issues and traces the development of major theological themes of the individual books. Special emphasis is given to their function as one literary entity in the Hebrew canon. Prerequisite: BI 101 Old Testament Literature

BI 209 Pauline Epistles**3 credits**

This course chronologically surveys Paul's epistles, examining their social contexts, theological themes, critical issues, and proper application. Prerequisite: BI 103 New Testament Literature

BI 211 General Epistles**3 credits**

This course examines the epistles of James, Peter, John, and Jude examining their social contexts, theological themes, critical issues, and proper application. Prerequisite: BI 103 New Testament Literature

BI 213 Prison Epistles**3 credits**

This course examines the New Testament books of Ephesians, Philippians, Colossians, and Philemon, which were written by the apostle Paul during his incarceration in Rome. Prerequisite: BI 103 New Testament Literature

BI 215 Luke/Acts**3 credits**

The early church is examined in the context of the ministry of its founder, its birth, its growth, and its missiological endeavors throughout the Roman world. The course will acquaint the student with the history of the early church and will make practical application to present-day church responsibilities. Prerequisites: BI 103 New Testament Literature

BI 301 Poetic Books**3 credits**

This course examines the books of Psalms, Lamentations, and Song of Solomon and deals specifically with the special hermeneutics of Hebrew poetry. Special emphasis is given to understanding how Israel's worship formed them as God's covenant people. Prerequisite: BI 101 Old Testament Literature

BI 303 Wisdom Literature**3 credits**

This course comparatively examines the books of Proverbs and Ecclesiastes as representative of the discursive and speculative trends within the Israelite wisdom tradition. Special attention is paid to how wisdom themes influence other biblical and intertestamental material. Prerequisite: BI 101 Old Testament Literature

BI 305 Gospel of Mark**3 credits**

This course is an expository study of Mark's Gospel. The course surveys contemporary approaches to this gospel, traces the development of major theological themes within the gospel, and makes application to the life of the church today. Special attention is given to the Markan Hypothesis and its impacts on Gospel studies today. Prerequisites: BI 103 New Testament Literature

BI 307 Gospel of John**3 credits**

This course is an expository study of John's Gospel. The course traces the development of major themes within the gospel, places them in their theological context and makes application to the life of the church today. Special emphasis is given to the challenges faced by the Johannine community and their relationship to the writing of the Gospel. Prerequisite: BI 103 New Testament Literature

BI 309 The Epistle to the Romans**3 credits**

This course is an expository study of Paul's epistle to the Romans. Special emphasis is placed on a contextual understanding of the themes of justification, sanctification, and election. Prerequisites: BI 103 New Testament Literature

BI 322 Pentateuch**3 credits**

This course examines the first five books of the Bible, tracing the theological themes of creation, fall, Exodus, covenant, and law. Special emphasis is given to the debates surrounding the Pentateuch's formation and its foundational importance for Old Testament faith and practice. Prerequisite: BI 101 Old Testament Literature

BI 401 The Books of Samuel**3 credits**

This course is an expository study of the books of Samuel, focusing on Samuel's ministry, Saul's demise, and David's rise to power. Accusations about the propagandistic nature of theological history are carefully addressed. Special focus is given to the presentation of the rise and reign of David. Prerequisite: BI 101 Old Testament Literature

BI 403 The Book of Job**3 credits**

This course is an expository study of the book of Job, focusing on how the form of the book aids its exploration of the reality of innocent suffering. Modern debates about theodicy are addressed within the context of the story of Job. Prerequisite: BI 101 Old Testament Literature

BI 405 The Book of Daniel**3 credits**

This course is an expository study of the book of Daniel, focusing on understanding the book as a literary whole. Special emphasis is also given to the use of its themes and motifs in the New Testament. Prerequisite: BI 101 Old Testament Literature and BI 103 New Testament Literature

BI 407 Old Testament Theology**3 credits**

This course examines some main theological themes found in the Old Testament. Special emphasis is given to discovering points of continuity and discontinuity between the Old and New Testaments. Prerequisites: BI 101 Old Testament Literature and ST 202 Theology II

BI 409 The Epistle to the Corinthians**3 credits**

This course is an expository study of Paul's letters to the Corinthian church. Special attention is given to understanding the role of the Spirit in the life of the Church. Prerequisites: BI 103 New Testament Literature and BI 209 Pauline Epistles

BI 411(ST 411) Pauline Theology**3 credits**

This course is designed to consider the capital Pauline epistles, attempting to emphasize the distinctive themes of Pauline theology and the history of their interpretation in the Christian church. Prerequisites: BI 103 New Testament Literature and ST 202 Theology II

BI 413 The Epistle to the Hebrews**3 credits**

This course is an expository study of the epistle to the Hebrews. Special emphasis is placed on a proper understanding of the theology of Temple as key to proper interpretation. Prerequisite: BI 101 Old Testament Literature and BI 103 New Testament Literature

BI 415 The Book of Revelation**3 credits**

The course provides an expository study of the Revelation of Jesus Christ. The course surveys contemporary approaches to the book, traces the development of major theological themes, and makes application to the life of the church today. Special emphasis is given to the book's usage of Old Testament prophetic themes. Prerequisites: BI 101 Old Testament Literature and BI 103 New Testament Literature

BL 417 (ST 417) Lectures in Biblical Theology**3 credits**

This course will present a particular theological and/or Scriptural theme and will emphasize the integration of theological and exegetical skills through a distinctive Apostolic hermeneutic. Course offerings will vary based on instructor availability and number of offerings. This course can be taken for credit twice. Prerequisite: Junior status or permission of instructor.

Biblical Languages**BL 101 Introduction to Old Testament Languages****3 credits**

This course provides an elementary introduction to the language of the Old Testament. It includes the study of the Hebrew alphabet, vowels, basic grammar, and the mastery of key Semitic words. It is also designed to develop skills in doing lexical research and to offer guidance for using Bible software programs.

BL 102 Introduction to New Testament Languages**3 credits**

This course provides an elementary introduction to the language of the New Testament. It includes the study of the Greek alphabet, vowels, basic grammar, and the mastery of key words. It is also designed to develop skills in doing lexical research and to offer guidance for using Bible software programs.

Prerequisite: BL 101 Biblical Languages I

BL 201 Greek I**3 credits**

This course is a study of the basic principles of biblical Greek. It is designed for the student who has no previous training in the Greek language or who needs extensive review in the elements of the language.

BL 202 Greek II**3 credits**

This course continues the study of basic principles of biblical Greek. It is designed for the student who has no previous training in the Greek language or who needs extensive review in the elements of the language. Prerequisite: BL 201 Greek I.

BL 205 Hebrew I**3 credits**

This course is a study of basic principles of biblical Hebrew. It is designed for the student who has no previous training in the Hebrew language or who needs extensive review in the elements of the language.

BL 206 Hebrew II**3 credits**

This course continues the study of basic principles of biblical Hebrew. It is designed for the student who has no previous training in the Hebrew language or who needs extensive review in the elements of the language. Prerequisite: BL 205 Hebrew I.

Business**BU 201 Principles of Economics****3 credits**

This course will provide an overview of micro and macro-economic principles and their application in the business environment. Various methods of analyzing economic data to project current and future economic results will be discussed.

BU 203 Principles of Finance**3 credits**

This course will give an overview of the part money plays in the modern economy, the inner workings of government financial systems, and how monetary policies are determined and implemented. Emphasis will be placed on how monetary policies affect organizations.

BU 301 Human Resource Management**3 credits**

The key functions of a Human Resource department within organizations will be discussed. The role of the HR department in human resource training and development and in bridging the gap between

leadership/management and employees will be emphasized. Prerequisites: OL 101 Judeo-Christian Perspectives on Leadership and SO 103 Diversity and Intercultural Communication

BU 303 Principles of Management

3 credits

This course will examine the role of a manager within a successful organization. Skills and competencies expected of a manager/leader will be analyzed along with how they are best utilized to ensure the smooth functioning of an organization. The development of a servant relationship between management and employees will be emphasized. Prerequisites: OL 101 Judeo-Christian Perspectives on Leadership and SO 103 Diversity and Intercultural Communication

BU 305 Principles of Accounting

3 credits

This course develops the ability to demonstrate a fundamental understanding of accounting and its language spoken within business while using accurately, analyzing, and recording business transactions for management to make the best decisions possible. Prerequisite: Sophomore status

BU 307 Principles of Marketing

3 credits

This course will discuss the components of marketing and influences that affect marketing decisions. Models and strategies for developing and managing an effective marketing campaign for organizations of diverse sizes and types will be examined. Identifying and implementing strategies consistent with the organization's mission, vision, and values will be emphasized. Prerequisite: Sophomore status

BU 401 Project Management

3 credits

This course will discuss the critical processes and steps of project management. Internal and external challenges faced in moving projects forward will be examined along with methods of analysis to determine physical and human resources necessary for successful project completion. Prerequisite: BU 303 Principles of Management

BU 403 Industrial and Organizational Psychology

3 credits

This course introduces the student to the scientific study of employees and workplaces within the organization. I/O psychology's objective is to improve organizational effectiveness and the wellbeing of employees through intentionality in hiring practices, training, motivation, job design, and leadership. The effect of work environment and organizational culture and behavior will be considered. Prerequisite: PSY 101 General Psychology.

BU 405 Business Law

3 credits

This course familiarizes the student with ethical and legal challenges common in a business environment, as well as, how the current legal system dictates how businesses must deal with these challenges. Specific subjects include the various components of a legally binding agreement and laws governing employment. Prerequisite: Junior status

Communications

CC 101 Communication Skills

3 credits

This course will survey the theories and principles of effective communication, allowing the student to apply these principles in a variety of assignments and critique the performances of other speakers. By the end of the semester, the student should be able to plan and prepare professional presentations; deliver a good speech; analyze and adapt to various audiences; and adjust to different speaking situations, purposes, and contexts.

CC 104 Introduction to Communication Studies

3 credits

This course presents an overview and an integration of current approaches to understanding interpersonal, small group, organizational, mass, and intercultural communication. Attention will be given to the history of research and major theories in the field.

CC 105 Diversity and Intercultural Communication**3 credits**

This course is designed to provide an introduction to intercultural questions stemming from the growing diversity and interconnectedness of the United States and world. It will challenge students to learn about the ways people from different cultural backgrounds think, communicate, and behave based on the value systems, worldviews, and narratives that ground them.

CC 201 Interpersonal Communication Theory**3 credits**

This course is an introduction to the study of interpersonal communication, focusing on the role of communication in relationship development and maintenance. It will examine face-to-face interactions to better understand and interact with others. Covered topics will include such things as power, gender roles, self-disclosure, perception, and family and business relationships. Prerequisite: CC 104 Introduction to Communication Studies

CC 202 The Digital Society**3 credits**

This course is an examination of the new digital media environment and its influence on social spaces, cultural meanings, and human interactions. The goal is to help the student navigate the opportunities and challenges of an evolving digital world.

CC 203 Conflict Management and Resolution**3 credits**

This course explores the topic of conflict management and resolution from a corporate and ecclesiastical perspective. Students will examine factors that contribute to interpersonal conflict, miscommunication, and the steps to resolution. Specific focus will be given to the skills needed to mitigate conflict within a leadership team and pursue productive resolution of conflict.

CC 301 Advanced Communication Skills**3 credits**

This is a performance-based course designed to aid students in the invention, organization, delivery, and criticism of informative and persuasive speeches. Prerequisite: CO 101 Communication Skills

CC 302 Language, Communication, and Culture**3 credits**

This course provides in-depth analysis of how perceived difference shapes and influences our interaction with others. Discussion covers the impact of diversity on language, nonverbal communication, mediated messages, relationships, and conflict. Prerequisite: CC 105 Diversity and Intercultural Communication

CC 304 Influence, Persuasion, and Social Change**3 credits**

This course studies how strategies of persuasion can be used in interpersonal and mass communication to create social change. It examines change campaigns, analyzing the dynamics of culture in the change process, communication strategies used to foster change, and the relationship of communication, interpersonal relationships, and media. Prerequisite: CC 301 Advanced Communication Skills

CC 403 Special Topics in Communication Studies**3 credits**

This course will present a particular current issue within the field of communication studies, emphasizing the integration of communication skills and Apostolic identity in addressing the chosen topic. Course topics will vary based on instructor availability and number of offerings. This course can be taken for credit twice. Prerequisite: Junior status

Counseling

CO 103 Introduction to Counseling**3 credits**

This course serves as an introduction to the counseling profession in a variety of settings. The basic concepts of counseling and the functions of the counselor/helper working in a variety of professional settings will be reviewed. The student will examine the current issues in counseling with an overview of the essential knowledge and skill sets that apply to a broad scope of counseling issues. In addition, the understanding of the person of the counselor as well as the characteristics and behaviors that influence the counseling process will provide a framework for the student's entry into the profession.

Education

ED 105 College Success **1 credit**

This course is designed to prepare the student for academic, personal, and social success in the college environment. Topics covered include note-taking, testing, time and finance management, library research, and basic college writing skills.

ED 102 Survey of Christian Education **3 credits**

This course explores the biblical foundation and purpose of Christian education—that of reconciliation. Students will explore the holistic purposeful development of God’s people in the life of the church. Christian social issues will be examined in this context.

ED 103 Foundations of Youth Ministry **3 credits**

This course is an introductory study in the development of youth ministry with an emphasis in the formation of a Biblical philosophy of ministry to youth. Attention will be given to the related study of contemporary postmodern culture, understanding the unique needs of adolescents, and the applications of basic programming models.

ED 115 Methods of Teaching Children **1 credit**

This course will explore different types of teaching methods and techniques specifically for children. Each time the course is offered, a different technique or method of teaching will be emphasized. Not only will students be given opportunities to practice different methods such as puppetry, drama, and clowning, but they will also be given opportunities to learn from experts in the field of children’s ministry who specialize in the presented techniques. This course may be taken for credit up to 3 times.

ED 203 Developmental Psychology II **3 credits**

This is a study of human physical, emotional, cognitive, social, and spiritual growth and development beginning with the adolescent years. Transitions and contemporary challenges facing individuals at these stages are examined in light of various church ministries.

ED 205 Child Evangelism **3 credits**

This course is a survey of the foundations of children’s ministries. The student will analyze the educational needs of children and church programs designed to meet those needs. It explores various strategies for teaching children the Bible in such a way that they will personally respond to God’s call to salvation and personal daily spiritual growth.

ED 207 Educational Psychology **3 credits**

This is a comprehensive study of the principles underlying the teaching-learning process. This includes an examination of major learning theories, cognitive theories, theories of motivation, and learning assessment and evaluation. Prerequisite: PY 101: General Psychology.

ED 209 Bible Teaching Methods **3 credits**

This course prepares the student to teach the Bible in various settings to various levels of learners. Emphasis will be given to adult learning models. A significant component of the course will be given to practical application of course material.

ED 211 Story Telling **3 credits**

This course examines drama as an educational tool. Students will improve their storytelling and drama skills so that stories can effectively and creatively communicate the message of Christianity. The course will also explore why storytelling is important and how we are a part of the oral tradition.

ED 303 Effective Communication to Adolescents **3 credits**

This course examines the adolescent learning process and how to successfully communicate educational, spiritual, and social values in an age-appropriate manner. Students will develop a personal philosophy of

adolescent education and demonstrate practical competencies such as generating lesson plans, interpersonal relationships, and storytelling. Prerequisite: ED 203 Developmental Psychology II.

ED 305 Church Education Administration

3 credits

This course explores the theory and processes associated with the leadership of church education programs. An emphasis is placed on the principles and practices of organizing, administering, supervising, and evaluating various programs in the local church's education ministry.

ED 310 Bible Teaching Practicum

3 credits

This course is designed to give the student an opportunity to integrate exegetical skill and theological knowledge, demonstrate competence in teaching the Bible in a local church, and apply his/her learning to a question of personal interest and relevance to the church.

Prerequisite: ED 209 Bible Teaching Methods

ED 405 Children's Ministry Practicum

3 credits

Students participate in field work structured to acquaint them with effective methods of children's ministry, which may include a summer tour, children's rallies, children's revivals, and/or placement in a church as a children's worker. In-class instruction and guidance is provided and field supervision is by arrangement with the instructor. Prerequisite: ED 205 Child Evangelism.

English

EN 099 Fundamentals of English Composition

(this course is not offered for college credit)

This course is designed to help students master basic composition skills. Students will learn to develop and support a clear thesis in writing styles including narrative essays, persuasive essays, and research papers. The course will feature a workshop format to improve grammar and structural fundamentals. Students will be co-enrolled in this course and EN 101 English Composition I.

EN 101 English Composition I

3 credits

This course will study the writing of effective expository prose and argumentation. The student will learn to develop and support a clear thesis in writing styles including narrative essays, persuasive essays, and research papers. Special attention will be given to the research process and proper citation of sources.

EN 102 English Composition II

3 credits

This is a continuation of English Composition I, concentrating on practical writing. The course is designed to strengthen the student's ability to use critical thinking skills in written communication. Emphasis will be placed on developing argumentation techniques. The student will integrate these techniques and skills in the course's written assignments. Prerequisite: EN 101 English Composition I

EN 201 World Literature

3 credits

This course will survey representative literature from discourse communities around the globe. The student will study poetry, drama, and prose and trace literary forms and themes from contemporary literature back to Ancient texts.

EN 205 Lectures in Literature

3 credits

This course will focus on the works of a specific author or group of authors, literary genre, or era and will vary based on instructor availability and number of offerings. This course can be taken for credit up to 4 times.

History

HI 101 Introduction to Christian History and Thought

3 credits

This course is a survey of the history of the Christianity from its inception on the Day of Pentecost until the present time. Because this is a survey course only the broad sweep of story will be examined.

Particular attention will be paid to people, events and doctrines that inform the modern Oneness Pentecostal movement.

HI 103 Western Civilization

3 credits

This is a survey of the history of the Western world, particularly Europe, from its origins in Egypt and Southwest Asia to circa 1660. The course covers classical Egypt, the Ancient Near East, the Biblical Hebrews, classical Greece, Hellenism, the Roman Republic and Empire, the rise of Christianity, the Byzantine Empire, the three stages of the Middle Ages, the Renaissance, the Reformation and early-modern Europe.

HI 201 American Government

3 credits

This course offers a historical overview of the establishment and historical development of the American system of government including the federal system as established by the United States Constitution and various models of state government. The history and Constitution of the state of Missouri will be used as a comparative model. International students will be encouraged to complete a project comparing their national system of government to that of the United States.

HI 312 Modern Pentecostal Movements

3 credits

This course is a study of the rise of the modern Pentecostal movement. This includes the Holiness movements, the Topeka and Azusa Street revivals, and the significant leaders of the Oneness Pentecostal Movements. Students will examine the biblical foundations of Pentecost; implications of doctrinal drift: modern Pentecostal movements of the 20th century; and basic skills used in the research, analysis, and compilation of historical data.

Humanities

HU 101 Survey of the Arts in Christian Worship

3 credits

This course is a survey of the purpose and uses of art in the worship life of the church. The theological foundations of worship, symbolism, and ritual are developed through discussions of the uses of architecture, music, visual arts, and drama throughout the history of the Christian church. Emphasis placed on developing and implementing a coherent theology of worship arts that incorporates community, tradition, and cultural relevance.

Human Services

HS 201 Introduction to Human Services

3 credits

This course provides an overview of the human services profession, its history, values, goals and practices. Ethical and philosophical issues involved in providing human services to those in need will be explored

HS 307 Theology, Psychology, & Spirituality**3 credits**

This course will focus on the integration of theology, psychology, and spirituality through an Apostolic lens. Applications of these understandings will be applied to all dimensions of professionalism and practice.

HS 308 Professionalism and Ethics in Human Services**3 credits**

This course helps students recognize the importance of professionalism and ethics in related human services settings. This course introduces students to ethical principles, professional guidelines, and legal standards necessary to successfully navigate in a diversity of settings. Professional codes of ethics, ethical decision-making processes, and how to apply these concepts in the workplace are reviewed. Prerequisite: HS 101 Introduction to Human Services

Mathematics

MA 101 College Mathematics**3 credits**

This course is designed to give the student an understanding of some of the main areas of contemporary mathematics, as well as an appreciation of how mathematics is used by the consumer.

Missiology

MS 203 Introduction to North American Missions**3 credits**

The history and praxis of North American Missions is examined and analyzed. A biblical perspective on individual and church responsibilities towards evangelization of North America is presented. Strategic planning of methods of evangelism design and implementation will be conducted.

MS 205 Introduction to Global Missions**3 credits**

Introduction to Global Missions is an introduction to the biblical, theological, historical, theoretical, and organizational overview of global missions and the global ministries of the UPCI and other Apostolics. This course is designed for the supporting/sending church, the potential missionary, members, and ministers. It fosters understanding of the missionary's calling, vision and ministry, and set-up of the global outreach within the Apostolic movement.

MS 401 Indigenous Church and Leadership Development**3 credits**

This course studies the development of indigenous, mature, responsible churches in the global context. It fosters an understanding of the globalization of global missions, the rapid expansion of the church, and taking the Gospel from everywhere to everywhere. Leadership development principles, strategies, and models are articulated. Prerequisite: MS 205 Introduction to Global Missions

Music

MU 099 Fundamentals of Music**(this course is not offered for college credit)**

This course covers elements of rhythm, time signatures, notes on the staff, use of accidentals, expression marks and articulations, the Circle of 5ths and its use in harmonic progression, and an introduction to sight singing.

MU 100 Choir**1 credit per semester**

Choir is a vocal group open to all students of the College. This group rehearses and performs many types of gospel and contemporary style music. It provides experience for students who wish to develop their skills and expand their knowledge in this area of music ministry. This class meets twice each week. A fee will be charged for students who do not already own approved Urshan College choir attire. This course may be taken for credit up to eight times.

MU 100B Concert Choir**1 credit per semester**

Concert Choir is offered as a means for students to learn the great sacred choral repertoire of the past (such as Handel's *Messiah*) and the fresh expressions of the present (such as John Rutter's *Gloria*). Students will experience a large variety of music which will help them enrich congregations now and in the future. Concerts and touring will be part of the schedule for this ensemble. This course may be taken for credit up to eight times.

MU 103 Keyboard Note Reading I**1 credit**

This is an introductory group (4-8 students) keyboard course for those with little or no note reading background. Both a group music lesson fee and instrument usage fee are charged.

MU 104 Keyboard Note Reading II**1 credit**

This is a beginning group (4-8 students) keyboard course for those with note reading background area. Both a group music lesson fee and instrument usage fee are charged. Prerequisite: MU 103 Keyboard Note Reading I or consent of instructor.

MU 105 Keyboard Improvisation I**1 credit**

This is an introductory group (4-8 students) keyboard course for playing by ear and reading chord charts. It is a hands-on approach with a keyboard for each student. Both a group music lesson fee and instrument usage fee are charged.

MU 106 Keyboard Improvisation II**1 credit**

This is a beginning group (4-8 students) keyboard course for playing by ear and reading chord charts. It is a hands-on approach with a keyboard for each student. Both a group music lesson fee and instrument usage fee are charged. Prerequisite: MU 105 Keyboard Improvisation I or consent of instructor.

MU 107 Music Theory I**3 credits**

This course reviews basic principles and presents figured bass, part-writing with root position triads, and sequences. Prerequisite: Consent of the instructor.

MU 109 Sight Singing & Ear Training I**2 credits**

This course introduces sight singing and aural identification of intervals and chords. Prerequisite: Course must be taken concurrent with MU 107 unless approved by the instructor.

MU 113 Private Piano Lessons**1 credit per semester**

This course consists of a 45-minute private piano lesson each week. A minimum of five hours of practice is required per lesson. Both a private music lesson fee and instrument usage fee are charged. May be repeated as needed to obtain up to four credit hours.

MU 114 Private Voice Lessons**1 credit per semester**

This course consists of a half-hour private voice lesson each week. A minimum of four hours of practice is required per lesson. A private music lesson fee is charged. May be repeated as needed to obtain up to four credit hours.

MU 117 Private Instrument Lessons**1 credit per semester**

This course consists of a half-hour instrument lesson each week. A minimum of five hours of practice is required per lesson. A private music lesson fee is charged. An instrument usage fee may also apply if the student does not have his/her own instrument. The student may be required to pay the instructor directly. May be repeated as needed to obtain up to four credit hours.

MU 120 Chorale**1 credit per semester**

This is a limited singing group drawn by audition from the College choir. Participation in the annual summer chorale tour is required. Chorale is only open to full-time students. This class meets twice each week. A chorale fee will be charged each semester. May be taken for credit up to eight times. Prerequisite: Concurrent enrollment in MU 100 Choir; by audition only.

MU 124 Class Piano I**2 credits**

This is an introductory group keyboard course (6-8 students) for those with little or no background in note reading or improvisation. Fundamental techniques such as major/minor scales, arpeggios, cadences, and basic chord progressions are studied. Harmonization skills such as reading and writing basic lead sheets are also studied. Both a group music lesson fee and instrument usage fee apply.

MU 125 Class Piano II**2 credits**

This is a continuation of Class Piano I. Students study early intermediate repertoire and continue study of fundamental harmonization skills. Both a group music lesson fee and instrument usage fee apply. Prerequisite: MU 124 Class Piano I or permission of instructor.

MU 204 Basic Conducting**2 credits**

Students will learn basic conducting (meter patterns as well as cuing) for use with primarily choral literature. Conducting as related to a worship team band will also be emphasized. Prerequisites: MU 107 Music Theory I and MU 109 Sight Singing & Ear Training I.

MU 206 Advanced Conducting**2 credits**

This course is a continuation of MU 204 Basic Conducting. Continued emphasis on preparation, improvement and development of conducting skills; the development of proficiency in playing parts on the piano; and developing skills in evaluating and critiquing conducting. Prerequisite: MU 204 Basic Conducting

MU 207 Music Theory II**3 credits**

This is a continuation of MU 107 Music Theory I. Secondary triads in inversions, diatonic seventh chords, nonharmonic tones, cadences, and form are studied. Prerequisite: MU 107 Music Theory I.

MU 208 Music Theory III**3 credits**

This is a continuation of MU 207 Music Theory II. Secondary functions, modulations, binary and ternary forms, borrowed chords, and Neapolitan chords are studied. Prerequisite: MU 207 Music Theory II.

MU 209 Sight Singing & Ear Training II**2 credits**

This is a continuation of MU 109 Sight Singing & Ear Training I. This course is a continuation of sight singing and aural identification of intervals and chords. Prerequisite: MU 109 Sight Singing & Ear Training I.

MU 210 Sight Singing & Ear Training III**2 credits**

This is a continuation of MU 209 Sight Singing & Ear Training II. This course is a continuation of sight singing and aural identification of intervals and chords. Prerequisite: MU 209 Sight Singing & Ear Training II.

MU 219 Lectures in Music**3 credits**

This course will focus on the works of a specific composer or group of composers, musical genre, style or era and vary based on instructor availability and number of offerings. This course may be taken for credit up to 4 times.

MU 301 Ensemble Rehearsal Techniques**2 credits**

Students will learn techniques for teaching adult, youth, and children's choral and instrumental ensembles both by note and rote. Basic conducting patterns and techniques will be implemented. Warm-ups and choral literature selection is emphasized. Prerequisite: MU 309 Sight Singing & Ear Training IV and MU 204 Basic Conducting, or consent of instructor.

MU 303 Music Technology **1 credit**

Students will be introduced to current music technologies including computer software used for notation, sequencing, recording, and music education. Students will work individually and collaboratively on music projects demonstrating an understanding and use of these technologies in music. Prerequisite: MU 207 or consent of instructor.

MU 305 Music History I **3 credits**

This course traces the development of music from the Middle Ages through 1700. Students integrate score study, extensive listening assignments, class lectures and written assignments in order to develop an understanding of the broad range of musical genres throughout the history of music.

MU 306 Music History II **3 credits**

This is a continuation of MU 305 Music History I. This course traces the development of music from 1700 to the Present. Students integrate score study, extensive listening assignments, class lectures and written assignments in order to develop an understanding of the broad range of musical genres throughout the history of music. Prerequisite: MU 305 Music History I

MU 307 Music Theory IV **3 credits**

This is a continuation of MU 208 Music Theory III. Ninth, 11th, and 13th chords are presented along with augmented 6th chords and analysis of impressionistic and 20th-century music. Prerequisite: MU 208 Music Theory III.

MU 308 Exploring Congregational Song **3 credits**

This course introduces the student to the history, practice, and function of the corporate worship song within the practice of Christian worship as an integral part of Christian spiritual formation. Emphasis will be given to the usage of various song materials in their historical context as well as their application to modern worship practice.

MU 309 Sight Singing & Ear Training IV **2 credits**

This is a continuation of MU 210 Sight Singing & Ear Training III. Prerequisite: MU 210 Sight Singing & Ear Training III.

MU 311 Piano Pedagogy **2 credits**

Students will study core pedagogical pieces from the standard repertoire to learn principles of teaching piano to various age levels. The course includes a survey of method books, supervised teaching experience, and an examination of business procedures for piano teachers. Prerequisite: Four semesters of MU 113 Private Piano Lessons or consent of instructor.

MU 312 Vocal Pedagogy **2 credits**

Students will study core pedagogical pieces from the standard repertoire to learn principles of teaching voice to various age levels. The course includes a survey of method books, supervised teaching experience, and an examination of business procedures for voice teachers. Prerequisite: Four semesters of MU 114 Private Voice Lessons or consent of instructor.

MU 313 Instrumental Pedagogy **2 credits**

Students will study core pedagogical pieces from the standard repertoire to learn principles of teaching their approved musical instrument to various age levels. The course includes a survey of method books, supervised teaching experience, and an examination of business procedures for instrument teachers. Prerequisite: Four semesters of MU 117 Private Instrumental Lessons or consent of instructor.

MU 317 Songwriting I **3 credits**

This course will discuss the basics of song-writing and survey different song and lyric structures. Students will develop a strong sense of form, melody, harmony, bass line development, and rhythm as well “hooks,” points of view and song logic. Projects will cover a variety of styles.

MU 319 Songwriting II**3 credits**

This course is a continuation of MU 307 Songwriting I, focusing on learning how to integrate melodies and lyrics. Students will work individually and in small groups to apply sound song-writing principles to songs of their own creation. Prerequisite: MU 317 Songwriting I.

MU 323 Private Piano Lessons**1 credit per semester**

This course consists of a 45-minute private piano lesson each week. A minimum of five hours of practice is required per lesson. Both a private music lesson fee and instrument usage fee are charged. May be repeated as needed to obtain up to four credit hours. Prerequisite: Four semesters of MU 113 Private Piano Lessons and passing grade on the Piano Proficiency Exam or consent of instructor.

MU 324 Private Voice Lessons**1 credit per semester**

This course consists of a half-hour private voice lesson each week. A minimum of four hours of practice is required per lesson. A private music lesson fee is charged. May be repeated as needed to obtain up to four credit hours. Prerequisite: Four semesters of MU 114 Private Voice Lessons and passing grade on the Vocal Proficiency Exam or consent of instructor.

MU 327 Private Instrument Lessons**1 credit per semester**

This course consists of a half-hour instrument lesson each week. A minimum of five hours of practice is required per lesson. A private music lesson fee is charged. An instrument usage fee may also apply if the student does not have his/her own instrument. The student may be required to pay the instructor directly. May be repeated as needed to obtain up to four credit hours. Prerequisite: Four semesters of MU 117 Private Instrument Lessons and passing grade on the Instrument Proficiency Exam or consent of instructor.

MU 343 Music Education of Children**2 credits**

This course surveys three of the primary methodologies in music education of children: Dalcroze, Kodály, and Orff. The methodologies are examined for integration into musically educating children in a church music program.

MU 401 Church Music Administration**2 credits**

This course helps the student develop a biblical philosophy of music ministry with practical application to enable him/her to use music effectively in the church.

MU 404 Form and Analysis**3 credits**

This course is a study of relationships, patterns and processes that define musical structure. The course begins with study of the motive and phrase, and progresses to larger forms such as fugue, variation, rondo and sonata. Prerequisite: MU 307 Music Theory IV or consent of instructor.

MU 405 Choral Arranging**3 credits**

Formulating music ideas, original melodies, the combination of melody, rhythm and harmony into original works, counterpoint, scoring music for voice, scoring music for voice with accompaniment, and arranging existing songs for a specific group or occasion. Prerequisites: MU 307 Music Theory IV and MU 309 Sight Singing & Ear Training IV. A music software/technology fee will be charged.

MU 407 Instrumental Arranging and Technology**3 credits**

This course discusses instrument ranges, characteristics, techniques and roles within the orchestra. Students will demonstrate orchestration competency that includes knowledge of notational conventions, understanding and producing different musical textures, exploring principles and techniques for combining sounds successfully, distinguishing between transcription, arranging, orchestration, and composition, and employing computer software as a tool for notation. Students will work individually and collaboratively on music

projects demonstrating an understanding and use of these principles, techniques, and technologies.

Prerequisite: MU 207 Music Theory II. A music software/technology fee will be charged.

MU 410 Music Literature

3 credits

This course will be co-taught by members of the music faculty and/or invited guest lecturers. Students will gain the foundational knowledge regarding research materials connected to the literature related to their chosen instrument, and be able to analyze and recognize music for their instrument from all style periods.

Prerequisite: 4 semesters of for-credit private lessons or consent of instructor.

MU 413 Music Internship

3 credits

This course consists of hands-on experience for the student under the supervision of the instructor as well as the music minister of a local church in which the internship will take place. Students will direct a variety of groups in the church, including adult choir, children's choir, small ensembles, and musician rehearsals. Students will gain experience coordinating schedules for practices and performances.

Prerequisite: MU 208 Music Theory III and MU 210 Sight Singing & Ear Training III.

Organizational Leadership

OL 101 Judeo-Christian Perspectives on Leadership

3 credits

This course explores the topic of leadership from a Christian perspective. It provides insight into the scope and challenge of modern leadership, and helps students identify and incorporate biblical principles into a variety of leadership contexts. Students will analyze Biblical characters and apply outcomes to current modern-day leadership success in ministry and in the secular workforce. Specific attention will be given to analyzing Jesus Christ as a model for successful leadership.

OL 301 Leadership and Management Theory

3 credits

The purpose of this course is to review and build upon the student's basic understanding of leadership that has developed through prior courses by deepening their knowledge of leadership and managerial theory. Leadership and managerial theories, themes, and developments will be examined both in historical and modern context with consideration given to application in a student's current context.

Prerequisites: OL 101 Judeo-Christian Perspectives on Leadership and SO 103 Diversity and Intercultural Communication or permission of professor.

OL 303 The Leader and Group Performance

3 credits

This course provides students with the tools needed to analyze organizational challenges and influence the actions of individuals and groups for organizational development. Students gain a greater understanding of the function of formal and informal groups within the organization and how to become a more effective leader of smaller and larger groups. Prerequisites: OL 101 Judeo-Christian Perspectives on Leadership and SO 103 Diversity and Intercultural Communication

OL 305 Strategic Planning

3 credits

This course will discuss the various components of strategic planning in an organizational environment. The roles of mission and vision and their relationship to organizational objectives and planning will be explored. The process of developing a strategic plan for an organization that utilizes critical thinking, collaboration, and cooperation will be analyzed. Prerequisites: OL 101 Judeo-Christian Perspectives on Leadership and SO 103 Diversity and Intercultural Communication

OL 401 Leading Change for Organizational Development

3 credits

The purpose of this course is to examine the relationship between the leader and organizational change. Concepts and practices for leading change in an organizational or ecclesiastical context will be examined. Students will explore the purpose, resources, strategic plan, and behaviors necessary for successful productive change. Prerequisites: OL 101 Judeo-Christian Perspectives on Leadership, SO

103 Diversity and Intercultural Communication, and either OL 301 Leadership and Management Theory -or- OL 305 Strategic Planning

OL 403 Organizational Ethics and Social Responsibility **3 credits**

This course will enhance the student's awareness of personal and organizational ethical issues that impact an organization's effectiveness. A Christian theological perspective will be used to analyze the leader's personal life and the actions of the organization he or she is a part of relative to respect for employees, clients, and society at large. The course will explore ethical decision making models and strategies for fulfilling social responsibilities. Prerequisites: OL 101 Judeo-Christian Perspectives on Leadership and SO 103 Diversity and Intercultural Communication

OL 405 Church Administration **3 credits**

Principles of leadership and management will be applied to the local church environment. The development and maintenance of relationships between paid and unpaid staff and congregants will be emphasized. Principles for effective development and management of staff, facilities, and finance will be explored. Prerequisites: OL 101 Judeo-Christian Perspectives on Leadership and SO 103 Diversity and Intercultural Communication or permission of professor

OL 407 The Leader as Mentor and Coach **3 credits**

The leadership skills of mentoring and coaching are examined, compared, contrasted, and evaluated. Emphasis is placed upon learning to evaluate situational contexts to determine the most effective approach for the development of personnel and the enhancement of their organizational contribution. Prerequisites: OL 101 Judeo-Christian Perspectives on Leadership and SO 103 Diversity and Intercultural Communication

OL 409 Introduction to American Church and Non-Profit Law **3 credits**

This course provides an overview of American non-profit law, including topics such as the formation of non-profit and tax-exempt organizations, clergy-penitent privilege, misconduct and abuse reporting, and risk management for leaders. A framework is developed to help the student make informed decisions relative to seeking professional assistance in legal matters.

OL 411 Team Leadership Development **3 credits**

The purpose of this course is to examine leadership concepts within the context of a team. We will explore the role of the leader of teams, the role of team members, and the function of a team as a leadership unit. Significant attention will be given to techniques, delegation, and team interaction. Students will lead and be lead in team experience as they combine theory and praxis. Prerequisites: OL 101 Judeo-Christian Perspectives on Leadership, SO 103 Diversity and Intercultural Communication, and OL 303 The Leader and Group Performance.

OL 499 Capstone **3 credits**

This course assists students in integrating learning from their degree program. The final project will be constructed around a contemporary leadership challenge. Students will be expected to utilize various methods of research in exploring their topic.

Philosophy

PH 203 Introduction to Philosophy **3 credits**

This course is designed to help the student understand what philosophy is and introduce the work, methods, and tools of philosophers. It is designed to acquaint the student with the history of ideas with particular emphasis on the works of Plato, Aristotle, Plotinus, Augustine, and Aquinas, and to a lesser extent Epicurus, Descartes, Hume, Kant, Bentham, Mill, and Plantinga. The philosophical areas of metaphysics, epistemology, and ethics will be introduced as will some of the issues related to the existence and nature of God, justification of knowledge claims, the mind-body problem, and free will and determinism.

PH 103 Hermeneutics of the Word and the World**3 credits**

This course is an introduction to hermeneutics in the broader postmodern cultural context. Beginning with the pursuit of authorial intent of Scripture, the biblical text is employed to work toward creating a construct by which we may understand the world, the church and ourselves. Utilizing such a construct, students will work toward articulating a biblical perspective with regard to moral, ethical, and practical concerns of Christian faith and practice.

PH 301 Christian Ethics**3 credits**

A study of theoretical and practical problems of moral conduct and proposed solutions with an emphasis upon the nature of ethics, values, rights, obligations, and opportunities.

PH 303 Ethics and Leadership**3 credits**

This course examines ethical decision-making models consistent with an Apostolic perspective and guides the student in analysis and application of the model to contemporary social issues.

Practical Theology

PT 101 Spiritual Formation

3 credits

This course provides the student the motivation, tools, and practical application to mature as Christians. This course also includes instruction in the need for spiritual formation, the process of spiritual formation, the goal of spiritual formation, as well as instruction regarding the classic spiritual disciplines. Students may also be involved in small groups where they will process on a personal level the classroom instruction.

PT 103 Apostolic Life & Servant Leadership

2 credits

This course explores the elements of a spiritually meaningful life and emphasizes the personal significance of the College's Mission and Honor Code. In this course, students will be challenged to solidify their personal devotion to Jesus Christ, strengthen their spiritual disciplines, and develop a lifestyle of servant-leadership.

PT 105 Apostolic Calling

1 credit

This course helps certificate students understand and discern God's calling in their life. Special attention is given to recognizing personal talents and abilities and their potential uses in the Kingdom of God.

PT 201 Introduction to Preaching

3 credits

This course includes a study of the whole arena of preaching; special consideration is given to the preacher, sermon preparation, and sermon delivery. Emphasis will be placed on a foundational method of sermon construction. Students will develop their own sermon outlines and manuscripts. Prerequisite: CO 101 Communication Skills.

PT 301 Youth and Family Ministry

3 credits

This course introduces students to the entire family as a ministry focus, and how we can practically improve parent-student relationships through church, para-church, school and professional settings. Students will develop strategies for ministering to today's youth culture and for interacting with parents through sound theological, cultural, and educational contemplation.

PT 303 Pastoral Leadership

3 credits

This course introduces the ministerial student to the work of the pastorate. The student studies the basic duties that are involved in directing and leading a church. Emphasis is on theocratic church government. Included in the course is a study of proper relationships which the minister should maintain including the minister's attitude toward self, the ministry, the church, his/her organization, and society in general.

PT 305 Women in Ministry

3 credits

This course will study biblical passages often misunderstood and used as barriers to keep women from fully accepting their God given call to minister as well as passages which portray and promote female ministry. Special attention will be given to the variety of ministry roles fulfilled by women in the Bible and in the modern Apostolic movement. This course will also explore the social implications and practical applications of women's role within the Church. Students will gain a better understanding of how to affirm those whom God calls, whether male or female.

PT 353 Preaching Practicum

3 credits

This course applies preaching principles in a workshop setting. The student concentrates on the design and delivery of sermons for a variety of specialized events. The instructor and peers critique preaching in the classroom. Prerequisite: PT 201 Introduction to Preaching

PT 401 Pastoral Care and Counseling

3 credits

This class offers an examination of the pastor's role as a shepherd. The course relies heavily on biblical anthropology and life span theory to design church programs and a pastoral approach to the diversity of shepherding challenges confronting a contemporary pastor.

PT 403 Ministry Internship**3 credits**

Students participate in supervised field work structured to acquaint them with effective methods of ministry. Guidance in the field is by arrangement with field leaders in association with the professor.

Psychology

PY 101 General Psychology **3 credits**

This course provides an introduction to the field of psychology. Psychology is a very broad field that overlaps with biology, philosophy, mathematics, and sociology. As the study of individual humans, psychology reveals a great deal about sin and grace at work in our thoughts, feelings, behaviors, and relationships. Psychology benefits the student's understanding of human nature and improves interactions with other people.

PY 205 Developmental Psychology I **3 credits**

This course is a study of human physical, emotional, cognitive, social, and spiritual growth and development from conception through childhood. Prerequisite: PY 101 General Psychology

PY 206 Developmental Psychology II **3 credits**

This course is a study of human physical, emotional, cognitive, social, and spiritual growth and development from the adolescent years through adulthood. Transitions and contemporary challenges facing individuals at these stages are examined. Prerequisite: PY 203 Developmental Psychology I

PY 301 Social Psychology **3 credits**

This course examines human behavior in the social context. The influences of a variety of human interactions will be considered including family, church and other small and larger groups. Further consideration will be given to culture, mass and social media, and leadership, as well as, socioeconomic factors. A focus will be how these inputs into the life of an individual affect attitudes and behavior. Prerequisite: PSY 101 General Psychology.

PY 303 Psychology of Personality I **3 credits**

This course introduces the student to the study of personality. Theories of personality and how personality is assessed will be discussed. Topics to be considered include the interrelationship between personality, cognition, values, motivation, and the decision-making process. A focus of the course will be gaining appreciation and understanding of self and the uniqueness of others. Prerequisite: PY 101 General Psychology

PY 304 Psychology of Personality II **3 credits**

This course continues the study of personality, especially the role of personality in key interpersonal relationships, including marriage, parenting, and employment. Prerequisite: PY 303 Psychology of Personality I

PY 305 Abnormal Psychology **3 credits**

This course is a study of the major mental disorders including anxiety disorders, dissociative disorders, disorders of mood, psychosomatic disorders and personality disorders. Information pertaining to the etiology, symptomology, and therapeutic alternatives will be presented. Prerequisite: PY 205 Developmental Psychology II

PY 308 Multicultural Psychology **3 credits**

This course examines theories and research in the study of psychosocial issues of racial, ethnic, and cultural groups as well as an exploration of the relationship of race, culture, and social class in psychological development. Prerequisite: PY 205 Developmental Psychology II

Science

SC 101 Biology

3 credits

This course is an introduction to basic biological concepts. Emphasis will be placed on learning fundamental ideas related to ecosystems and community interactions. The student will also learn how scientists have differentiated between various groups of organisms. The student will experience the processes through which scientific understandings have been formed and are continually revised.

Social Sciences

SO 101 Introduction to Sociology

3 credits

This course is an introduction to sociology as a way of understanding the world. Sociology is a field of study that explains social, political, and economic phenomena in terms of social structures, social forces, and group relations. It will introduce you to the field by focusing on several important sociological topics, including socialization, culture, the social construction of knowledge, inequality, race and ethnic relations, poverty, political sociology, and sociology of religion.

SO 201 Marriage & Family

3 credits

Using the Bible as a basis, correct principles in establishing a Christian home are taught, including husband-wife relationship, parent-child relationship, and the parent's relationship with other social institutions such as the church, school, and society.

SO 203 Group Dynamics

3 credits

The purpose of this course is to develop a framework for the processes and functions of group dynamics. Group development, interaction, guidance, and theory will be studied and applied. Leadership styles, techniques, and roles will also be examined. Prerequisite: SO 101 Introduction to Sociology

SO 302 Cultural Anthropology

3 credits

This course is an introduction to the study of non-Western man and cultures. How culture, values, and language affect individual society's response to business relationships and the gospel will be examined and explored. Emphasis will be placed on learning to appreciate other cultures to enhance cross-cultural relationship building and communication.

SO 303 World Religions

3 credits

This course is designed to provide an overview of the major non-Christian religions and philosophies shaping our world and to evaluate them from a Christian perspective. Religions studied include Hinduism, Buddhism, Confucianism, Taoism, and Islam. An apologetic approach to each religion and philosophy is also provided.

SO 304 Social Research Methodologies

3 credits

This course introduces social science research methods. Emphasis is on formulating research questions, developing search and data-gathering strategies, and interpreting research in the areas of human services, social work, counseling, and psychology. Students analyze current research and present their findings. Prerequisite: MA 201 Intro to Statistics

SO 305 Human Diversity & Social Justice

3 credits

This course will explore the local and global interconnections of justice, oppression, and strategies to promote human and civil rights. It will take into account how social and economic justice practices can be applied to organizations, institutions, and society to ensure that basic human rights are distributed equitably and without prejudice. Prerequisite: CO 103 Introduction to Counseling

Systematic Theology

ST 101 Introduction to Pentecostal Theology

3 credits

This course presents systematic theology as a spiritual and intellectual discipline for knowing God, evaluating Christian life and thought, and living for God's glory. The historical development and fundamental doctrines of Oneness Pentecostalism are carefully examined.

ST 103 Introduction to Apologetics

3 credits

This course provides a sound defense of general Christian doctrines such as the compatible relationship of faith and reason, the existence of God, the special creation of the physical universe, and the inspiration and historicity of Scripture.

ST 201 Theology I

3 credits

This course begins a systematic overview of the major Christian traditions and doctrines with emphasis on developing a Oneness Pentecostal perspective. The course will specifically cover the doctrines of revelation, theology proper, anthropology, and hamartiology. Prerequisite: ST 101 Introduction to Pentecostal Theology.

ST 202 Theology II

3 credits

This course is a continuation of the overview of major Christian traditions and doctrines began in Theology I. The course will specifically cover soteriology (including Christology), ecclesiology, and eschatology (including angelology), again focusing on developing a Oneness Pentecostal perspective. Prerequisite: ST 201 Theology I.

ST 301 Christology

3 credits

This course is a systematic study of the person and work of Christ from an Apostolic Pentecostal perspective in contrast to other Christian views of the same subject, especially contrasting the Oneness and Trinitarian views. The course will examine biblical teaching, analyze historical developments and the larger contemporary theological conversation, and connect Christology to other areas of theological investigation. Prerequisite: ST 202 Theology II

ST 303 Pneumatology

3 credits

This course is a systematic study of the doctrine of the Holy Spirit from an Apostolic Pentecostal perspective in contrast to other Christian views of the same subject. The course will examine the biblical teaching on the Spirit of God in both the Old and New Testaments; the Oneness Pentecostal understanding of the Spirit within the larger contemporary theological conversation; the doctrine of the Spirit in relation to the other areas of theological investigation; and classic spiritual disciplines as a key element of theological and spiritual development. Prerequisite: ST 202 Theology II

ST 411(BI 411) Pauline Theology

3 credits

This course is designed to consider the capital Pauline epistles, attempting to emphasize the distinctive themes of Pauline theology and the history of their interpretation in the Christian church. Prerequisites: BI 103 New Testament Literature and ST 202 Theology II

ST 412 Mission of the Church

3 credits

This course is the study of the church, its mission, and the student's place in that mission. Subjects examined will include Ecclesiastical Structure, the Missional Church, the Theology of Mission, the Kingdom, and the Ministry of Reconciliation. It explores the biblical foundations, purpose, function, and future of the church and the impact of these doctrines on the local church and church organizations. Prerequisite: ST 202 Theology II

ST 414 Eschatology

3 credits

This course integrates the Bible, theology, and the historical sweep of interpretation from Old Testament Judaism to modern Pentecostalism. This study includes both life after death and an expectation of the

end of the world by seeing prophecy as “God’s story.” Specific to a study of “endtimes” is the changing notion of “the Day of the LORD” and the expectation of the Parousia. Prerequisite: ST 202 Theology II

ST 417 (BI 417) Lectures in Biblical Theology

3 credits

This course will present a particular theological and/or Scriptural theme and will emphasize the integration of theological and exegetical skills through a distinctive Apostolic hermeneutic. Course offerings will vary based on instructor availability and number of offerings. This course can be taken for credit twice. Prerequisite: Junior status or permission of instructor.

COLLEGE PERSONNEL

Administration

David K. Bernard, President

B.A., Rice University

J.D., University of Texas

M.Th., University of South Africa

Th.D., New Testament, University of South Africa

Jennie Russell, Executive Vice President

B.A., Bible and Theology, Christian Life College

M.A., Professional Counseling, Liberty University

David Reid, Dean of Students/Title IX Coordinator/Clergy Compliance Officer

B.A., Biblical Studies, Indiana Bible College

M.A.T., Secondary Education, Liberty University

Jared Runck, UC Academic Dean

B.A., Practical Theology, Gateway College of Evangelism

M.T.S., Old Testament, Eden Theological Seminary

D.Th., Old Testament, University of South Africa (Candidate)

M. Jean Bland, Registrar

B.A., Christian Education, Gateway College of Evangelism

M.A., Secondary Education, Pensacola Christian College

Ed.D., School Leadership, Regent University

Vinessa D'Sa, Director of Distance Learning

B.A., Karachi University, Karachi, Pakistan

B.A., Biblical Studies, Gateway College of Evangelism

M.Div., Urshan Graduate School of Theology

Gary Erickson, Director of Library Services

Th.B., Apostolic Bible Institute

M.T.S., Urshan Graduate School of Theology

D.Min., Covenant Theological Seminary

Dinecia Gates, Director of UC Admissions

B.A., Communication Studies, Campbell University

M.A., Communication, East Carolina University

Laura Payne, Choral Director

B.A., Christian Music, Christian Life College

B.A., Music Education, Butler University

M.M., Music Education, University of the Pacific

David Molina, Director of Marketing and Events

B.A., Practical Theology, Gateway College of Evangelism

M.A., Human Services, Liberty University

Ashley Chancellor, Urshan Chief Financial Officer
B.A., Business Administration & Management, Missouri Baptist University
M.B.A., Missouri Baptist University

Faculty

Ann Ahrens, Associate Professor of Music (Program Director)
B.A., Music, Gateway College of Evangelism
B.A., Church Music, Missouri Baptist University
M.A., Piano Pedagogy and Performance, Webster University
M.T.S., Urshan Graduate School of Theology
Ph.D., Christian Worship, Southern Baptist Theological Seminary (In Progress)

Sharla Bender, Assistant Professor of Music
B.A., Music, Huntingdon College
M.M., Piano Performance, University of Alabama
D.M.A., Piano Performance, University of Alabama

David K. Bernard, Professor of Biblical Studies and Apostolic Leadership
B.A., Rice University
J.D., University of Texas
M.Th., University of South Africa
Th.D., New Testament, University of South Africa

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B.A., Christian Education, Gateway College of Evangelism
M.A., Secondary Education, Pensacola Christian College
Ed.D., School Leadership, Regent University

Gary Erickson, Director of Library Services
Th.B., Apostolic Bible Institute
M.T.S., Urshan Graduate School of Theology
D.Min., Covenant Theological Seminary

Dan M. Littles, Assistant Professor of Music
B.M., Trumpet Performance, Southeast Missouri State University
M.M., Music Education, Boston University
D.M.A., Music Education, University of Houston

David Molina, Assistant Professor of Organizational Leadership
B.A., Practical Theology, Gateway College of Evangelism
M.A., Human Services, Liberty University

David S. Norris, Professor of Biblical Theology (Program Director)
Diploma, Theology, Apostolic Bible Institute
B.A., Liberal Studies, Neumann University
M.A., Theological Studies, Palmer Theological Seminary
Ph.D., Religion, Temple University

Thomas O'Daniel, Professor of Organizational Leadership (Program Director)
Diploma, Bible and Theology, Conquerors Bible College
B.A., Bible/Theology, Global University
M.A., Social Science, Azusa Pacific University
Ed.D., Leadership, The Southern Baptist Theological Seminary

Laura Payne, Choral Director
B.A., Christian Music, Christian Life College
B.A., Music Education, Butler University
M.M., Music Education, University of the Pacific

Jared Runck, Assistant Professor of Biblical and Theological Studies
B.A., Practical Theology, Gateway College of Evangelism
M.T.S., Old Testament, Eden Theological Seminary
D.Th., Old Testament, University of South Africa (Candidate)

Carolyn Simoneaux, Associate Professor of General Education
B.S., Education, Great Lakes University
M.Ed., Education Administration, Liberty University
Ed.S., Education Administration, Liberty University
Ed.D., Education Administration, Liberty University

Ryan Trimble, Lecturer of English
B.A., English, Lindenwood University
M.F.A., Creative Writing, Lindenwood University

Adjunct Faculty

Lee Ann Alexander
B.A., English and History, Louisiana State University
M.A., English with Concentration in Literature, Southeastern Louisiana University
M.A.C.M., Urshan Graduate School of Theology (in progress)

Mitchell Bland
B.A., Theology, Gateway College of Evangelism
M.S.Ed., Counselor Education, Missouri Baptist University

Jeffrey E. Brickle
A.L.B., Humanities, Harvard University
M.A., Urban Ministry, Gordon-Conwell Theological Seminary
Ph.D., Biblical Studies, Concordia Seminary, St. Louis

Paul D. Buford
Th.B., Texas Bible College
M.A., Theology, Concordia Graduate School Concordia Seminary
M.A., Clinical Mental Health Counseling, Regent University
Ph.D., Counseling Education and Supervision, Regent University (in progress)

Ralph Buie
B.A., Social Studies, Northeast Louisiana University
M.S., Systems Management, University of Southern California

Ed.D., Curriculum and Instruction, University of Louisiana – Monroe

Raymond L. Crownover

B.A., History, University of Missouri – St. Louis

B.A., Theology, Gateway College of Evangelism

M.Ed., Educational Administration, University of Missouri – St. Louis

Ph.D., Higher and Adult Education, University of Missouri – Columbia

Dana M. Fee

B.A., French Linguistics, California State University – Fresno

M.A.Ed., French, Truman State University

M.T.S., Urshan Graduate School of Theology

Heather Hernandez

B.S., Interdisciplinary Studies, Liberty University

M. Ed., Teaching and Learning History, Liberty University

Rick Hernandez

B.S., Accounting, Liberty University

M.S., Accounting, Liberty University

Ashley Jabs

B.M.S., Biology Medical Sciences, Southern Illinois University – Edwardsville

M.B.S., Biological Sciences, Southern Illinois University

David Johnson

B.S., Business Administration, Oregon State University

M.T.S., Urshan Graduate School of Theology (in progress)

Melanie Loyd

B.C.M., Music, Gateway College of Evangelism

B.A., Music, Missouri Baptist University

M.M., Music Theory, University of Missouri (in progress)

James A. Littles, Jr.

B.S.Ed., Early Childhood Education, State University of New York – Fredonia

M.S.Ed., Curriculum and Design, State University of New York – Fredonia

M.Div., Eastern Baptist Theological Seminary

Ph.D., Family Studies, University of Delaware

Jonathan McClintock

B.A., Theology, Christian Life College

B.S., Psychology, St. Louis University

M.P.C., Pastoral Counseling, Andersonville Theological Seminary

M.Div., Liberty University

Nancy Norris

Th.B., Apostolic Studies, Apostolic Bible Institute

B.A., Elementary Education, Concordia College

M.Ed., Eastern University

Chris Paris

B.A., English and Religious Studies, Western Kentucky University

M.A., Humanities, Western Kentucky University

M.T.S., Hebrew Bible, Vanderbilt University

Ph.D., Religion (Hebrew Bible), Vanderbilt University

Lisa Reddy

B.A., History and Education, Meredith College

B.A., Biblical Studies, Kent College

M.A. Ed., University of North Carolina

M. Div., Urshan Graduate School of Theology

Melvin Reddy

B.A., Practical Theology, Gateway College of Evangelism

B.S., Organizational Leadership, Greenville College

M.A., Human Service Counseling, Regent University

M.T.S., Urshan Graduate School of Theology

D.Min., Asbury Theological Seminary (in progress)

Matthew Schnelting

B. A., Practical Theology, Gateway College of Evangelism

M.Div., Pastoral Studies, New Testament Studies, Covenant Theological Seminary

D. L. Segraves

Diploma, Bible and Theology, Western Apostolic Bible College

B.A., Theological Studies, Gateway College of Evangelism

Ed.D., California Coast University

M.A., Exegetical Theology, Western Seminary

Th.M., Western Seminary

Ph.D., Theological Studies (Christian Theology and History of Global Christianity), Regent University

Eugene Wilson

B.A., Religious Studies, Jackson College of Ministries

M.A., Human Relations, Liberty University

D.S.L., Strategic Leadership, Regent University

Kerri Wilson

B.S., Psychology, Liberty University

M.A.T., Liberty University

*For a list of Adjunct Private Music Instructors, please see the current edition of the Student Music Handbook.

Staff

Daylen Chancellor, Facility Maintenance Technician, Groundskeeper

Lindsey Chrestman, Assistant to the Executive Vice President

B.A., Christian Ministry, Urshan College

B.S., Communication Studies, University of Texas

Abby French, Administrative Assistant to the Dean of Students, Director of Housing

Ellen Hall, Assistant Chef

Steve Hall, Chef

Marsha Johnston, Assistant to the Executive Vice President

Hadassah Mitchell, Distance Learning Technician

Michelle Littles, Circulation Desk

Kyle Loyd, Circulation Desk Supervisor
B.S., Bible and Christian Ministry, St. Louis Christian College

Brittany McMurray, Receptionist & Business Office Assistant
B.A., Psychology, Liberty University

Christopher O'Daniel, IT Administrator
CIW Web Foundations Associate, CIW Web Design Specialist, CompTia A+ Certified, CompTia Network+ Certified, Microsoft Technology Associate - Windows Server Administration, Microsoft Technology Associate - Windows Operating System, Microsoft Technology Professional

Teri O'Daniel, Distance Learning Assistant

Johnnie Peyton, Circulation Desk
B.S., Bible and Christian Ministry, St. Louis Christian College

Karen Peyton, Library Cataloger

Danielle Robinson, Finance Assistant
A.A. in Accounting, Everest University

Tim Simoneaux, Facility Operations Technician

Gayle Yoder, Student Accounts
Th.B., Apostolic Studies, Apostolic Bible Institute

Emeritus

Gerald L. Truman, Director Emeritus of Library Services
B.S., Education, Indiana University Purdue University at Indianapolis
M.S., Business Administration, Boston University
M.L.S., Indiana University Purdue University at Indianapolis