

# URSHAN ASSESSMENT REPORT TEMPLATE

2016-17 Academic Year

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Today's date: May 25, 2017

Program Name: UG - BA - Worship Ministry

## 2015-2016 Action Plan Follow up

Please refer to your 2015 – 2016 assessment report and provide a status update for each action plan in that report. Two templates are provided below. Copy and paste the template if you submitted more than two actions plans last cycle.

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Action Plan Number: \_\_\_\_\_ Title: \_\_\_\_\_

Status:      In Progress \_\_\_\_\_      Complete \_\_\_\_\_      On Hold \_\_\_\_\_      Cancelled \_\_\_\_\_

If action plan is In Progress or Complete, please provide a brief summary of what was done, and how you have studied the impact on student learning to day. What ongoing plans do you have to study the impact on student learning that will occur as a result of this action? If action plan is **On Hold** or **Cancelled**, please provide a rationale for this decision. Please discuss future plans, if any.

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Action Plan Number: NA Title: \_\_\_\_\_

Status:      In Progress \_\_\_\_\_      Complete \_\_\_\_\_      On Hold \_\_\_\_\_      Cancelled \_\_\_\_\_

If action plan is **In Progress** or **Complete**, please provide a brief summary of what was done, and how you have studied the impact on student learning to day. What ongoing plans do you have to study the impact on student learning that will occur as a result of this action? If action plan is **On Hold** or **Cancelled**, please provide a rationale for this decision. Please discuss future plans, if any.

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## 2016-2017 ASSESSMENT REFLECTION

Please describe the impact your assessment activity has had on student learning in your program.

This is a new program. No students were enrolled in courses utilized for this assessment.

Please describe the impact your assessment activity has had on your teaching.

### Department Chair Review

I have reviewed this assessment report and agree with the findings and action plans.

Academic Dean: Jared Runck

Date Reviewed: 6/21/17

### Assessment Director Review

I have reviewed this assessment report and agree that it is complete and meets Urshan assessment guidelines.

Assessment Director: Wanda Baker

Date Reviewed: 5/30/17

**2016-2017 Assessment Results**

Please use the following sections to report your assessment findings from 2016-2017 and plans to improve student learning in 2017-2018.

**Outcome 1:** DQP 1 - Specialized knowledge

**Measure 1.1** Worship Ministry capstone

**Sampling 1.1** All BAWM students enrolled in Worship Ministry capstone

**Target 1.1** At least 75% of BAWM students will earn a grade of 80% or higher on the Worship Ministry capstone.

How many students were included in the data collection for Measure 1.1? How were they selected? (pp. 35-36, pp. 40-41)  
If data collection did not occur, please explain why, and describe plans for data collection in the coming cycle.

No students were enrolled in capstone during the academic year.

Please provide a brief summary of your analysis of the data for Measure 1.1. (pp. 38-41)

N/A

Do your data indicate that Target 1.1 was met? Partially met? Not met? Not reported this cycle? (If not reported, please indicate the reason.)

Please place an "X" in the appropriate box below.

<b>Target</b>	<b>Met</b>	<b>Partially Met</b>	<b>Not Met</b>	<b>Not Reported this Cycle (Please provide reason)</b>
<b>1.1</b>	<u>                  </u>	<u>                  </u>	<u>                  </u>	<u>No students were enrolled in capstone during the academic year.</u>

Please provide a brief summary of the factors you believe contributed to these results. (pp. 38-41)

N/A

**Measure 1.1 Action Planning**

If the targets for this measure were **Not Met** or **Partially Met**, please provide one or more action plans that indicate how you will improve student learning on this outcome. If the targets were **Met**, you may provide one or more action plans, if you choose. One blank action plan template is provided below. Copy and paste the template into this section for additional action plans, if needed. (pp. 45-48)

**Action Plan 1.1    Short Title**

**Please describe what you plan to do. Include a brief rationale, focused on student learning.**

**What is the intended impact on student learning?**

**Action Steps and Person(s)/Group responsible (add rows, if needed)**

No.	Action Step	Person(s)/Group Responsible
1		
2		
3		
4		

**Expected start date (MM/DD/YY)**

**Expected completion date (MM/DD/YY)**

**What is the priority?**

                   **High**

                   **Medium**

                   **Low**

**Are additional resources needed to complete this?**

Be specific. For resources that include a budget request, please provide cost breakdown and total cost.

<b>Measure 1.2</b>	MU 413 Music Internship
<b>Sampling 1.2</b>	All BAWM students in MU 413 Music Internship
<b>Target 1.2</b>	At least 75% of BAWM student will earn a grade of 80% or higher for MU 413 Music Internship

How many students were included in the data collection for Measure 1.2? How were they selected? (pp. 35-36, pp. 40-41)  
 If data collection did not occur, please explain why, and describe plans for data collection in the coming cycle.

No students enrolled in course during academic year

Please provide a brief summary of your analysis of the data for Measure 1.2. (pp. 38-41)

N/A

Do your data indicate that Target 1.2 was met? Partially met? Not met? Not reported this cycle? (If not reported, please indicate the reason.)

Please place an "X" in the appropriate box below.

<b>Target</b>	<b>Met</b>	<b>Partially Met</b>	<b>Not Met</b>	<b>Not Reported this Cycle (Please provide reason)</b>
<b>1.2</b>				No students enrolled in course during academic year

Please provide a brief summary of the factors you believe contributed to these results. (pp. 38-41)

N/A

**Measure 1.2 Action Planning**

If the targets for this measure were **Not Met** or **Partially Met**, please provide one or more action plans that indicate how you will improve student learning on this outcome. If the targets were **Met**, you may provide one or more action plans, if you choose. One blank action plan template is provided below. Copy and paste the template into this section for additional action plans, if needed. (pp. 45-48)

<b>Action Plan 1.2</b>	<b>Short Title</b>

Please describe what you plan to do. Include a brief rationale, focused on student learning.

What is the intended impact on student learning?

**Action Steps and Person(s)/Group responsible (add rows, if needed)**

No.	Action Step	Person(s)/Group Responsible
1		
2		
3		
4		

<b>Expected start date (MM/DD/YY)</b>	<b>Expected completion date (MM/DD/YY)</b>

<b>What is the priority?</b>	<b>High</b>	<b>Medium</b>	<b>Low</b>

**Are additional resources needed to complete this?**  
 Be specific. For resources that include a budget request, please provide cost breakdown and total cost.

<b>Measure 1.3</b>	Survey of pastoral employer (church or parachurch organization)
<b>Sampling 1.3</b>	All pastoral employers of BAWM graduates within the preceding year.
<b>Target 1.3</b>	At least 25% of employers (church or parachurch organization) of BAWM program graduates will rate students at least 2.5 on a 1-5 scale that students were adequately prepared to collaborate in worship ministry.

How many students were included in the data collection for Measure 1.3? How were they selected? (pp. 35-36, pp. 40-41)  
 If data collection did not occur, please explain why, and describe plans for data collection in the coming cycle.

No survey responses received from program graduates.

Please provide a brief summary of your analysis of the data for Measure 1.3. (pp. 38-41)

N/A

Do your data indicate that Target 1.3 was met? Partially met? Not met? Not reported this cycle? (If not reported, please indicate the reason.)

Please place an "X" in the appropriate box below.

Target	Met	Partially Met	Not Met	Not Reported this Cycle (Please provide reason)
1.3				No survey responses received from program graduates.

Please provide a brief summary of the factors you believe contributed to these results. (pp. 38-41)

N/A

**Measure 1.3 Action Planning**

If the targets for this measure were **Not Met** or **Partially Met**, please provide one or more action plans that indicate how you will improve student learning on this outcome. If the targets were **Met**, you may provide one or more action plans, if you choose. One blank action plan template is provided below. Copy and paste the template into this section for additional action plans, if needed. (pp. 45-48)

**Action Plan 1.3 Short Title**

Please describe what you plan to do. Include a brief rationale, focused on student learning.

What is the intended impact on student learning?

**Action Steps and Person(s)/Group responsible (add rows, if needed)**

No.	Action Step	Person(s)/Group Responsible
1		
2		
3		
4		

Expected start date (MM/DD/YY)

Expected completion date (MM/DD/YY)

What is the priority?

High

Medium

Low

Are additional resources needed to complete this?

Be specific. For resources that include a budget request, please provide cost breakdown and total cost.

<b>Outcome 2:</b>	DQP 4 - Applied and collaborative learning
<b>Measure 2.1</b>	MU 413 Music Internship
<b>Sampling 2.1</b>	All BAWM students enrolled in MU 413 Music Internship.
<b>Target 2.1</b>	At least 75% of BAWM students will earn a grade of 80% or higher on the internship.

How many students were included in the data collection for Measure 2.1? How were they selected? (pp. 35-36, pp. 40-41)

If data collection did not occur, please explain why, and describe plans for data collection in the coming cycle.

No students enrolled in course during academic year

Please provide a brief summary of your analysis of the data for Measure 2.1. (pp. 38-41)

N/A

Do your data indicate that Target 2.1 was met? Partially met? Not met? Not reported this cycle? (If not reported, please indicate the reason.)

Please place an "X" in the appropriate box below.

Target	Met	Partially Met	Not Met	Not Reported this Cycle (Please provide reason)
2.1				No students enrolled in course during academic year

Please provide a brief summary of the factors you believe contributed to these results. (pp. 38-41)

N/A

**Measure 2.1 Action Planning**

If the targets for this measure were **Not Met** or **Partially Met**, please provide one or more action plans that indicate how you will improve student learning on this outcome. If the targets were **Met**, you may provide one or more action plans, if you choose. One blank action plan template is provided below. Copy and paste the template into this section for additional action plans, if needed. (pp. 45-48)

Action Plan 2.1	Short Title

Please describe what you plan to do. Include a brief rationale, focused on student learning.

What is the intended impact on student learning?

**Action Steps and Person(s)/Group responsible (add rows, if needed)**

No.	Action Step	Person(s)/Group Responsible
1		
2		
3		
4		

Expected start date (MM/DD/YY)

Expected completion date (MM/DD/YY)

What is the priority?

High

Medium

Low

Are additional resources needed to complete this?

Be specific. For resources that include a budget request, please provide cost breakdown and total cost.

<b>Measure 2.2</b>	Music Ministry Capstone (collaborative and leadership role of the student in preparation for capstone presentation)
<b>Sampling 2.2</b>	All BAWM students enrolled in Music Ministry Capstone
<b>Target 2.2</b>	At least 75% of BAWM students will complete the Music Ministry Capstone with a grade of 80% or higher.

How many students were included in the data collection for Measure 2.2? How were they selected? (pp. 35-36, pp. 40-41)  
 If data collection did not occur, please explain why, and describe plans for data collection in the coming cycle.

No students enrolled in capstone during academic year

Please provide a brief summary of your analysis of the data for Measure 2.2. (pp. 38-41)

N/A

Do your data indicate that Target 2.2 was met? Partially met? Not met? Not reported this cycle? (If not reported, please indicate the reason.)

Please place an "X" in the appropriate box below.

<b>Target</b>	<b>Met</b>	<b>Partially Met</b>	<b>Not Met</b>	<b>Not Reported this Cycle (Please provide reason)</b>
<b>2.2</b>				No students enrolled in capstone during academic year

Please provide a brief summary of the factors you believe contributed to these results. (pp. 38-41)

N/A

**Measure 2.2 Action Planning**

If the targets for this measure were **Not Met** or **Partially Met**, please provide one or more action plans that indicate how you will improve student learning on this outcome. If the targets were **Met**, you may provide one or more action plans, if you choose. One blank action plan template is provided below. Copy and paste the template into this section for additional action plans, if needed. (pp. 45-48)

<b>Action Plan 2.2</b>	<b>Short Title</b>

Please describe what you plan to do. Include a brief rationale, focused on student learning.

What is the intended impact on student learning?

**Action Steps and Person(s)/Group responsible (add rows, if needed)**

No.	Action Step	Person(s)/Group Responsible
1		
2		
3		
4		

Expected start date (MM/DD/YY)

Expected completion date (MM/DD/YY)

What is the priority?

High

Medium

Low

Are additional resources needed to complete this?  
 Be specific. For resources that include a budget request, please provide cost breakdown and total cost.

<b>Measure 2.3</b>	Survey of Music Ministry capstone participants (students, faculty, and staff)
<b>Sampling 2.3</b>	All capstone participants will rate the BAWM student at least 2.5 on a 1-5 scale in relation to preparation and performance of their Music Ministry Capstone.
<b>Target 2.3</b>	At least 75% of capstone participants will complete the music ministry capstone with a grade of 80% or higher.

How many students were included in the data collection for Measure 2.3? How were they selected? (pp. 35-36, pp. 40-41)  
 If data collection did not occur, please explain why, and describe plans for data collection in the coming cycle.

No students enrolled in capstone during academic year

2 students

Please provide a brief summary of your analysis of the data for Measure 2.3. (pp. 38-41)

N/A

Do your data indicate that Target 2.3 was met? Partially met? Not met? Not reported this cycle? (If not reported, please indicate the reason.)

Please place an "X" in the appropriate box below.

<b>Target</b>	<b>Met</b>	<b>Partially Met</b>	<b>Not Met</b>	<b>Not Reported this Cycle (Please provide reason)</b>
<b>2.3</b>				No students enrolled in capstone during academic year

Please provide a brief summary of the factors you believe contributed to these results. (pp. 38-41)

N/A

**Measure 2.3 Action Planning**

If the targets for this measure were **Not Met** or **Partially Met**, please provide one or more action plans that indicate how you will improve student learning on this outcome. If the targets were **Met**, you may provide one or more action plans, if you choose. One blank action plan template is provided below. Copy and paste the template into this section for additional action plans, if needed. (pp. 45-48)

**Action Plan 2.3 Short Title**

Please describe what you plan to do. Include a brief rationale, focused on student learning.

What is the intended impact on student learning?

**Action Steps and Person(s)/Group responsible (add rows, if needed)**

No.	Action Step	Person(s)/Group Responsible
1		
2		
3		
4		

Expected start date (MM/DD/YY)

Expected completion date (MM/DD/YY)

What is the priority?

High

Medium

Low

**Are additional resources needed to complete this?**

Be specific. For resources that include a budget request, please provide cost breakdown and total cost.

**2017-2018 Assessment Plan**

Please complete your 2017-2018 assessment plan below.

<b>Outcome 1</b>	
<b>Measure 1.1</b>	
<b>Sampling 1.1</b>	
<b>Target 1.1</b>	
<b>Measure 1.2</b>	
<b>Sampling 1.2</b>	
<b>Target 1.2</b>	
<b>Measure 1.3</b>	
<b>Sampling 1.3</b>	
<b>Target 1.3</b>	
<b>Outcome 2</b>	
<b>Measure 2.1</b>	
<b>Sampling 2.1</b>	
<b>Target 2.1</b>	
<b>Measure 2.2</b>	
<b>Sampling 2.2</b>	
<b>Target 2.2</b>	
<b>Measure 2.3</b>	
<b>Sampling 2.3</b>	
<b>Target 2.3</b>	
<b>Outcome 3</b>	
<b>Measure 3.1</b>	
<b>Sampling 3.1</b>	
<b>Target 3.1</b>	
<b>Measure 3.2</b>	
<b>Sampling 3.2</b>	
<b>Target 3.2</b>	
<b>Measure 3.3</b>	
<b>Sampling 3.3</b>	
<b>Target 3.3</b>	