



URSHAN COLLEGE  
ACADEMIC CATALOG  
2022-2023

*The mission of Urshan College is to educate, equip, and empower Apostolics for life and servant leadership in the church and the world.*

1151 Century Tel Drive • Wentzville, MO 63385 US  
[www.urshancollege.org](http://www.urshancollege.org)



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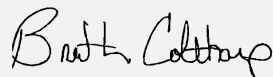
## WELCOME FROM THE PRESIDENT AND EXECUTIVE VICE PRESIDENT

Welcome to Urshan College (UC), where it is our mission to educate, equip, and empower you for life and servant-leadership in the church and the world! **For freshmen, this is the beginning of a new season in your life, and we are thrilled to be a part of it.** For those of you returning to Urshan, we look forward to your continued growth and positive example.

At Urshan, we are committed to fostering a Christ-centered and Spirit-filled community where you will have opportunities to grow spiritually and intellectually. UC is unique in that it: (1) is owned and operated by the United Pentecostal Church International, and (2) has expanded beyond the Bible college model to offer an Apostolic education that prepares students for both ministerial and professional vocations. As of 2020, it has also obtained regional accreditation with the Higher Learning Commission.

Your success as a student will be determined to a great extent by the choices you make in your academic pursuits as well as those beyond the classroom. The administration, faculty, staff, and your fellow student leaders are here to support you in your journey at Urshan. We encourage you to form lifelong friendships, stretch the boundaries of your creativity, desire more of God's Word, and strive to become the man or woman He has called you to be.

Sincerely in Christ,



Rev. Brent Coltharp, D.S.L.  
President



Rev. Jennie Russell, M.A.  
Executive Vice President





# THE URSHAN STORY

Urshan College and Urshan Graduate School of Theology are named in honor of Andrew D. Urshan and Nathaniel A. Urshan, whose ministries represent a century of global Apostolic Pentecostal leadership. Andrew Urshan, an Assyrian immigrant from Persia to the United States, was the prototypical Oneness pioneer. His hunger for God led him from mainline Protestantism through the Holiness Movement to Pentecostalism. He then carried the gospel across North America, brought the Pentecostal message to Russia, and pastored in New York City. In the mid-twentieth century, his son Nathaniel Urshan preached camp meetings across North America that were significant in the expansion of Oneness Pentecostalism. After pastoring one of the most influential churches in the movement, Nathaniel Urshan served as the general superintendent of the United Pentecostal Church International from 1978 to 2001.

In April 1998, Timothy Dugas, a pastor in suburban St. Louis, Missouri, initiated a committee to explore the formation of the first UPCI-owned seminary. From 1998 to 1999, various committees developed a proposal for the UPCI General Board. In 1999, the UPCI General Conference in Nashville, Tennessee, voted to establish Urshan Graduate School of Theology.

The UGST board of directors held its first meeting in St. Louis, Missouri, in January 2000, choosing Nathaniel A. Urshan as chancellor, Jesse F. Williams as board chair, and David K. Bernard as president. The board of directors and the president installed the founding faculty for the first semester in August 2001: Raymond L. Crownover, James A. Littles Jr., David S. Norris, and Gerald L. Truman. In 2010, UGST earned full accreditation with the Association of Theological Schools, a national accrediting commission for seminaries.

Under the ownership of the UPCI Missouri District, Gateway College of Evangelism began offering classes in 1968 in the St. Louis area. In 1971, the Bible college purchased a campus that had formerly been St. Stanislaus Seminary, the oldest college campus west of the Mississippi River. A portion of this campus was rented to UGST when it began operations in 2000.

In October 2011, the UGST board of directors and the UPCI General Board approved a plan for UGST to acquire Gateway College and use it to establish a new undergraduate Christian liberal arts college. Under this plan, the college would offer a variety of majors in addition to ministry and would seek regional accreditation. After months of collaboration between the boards, administration, faculty, and staff of both institutions, the transition from Gateway College to Urshan College was completed on July 1, 2012. In 2014, UC and UGST established Urshan Collegiate Support Organization and, through this corporation, officially acquired the Florissant campus in 2015.

In the fall of 2018, the Urshan Board voted Rev. Brent Coltharp, D.S.L. as Urshan System (UC and UGST) president and voted to acquire a 40+ acre campus property in Wentzville, Missouri. The Urshan System began the 2019-2020 academic year on the Wentzville campus.

In the summer of 2018, the Urshan System attained the status of Candidate for Accreditation with the Higher Learning Commission, a regional accrediting agency recognized by the U.S. Department of Education. After only two years in the four-year Candidacy period, Urshan filed for early initial accreditation. After a site visit on the Urshan campus in February 2020, meetings between Urshan and HLC administration, and a formal meeting of the HLC Board of Trustees, the Urshan System was granted early initial accreditation on June 25, 2020. and HLC administration, and a formal meeting of the HLC Board of Trustees, the Urshan System was granted early initial accreditation on June 25, 2020.

## **UNDERSTANDING THE URSHAN SYSTEM**

### **VISION**

#### **THE VISION OF THE URSHAN SYSTEM**

Aspiring to reach the world and equip the church by educating Apostolic servant leaders one student at a time.

### **MISSION**

#### **THE MISSION OF THE URSHAN SYSTEM**

The mission of Urshan is to prepare Apostolic men and women through higher education for service in the church and to the world.

#### **THE MISSION OF URSHAN COLLEGE**

The mission of Urshan College is to educate, equip, and empower Apostolics for life and servant-leadership in the church and the world.

### **CORE VALUES**

#### **URSHAN COLLEGE CORE VALUES**

Urshan College is United Pentecostal in teaching and practice, serving the global Apostolic community. As a college, we are committed to the following:

- *A Biblical Foundation*  
UC academic programs work to cultivate a deep and enduring faith that affirms the practical teaching of Scripture as it is applied in daily life.
- *Academic Excellence*  
Our curriculum seeks to integrate faith and learning in a scholarly environment that fosters critical and creative thinking, academic excellence, and professional competence.

- *Spirit-Filled Community*  
UC aspires to be an interdependent community of students, faculty, and staff who honor and obey Jesus Christ by living Spirit-filled lives.
- *The Pursuit of Purpose*  
The UC community encourages each individual to discover God's unique purpose and to develop personal potential as a celebration of that holy purpose.
- *Servant Leadership*  
UC works to educate students to experience and engage the world in ways that empowers them as leaders to serve and transform their professions, churches, and communities.

## STATEMENTS OF FAITH

The following statements provide a summary of biblical doctrine that is affirmed by the United Pentecostal Church International and the Urshan System:

- *About God*  
There is one God, who has revealed Himself as our Father, in His Son Jesus Christ, and as the Holy Spirit. Jesus Christ is God manifested in flesh. He is both God and man. (See Deuteronomy 6:4; Ephesians 4:4-6; Colossians 2:9; I Timothy 3:16.)
- *About the Bible*  
The Bible is the infallible Word of God and the authority for salvation and Christian living. (See II Timothy 3:15-17.)
- *About Sin and Salvation*  
Everyone has sinned and needs salvation. Salvation comes by grace through faith based on the atoning sacrifice of Jesus Christ. (See Romans 3:23-25; 6:23; Ephesians 2:8-9.)
- *About the Gospel*  
The saving gospel is the good news that Jesus died for our sins, was buried, and rose again. We obey the gospel (II Thessalonians 1:8; I Peter 4:17) by repentance (death to sin), water baptism in the name of Jesus Christ (burial), and receiving the gift of the Holy Spirit (resurrection). (See I Corinthians 15:1-4; Acts 2:4, 37-39; Romans 6:3-4.)
- *About Our Fundamental Doctrine*  
The basic and fundamental doctrine of this College is the Bible standard of full salvation, which is repentance, baptism in water by immersion in the name of the Lord Jesus Christ for the remission of sins, and the baptism of the Holy Ghost with the initial sign of speaking with other tongues as the Spirit gives utterance.
- *About Christian Living*  
As Christians, we are to love God and others. We should live a holy life inwardly and outwardly, and worship God joyfully. The supernatural gifts of the Spirit, including healing, are for the church today. (See Mark 12:28-31; II Corinthians 7:1; Hebrews 12:14; I Corinthians 12:8-10.)
- *About the Future*  
Jesus Christ is coming again to catch away His church. In the end will be the final resurrection and the final judgment. The righteous will inherit eternal life, and the unrighteous eternal death. (See I Thessalonians 4:16-17; Revelation 20:11-15.)

## HONOR CODE

The Urshan Honor Code is rooted in specific character values from Scripture and reflect the message of Micah 6:8, “He has shown you, O man, what is good; And what does the Lord require of you but to do justly, to love mercy, and to walk humbly with your God.”

The Urshan Honor Code is the highest obligation of the entire Urshan Community. Every member of the Urshan Community is Honor Bound:

- *To do what is good:*  
Promote and uphold the Christ-like values of honesty, honor, integrity, and love for others.
- *To do justly:*  
Uphold academic integrity regarding cheating and plagiarism.  
Embrace honesty and the pursuit of truth in communication.  
Embrace sexual purity.
- *To love mercy:*  
Model behavior that fosters a safe and peaceful environment.  
Compassionately confront any person you believe to be in violation of the Honor Code.  
Inform the appropriate community authority if unresolved (Matthew 18:15-20).
- *To walk humbly with your God:*  
Display selfless service and Christ-like humility.

## 2022-2023 URSHAN CALENDAR

<b>Fall Semester 2022</b>	
Wednesday, August 10	New/Returning Student Registration
Thursday, August 11	Continuing Student Registration & New/Returning Student Orientation
Friday, August 12	Continuing Student Orientation
Sunday, August 14	Convocation/Welcome Service
Monday, August 15	First Day of Full-Term & Sub-Term A Classes
Friday, August 19	Last Day to Add Sub-Term A Class
Friday, August 26	Last Day to Add Full-Term Class & Last Day to Withdraw Sub-Term A Class with "W"
Monday, September 5	Labor Day (No Class)
Friday, September 16	Last Day to Withdraw Sub-Term A Class with "WF/WP"
Friday, September 30	Last Day to Withdraw Full-Term Class with "W"
Monday-Friday, October 3-7	General Conference (No Class)
Sunday, October 9	Last Day of Sub-Term A Classes
Monday, October 17	First Day of Sub-Term B Classes
Friday, October 14	Final Grades Due for Sub-Term A Classes
Friday, October 21	Last Day to Add Sub-Term B Class
Friday, October 28	Last Day to Withdraw Sub-Term B Class with "W"
Wednesday-Friday, November 2-4	Urshan Board Meetings
Friday, November 4	Last Day to Withdraw Full-Term Class with "WF/WP"
Monday-Friday, November 7-18	Spring 2023 Pre-Registration
Friday, November 11	Preview Weekend—Shortened Class Schedule
Thursday-Friday, November 17-18	Urshan Leadership Conference
Friday, November 18	Last Day to Withdraw Sub-Term B Class with "WF/WP"
Wednesday-Friday, November 23-25	Thanksgiving Break
Monday, December 5	Last Day of Full-Term Classes
Tuesday-Thursday, December 6-8	Final Exams
Sunday, December 11	Last Day of Sub-Term B Classes
Tuesday, December 13	Final Grades Due for Full-Term & Final Grades Due for Sub-Term B Classes
Sunday, December 18	Academic Probation/Suspension Notifications Sent
<b>Spring 2023 Semester</b>	
Wednesday, January 4	New/Returning Student Registration
Thursday, January 5	Continuing Student Registration
Monday, January 9	First Day of Full-Term & Sub-Term A Classes
Friday, January 13	Last Day to Add Sub-Term A Class



Monday, January 16	Martin Luther King Jr. Day (No Class)
Friday, January 20	Last Day to Add Full-Term Class & Last Day to Withdraw Sub-Term A Class with "W"
Friday, February 10	Last Day to Withdraw Sub-Term A Class with "WF/WP"
Thursday-Friday, February 16-17	UGST Symposium
Friday, February 25	Last Day to Withdraw Full-Term Class with a "W"
Friday, March 3	Last Day of Sub-Term A Classes
Monday-Friday, March 6-10	Spring Break
Friday, March 10	Final Grades Due for Sub-Term A Classes
Monday, March 13	First Day of Sub-Term B Classes
Friday, March 17	Last Day to Add Sub-Term B Class
Friday, March 24	Last Day to Withdraw Full-Term Class with "WP/WF"
Friday, March 31	Preview Weekend (Shortened Class Schedule)
Friday, April 7	Good Friday (Shortened Class Schedule)
Monday, April 10	Easter Monday (Online Day)
Monday-Friday, April 10-21	Fall 2023 Pre-Registration
Friday, April 14	Last Day to Withdraw Sub-Term B Class with "WP/WF"
Monday, May 1	Last Day of Full-Term Classes
Tuesday-Thursday, May 2-4	Final Exams
Thursday, May 4	Urshan Board Meetings
Friday, May 5	Last Day of Sub-Term B Classes & Commencement
Friday, May 12	Final Grades Due for Full-Term Classes & Final Grades Due for Sub-Term B Classes
Friday, May 19	Academic Probation/Suspension Notifications Sent
<b>Summer 2023 Semester</b>	
Monday, June 5	Classes Begin
Friday, June, 9	Last Day to Add a Class
Friday, June 16	Last Day to Withdraw with a "W"
Friday, July 7	Last Day to Withdraw with a "WP/WF"
Friday, July 28	Last Day of Class
Friday, August 4	Final Grades Due for Summer Classes

# **ENDORSEMENTS, CERTIFICATIONS, APPROVALS, AND RECOGNITIONS**

## **UPCI OFFICE OF EDUCATION AND ENDORSEMENT**

Urshan College is endorsed by the UPCI Office of Education and Endorsement (Article IX, Section 3(b)) of the General Constitution of the United Pentecostal Church International). The Division of Education and Endorsement may be reached at 36 Research Park Court, Weldon Spring, MO 63304: (636) 229-7900.

## **REGIONAL ACCREDITATION**

The Urshan System (UC and UGST) is a candidate for accreditation with the Higher Learning Commission ([hlcommission.org](http://hlcommission.org)), a regional accreditation agency recognized by the U.S. Department of Education.

## **MISSOURI DEPARTMENT OF HIGHER EDUCATION & WORKFORCE DEVELOPMENT**

Pursuant to 6 CSR 10-5.010 of the Missouri Code of State Regulations, the MDHEWD has certified Urshan College to operate in the state of Missouri (RSMo 173.005). The MDHEWD may be reached at [info@dhewd.mo.gov](mailto:info@dhewd.mo.gov) or by calling (573) 751-2361.

## **U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT**

Urshan College is an U. S. Immigration and Customs Enforcement-authorized institution capable of enrolling international students. The Student and Exchange Visitor Program (SEVP) is a part of the National Security Investigations Division and acts as a bridge for government organizations that have an interest in information on nonimmigrants whose primary reason for coming to the United States is to be students. Urshan College uses the Student and Exchange Visitor Information System (SEVIS) to manage such students.

## **U.S. DEPARTMENT OF VETERAN AFFAIRS**

Urshan College is approved by the U.S. Department of Veteran Affairs to accept students receiving benefits under the GI Bill and is recognized by the Student and Exchange Visitor Program (U.S. Immigration and Customs Enforcement) to accept international students.

# **ADMISSIONS**

## **ADMISSIONS PHILOSOPHY**

Urshan College seeks to expand access and opportunity to Apostolic men and women of diverse backgrounds, interests and experiences seeking a vibrant foundation in academic excellence and Christian character and service. Urshan College is also eager to enroll qualified students who display excellent Christian character, a spirit of servant-leadership, and strong academic ability. The admissions program at Urshan College is designed to identify and select a student body Apostolic in belief and practice that shares this distinct dedication. Urshan College seeks students who thrive in the academic, spiritual and community life at Urshan. Successful applicants will demonstrate qualities and proven skills necessary for academic success, intellectual and spiritual engagement at Urshan College.

## **ADMISSIONS PROCEDURE**

Urshan College seeks to enroll qualified students who encompass a holistic set of characteristics including leadership, servanthood, academic ability, and articulation of thought. Applicants are evaluated on the strength of their recommendations, extracurricular service, academic achievement, and the quality of their essay, with equal weight being given to each assessment.

## **RECOMMENDATIONS**

All applicants must obtain their pastor's recommendation, recommendations from either a teacher or school guidance counselor, and/or a personal recommendation from one other person of their choice (such as an employer, mentor, or coach). Forms for these recommendations are provided in the application packet and are available online at the College website. The completed forms must be sent directly to the College by the individuals making the recommendations. For required recommendations, please see the chart below.

## **EXTRACURRICULAR SERVICE**

Extracurricular service (ECS) will be intuitively evaluated on a point system through the application, references, and essay.

## **ACADEMIC ACHIEVEMENT**

Applicants must have earned a high school diploma or equivalent. Urshan College recommends: 1) a minimum High School/College GPA of 2.0 or equivalent; 2) a minimum ACT/SAT score of 18 composite/860-890 (Math + Reading) or equivalent; and 3) a minimum TOEFL score of 80 and 213 for the paper and computer version respectively for applicants who are non-native English speakers. International applicants who are native English speakers may request an exemption from the TOEFL requirement; an additional writing sample may be requested.

## **ESSAY**

Applicants must complete a personal essay of 700-1,000 words addressing the statements listed below. Attach it to your application before submission. This personal essay helps us gain some sense of who you are as a person and student, apart from courses, grades, test scores and other objective data. It will also demonstrate your ability to organize your thoughts and express yourself. The mission of Urshan College is to educate, equip, and empower Apostolic men and women for life and servant-leadership in the church and world. Students should use the essay to explain how they will contribute to and benefit from the Christian learning environment at Urshan. Also, describe your personal Apostolic faith and your service to your church, school, and community. Discuss some life experiences and/or individuals that have been meaningful in your spiritual and academic development.

## **DETERMINATION OF FINANCIAL ABILITY**

To be accepted for enrollment, applicants must demonstrate the ability to meet the financial costs of attending Urshan College.

## **CHURCH AFFILIATION**

An applicant should be an active member of a oneness Apostolic Pentecostal church.

## **APPLICATION CHECKLIST**

The complete application, including a \$50 application fee (non-refundable after the cancellation period), must be received in the Urshan College office by May 1 for the Fall Semester or November 1 for the Spring Semester. Late applications may be accepted, but an additional \$25 late application fee will be assessed. Applicants are encouraged to submit an Early Decision application by January 15 for the upcoming academic year. To be considered for financial aid from Urshan College the application process must be completed by May 1 for the upcoming academic year. Financial aid from outside sources may have earlier deadlines. For more information on financial aid see the Financial Aid section of this catalog.

If the student is not a native English speaker, an official TOEFL score is required. If the student has any previous college experience, s/he must request official transcripts from all previous institutions be sent directly to Urshan College before the application is considered complete. If the student is transferring from another UPCI-endorsed Bible college, a letter of transfer and a Transfer Clearance Form are also required. If an incoming student is admitted before all finalized transcripts are available, they must be received by the end of the student's first semester, or the student's admission to the college may be rescinded.

Application for admission to Urshan College is not complete until the following items have been received (Refer to the appropriate student category in Table 2. Required Information/Data for Application Submission on the following page.

Applications that are older than one calendar year are withdrawn and considered void. Should an individual with an application older than one year desire to reapply the application, including all necessary supplemental material, will need to be resubmitted.

**CANCELLATION PERIOD**

Students have a period of three days, exclusive of Saturdays, Sundays and holidays, from the first day of class during which they may cancel enrollment or admission agreements with refund of all monies paid.

**NON-DISCRIMINATION STATEMENT**

Urshan College does not discriminate based on race, gender, color, national or ethnic origin, age, disability, or military service in admission or in the administration of its education policies, programs, and activities. Inquiries or complaints should be directed to the Executive Vice President. Urshan College complies with relevant provisions of Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973. However, currently some parts of the Urshan campus are not handicap accessible.

Table 2. Required Information/Data for Application Submission

<b>Student's Age</b>	<b>Degree-Seeking Application</b>	<b>Non-Degree-Seeking Application</b>
Early College Students High school enrollee under 18 years old	<ol style="list-style-type: none"> <li>1. Application fee</li> <li>2. Essay</li> <li>3. Copy of government-issued photo ID</li> <li>4. Passport photo</li> <li>5. Pastor's recommendation</li> <li>6. Health history (if an on-campus student)</li> <li>7. Letter of recommendation from School Principal or Official Designee</li> <li>8. SAT/ACT scores mandatory</li> </ol>	<ol style="list-style-type: none"> <li>1. Application fee</li> <li>2. Essay</li> <li>3. Copy of government-issued photo ID</li> <li>4. Passport photo</li> <li>5. Pastor's recommendation</li> <li>6. Health history (if an on-campus student)</li> <li>7. Letter of recommendation from School Principal or Official Designee</li> <li>8. SAT/ACT scores mandatory</li> </ol>
Traditional College Student High school graduate (diploma or equivalent) under 23 years old.	<ol style="list-style-type: none"> <li>1. Application fee</li> <li>2. Essay</li> <li>3. Copy of government-issued photo ID</li> <li>4. Passport photo</li> <li>5. Pastor's recommendation</li> <li>6. Scholastic recommendation</li> <li>7. Personal recommendation</li> <li>8. High school transcript</li> <li>9. College transcript from all previously attended institutions /AP scores</li> <li>10. SAT/ACT scores</li> <li>11. Health history (if an on-campus student)</li> </ol>	<ol style="list-style-type: none"> <li>1. Application fee</li> <li>2. Essay</li> <li>3. Copy of government-issued photo ID</li> <li>4. Passport photo</li> <li>5. Pastor's recommendation</li> <li>6. Health history (if an on-campus student)</li> <li>7. Can only complete 12 credit hours without matriculating (exceptions may be granted by the Academic Dean and Director of Admissions)</li> </ol>
Adult College Students High school graduate (diploma or equivalent) 23 years of age or older	<ol style="list-style-type: none"> <li>1. Application fee</li> <li>2. Essay</li> <li>3. Copy of government-issued photo ID</li> <li>4. Passport photo</li> <li>5. Pastor's recommendation (If applicant is a pastor, recommendation from mentor or presbyter must be submitted)</li> <li>6. Scholastic recommendation</li> <li>7. Personal recommendation</li> </ol>	<p>Application</p> <ol style="list-style-type: none"> <li>1. Application fee</li> <li>2. Essay</li> <li>3. Copy of government-issued photo ID</li> <li>4. Passport photo</li> <li>5. Pastor's recommendation (If applicant is a pastor, recommendation from mentor or presbyter must be submitted)</li> <li>6. Health history (if an on-campus student)</li> </ol>

	8. Health history (if an on-campus student) 9. Minimum of 2 recent measures of academic success (HS transcript, SAT/ACT scores, college transcript, and/or additional essay)	7. Can only complete 12 credit hours without matriculating (exceptions may be granted by the Academic Dean and Director of Admissions)
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### **PROVISIONAL ACCEPTANCE**

Applicants not meeting the requirements for unconditional admission but showing other indications of ability to handle the academic rigors of Urshan College may be admitted provisionally at the discretion of the admissions committee. Such admission will place the applicant on provisional status (see Academic Probation policy for details).

### **LEAVE OF ABSENCE (AC.01.040)**

Students who wish to withdraw from the current semester or who do not wish to attend a future semester may remain enrolled by obtaining an approved leave of absence. Students returning from an approved leave of absence while in good standing, and who do not have any other restrictions or conditions of enrollment may enroll in the College for a subsequent semester with the privileges of a returning student. Students on an approved leave of absence retain their admitted student status; however, they are not registered and therefore do not have the rights and privileges of registered students. Students on leave may complete coursework for which an 'Incomplete' grade was reported in a prior term and are expected to comply with the maximum time limit for resolving incompletes. Dormitory housing is not available to students while on a leave of absence.

Leaves will not be granted for more than two consecutive semesters. Leaves may not exceed a cumulative total of two academic years. The deadline for obtaining a leave of absence corresponds to the course withdrawal deadline, which is the last day to withdraw from a course and receive a "W." The standard withdrawal and refund policies apply to students who withdraw with a leave of absence. Students are responsible for completing the Leave of Absence Request Form from their Populi homepage. A leave of absence submitted after that deadline is granted only for extraordinary health and emergency reasons or activation of active duty status.

Students who do not return to the College after a leave of absence has expired or do not apply for an additional Leave of Absence must reapply to the College. Students who have been unenrolled two consecutive semesters must reapply to the institution.

### **STUDENT RECORDS POLICY**

The Registrar's Office is the official repository for students' final, official academic record. The Registrar's Office has primary responsibility to maintain the official grades for all coursework undertaken at Urshan as part of a student's Academic Record.

Students may submit to the Office of the Registrar a request to see their education records and that request will be honored within 45 days. Students may inspect and review their educational records maintained by UC during regular office hours but may not copy the records or remove them from the UC office. Students may request that UC correct records which they believe to be inaccurate or misleading. If UC decides not to amend the record, the student has the right to a formal hearing. After the hearing, if UC still decides not to amend the record, the student may place a statement with the record setting forth his or her view about the contested information.

## **STUDENT'S RIGHT-TO-PRIVACY OF RECORDS**

The Family Educational Rights and Privacy Act (FERPA), 34 CFR Part 99 provides certain specific rights to students concerning the privacy of information obtained or generated by an educational institution. Although Urshan College is exempt from these regulations because the College does not receive federal funds administered by the federal Department of Education, student right to privacy of information is an important moral issue that the College takes seriously. As a result, the college voluntarily complies with the intent and major regulatory provisions of FERPA. All administrators, faculty and staff (handling student records and/or information) are FERPA certified.

As an institution of higher education, all students enrolled in Urshan College, regardless of age, are considered adults for information privacy purposes. College students are considered by law to be responsible adults who may determine who will receive information about them. This means that, except for directory information, no educational records may be disclosed without written permission of the student, with the following exceptions:

- College administrators, faculty, and staff with a legitimate educational interest;
- Other schools to which a student is transferring;
- Appropriate parties dealing with financial aid to a student;
- Any contractor, consultant, volunteer, or other party to whom the College has outsourced college services;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- Federal, state and local authorities, pursuant to specific law.

Educational information includes, but is not limited to, student academic and disciplinary information such as grades, GPA, transcripts, warnings, probations, and suspensions. College administrators, faculty, and staff are prohibited from discussing such information with parents, pastors, or other interested parties without the written permission of the student. This makes the sharing of student information with parents or pastors a family or church issue rather than a College issue, providing important opportunities for meaningful dialogue with the student.

If a student signs a privacy waiver, it allows the College to release academic information only if that information is requested. That is, parents or pastors must request specific information; it will not be sent automatically. Students may withdraw a privacy waiver at any



time simply by filing a written request with the College office. However, the College is not liable for disclosure of private information if it has acted in good faith under a previously filed privacy waiver.

Students may inspect and review their educational records maintained by the College during regular office hours but may not copy the records or remove them from the College office. Students may request that the College correct records which they believe to be inaccurate or misleading. If the College decides not to amend the record, students have the right to a formal hearing. After the hearing, if the College still decides not to amend the record, students may place a statement with the record setting forth their view about the contested information.

Urshan College may disclose, without consent, directory information including the student's name, spouse's name, address, telephone number, email, photo, denomination, home church, date and place of birth, Urshan College honors and awards, dates of attendance, program of enrollment and concentration, enrollment type (full time, part time, less than half time), degree earned, and date of graduation. This privacy policy does not apply to aggregate data or anonymous data that reasonably protects personally identifiable information.

# **TUITION, FEES & FINANCIAL AID**

## **TUITION**

Below half-time tuition (per credit hour, 1-5 credit hours):	\$219
Half-time block tuition (6-11 credit hours):	\$1,971
Full-time block tuition (12-18 credit hours):	\$3,285
Over full-time tuition (over 18 credit hours):	\$3,285 + \$219 per credit hour
Audit Cost (\$) per credit hour:	\$65

## **ROOM AND BOARD**

Cost (\$) per semester for dormitory residents	\$2,199
Annual housing deposit (deducted from room & board)	\$1,000

## **FEES**

Students have a cancellation period of three business days from the first day of class during which they may cancel enrollment or admission agreements with refund of all monies paid. Due to the College incurring upfront costs in association with certain educational activities, the following fees are non-refundable after this cancellation period unless otherwise specified:

### Cost-of-Attendance Fee

On-Campus Students	\$350
Online Students	\$250

### Additional Fees

Application	\$50
Late application (total \$75 with submitted application)	\$25
Deferred payment plan (per semester)	\$35

Dorm maintenance (per year or part of year)	\$150
Graduation (payable with graduation application form)	\$150
Late academic and financial pre-registration (returning students)	\$250
Late graduation application	\$50
Late payment	\$75
Lost dorm or mailbox key	\$10
Lost or unreturned fob (first time)	\$35
Each additional replacement	\$50
Returned check (per check)	\$20
Student ID replacement	\$25
Transcripts for former students/alumni (First copy is complimentary)	\$5

## CHANGES IN FEES

The College reserves the right to change the fees stated or to establish additional fees at any time without prior written notice. When fee changes or additions are made, they become effective with the next payment due.

## MUSIC FEES

Those students taking certain music courses must pay special fees to cover the cost of specialized instruction and equipment. These fees are non-refundable after the cancellation period (See the Music Department Student Guide).

### MUSIC-RELATED COSTS (\$)

Choir attire (choir/chorale members only)	up to \$150
Chorale (per semester, members only)	\$100
Chamber Choir (per semester, members only)	\$30
Group music lessons (per credit hour)	\$100
Instrument usage fee (per semester, music majors only)	\$20
Music technology fee (per semester, music majors only)	\$25
Private music lessons (per semester)	\$215

## ESTIMATED ANNUAL COSTS

Tuition: Full-time student (2 semesters)	\$6,570
Room and Board (2 semesters)	\$4,398
Fees (2 semesters)	\$850
<b>TOTAL:</b>	<b>\$11,818</b>

The following items are not included in the Estimated Annual Costs:

- 1) Textbooks and supplies: The College Board estimates the average cost of textbooks and school supplies at a 4-year college is \$2,100 for the 2022-2023 academic year.
- 2) Music Fees: Depending upon the specific courses taken, music students may pay course fees of over \$600 per year.

## PAYMENT OF ACCOUNTS

Urshan College offers the following payment options:

- 1) Pay in full by semester (due by the first day of the semester)
- 2) Deferred payment plan

Urshan College offers a tuition management plan. No interest charges are assessed, and there is no credit check. The only added cost is a \$35.00 deferred payment fee per semester enrollment.

## **ADDITIONAL FINANCIAL POLICIES**

### **NON-PAYMENT OF FEES**

Non-payment of tuition or other charges due the College or otherwise affecting the College will prohibit the student from receiving certain services. Students with outstanding financial obligations to the College will not be allowed to register, obtain transcripts, or receive official verification of enrollment. Students whose payment plan is more than one month in arrears may be dropped from future course enrollments or asked to withdraw from the College.

### **ENROLLMENT STATUS CHANGE**

Students who fall below full-time status or move from part-time to full-time status resulting from adding or dropping courses, will be subject to all College policies related to their new status beginning at the time the Drop/Add Form has been received in the Office of the Registrar.

### **FEES FOR COPIES OF STUDENT TRANSCRIPT AND/OR DIPLOMA**

Transcripts may be requested through the Urshan College website of Populi. There is a charge of \$5.00 for each transcript requested (unofficial or official). The student's account must be current (alumni accounts must be paid in full) and all financial, academic, or disciplinary holds cleared before any transcript or diploma can be issued.

### **END-OF-YEAR TOURING GROUPS (CHORALE)**

To participate in end-of-year touring groups and summer recruiting trips, a student must have a zero-account balance.

### **COMMENCEMENT PARTICIPATION**

To participate in the annual commencement exercises in May, a student must have a zero-account balance.

## **REFUND POLICY**

### **REFUNDS OF TUITION**

It is understood that any terms extended to any student are for convenience in paying the tuition and fees and are not in any way to be considered as payment(s) for periods of time. By accepting applications, the College has assumed the obligation of furnishing a complete program, instructors, equipment, classrooms, and other facilities necessary for teaching those programs at the stated offered tuition cost and with the understanding that refunds will be made per academic term only.

The account of students who drop classes or withdraw from the College will be credited according to Table 5. The Refund Scale on the following page.

Refunds are calculated based on the date the student officially withdraws from the College. No refunds shall be provided in case of an unauthorized withdrawal. Failure to file the signed withdrawal form with the dean of student services within two weeks of the last attendance in an on-campus class constitutes an unauthorized withdrawal. For students in short-term

courses, failure to file the signed withdrawal form with the director of distance learning within 48 hours of the last attendance in class constitutes an unauthorized withdrawal. Refunds will be made to the student within 30 days of official withdrawal. Refunds will not be paid to any person other than the student.

Students who drop short-term courses (e.g. online courses) will be credited according to Table 6. Course Withdrawal Credit Scale. Students may drop a course even if the course has not yet met.

Students receiving benefits administered by the Department of Veterans Affairs shall be entitled to a refund of 90% of the exact pro rata amount of tuition and fees. The exact pro-ration will be determined by dividing the number of class days remaining in the semester at the time of official withdrawal by the total number of class days in the semester. Where the amount of refund is less than that which would be applied under the standard refund policy, the standard policy shall apply. Refunds will be paid to the student within 40 days of official withdrawal. (38 CFR 21.4255)

#### CANCELLATION OF ENROLLMENT AGREEMENT

The enrollment agreement may be canceled by the student with full refund of tuition, fees, and room and board within three business days of the first day of class with a full refund of all monies paid. The student must file an official withdrawal form (available from the dean of student services). After three days, any refunds are calculated based on the standard refund schedule.

#### CANCELED COURSES

The College may cancel any course because of insufficient enrollment or if the instructor becomes unexpectedly unavailable. Full refunds of applicable tuition and fees are granted when the College cancels a course.

Table 5. Tuition Refund Scale

<b>Time of Withdrawal</b>	<b>Refund Amount</b>
First day of class to end of first week	100% refund
Second week	90% refund
Third week	50% refund
Fourth through eighth week	20% refund
	No refund

After eighth week	
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Table 6. Course Withdrawal Credit Scale

<b>Time of Withdrawal</b>	<b>Refund Amount</b>
After class has met less than 13% of scheduled class hours	100% refund
After class has met 13% through 20% of scheduled class hours	90% refund
After class has met more than 20% but less than 33% of scheduled class hours	50% refund
After class has met 33% through 50% of scheduled class hours	20% refund
After class has met more than 50% of scheduled class hours	No refund

#### AUDITED COURSES

Course audit fees are only refundable up to the third day of class.

#### COURSE FEES

Course fees are refunded only if the course is dropped by the third day of class or if the course is canceled by the College.

#### STUDENTS CALLED TO ACTIVE MILITARY DUTY

Full refunds are granted to reserve military students who must withdraw from College due to being called to active duty, provided those students qualify for and obtain an approved leave of absence from the College.

#### ROOM AND BOARD

Unused room and board payments will be refunded at the time of official withdrawal from the College with the following guidelines:

- 1.) A resident who withdraws or is suspended for academic reasons by the College at the end of a semester or term is entitled to a prorated refund of prepaid room and board.
- 2.) A resident who is suspended or expelled by the College or removed from a residence hall for reasons of improper conduct or violation of College policy or regulations is not entitled to any refund of deposit or room and board.
- 3.) The student's bill must be current. If tuition is owed, the College will not refund room and board.

Room and board refunds are calculated based on the last day of the week following the date the student officially withdraws from the College. No refunds shall be provided in case of an unauthorized withdrawal. Failure to file a signed Withdrawal Form with the dean of student services within two weeks of the last attendance in class constitutes an unauthorized withdrawal.

#### REPAYMENT OF FORFEITED SCHOLARSHIPS AND GRANTS

Students who receive a scholarship or grant from Urshan College but withdraw from the College before the end of the academic year for which the financial aid was applied, will have any tuition refund reduced by the applied amount of financial aid.

#### CHANGE IN TUITION RESULTING FROM ADDING OR DROPPING A COURSE

Students who add classes must pay any additional tuition charges and course fees incurred at the time they submit the Drop/Add Form.

# INSTITUTIONAL FINANCIAL AID

## FINANCIAL AID ADVISING

Each Urshan College student deserves the best financial aid advisement possible, and the UC Financial Aid office staff are committed to providing current and accurate advisement for a variety of potential student financial aid sources. Every student should contact the UC Financial Aid office for personal assistance and to answer any financial aid questions they may have.

Financial aid is defined as money provided to students and their families as either “gift aid” or “self-help” to assist in paying college costs. “Gift aid,” as the name implies, is free money such as scholarships and grants, which students do not have to repay. “Self-help” programs include loans and employment and are so named because students must repay loans and work for money awarded through employment programs. Awards to students consist of scholarships, grants, loans, and employment—singly or in combination (See UC Financial Aid Handbook).

## FEDERAL FINANCIAL AID

The primary role of the Urshan Financial Aid Office is to reduce the financial barriers that limit access to a higher education at Urshan College. This is accomplished through the offering of financial aid packages to eligible students that consist of scholarships, grants, and loans. While students and parents are primarily responsible for funding an Urshan education, the Urshan Financial Aid Office makes every effort to provide assistance in the event that income from family, wages, savings, and other financial resources are insufficient to cover the cost of an Urshan education. Apply for Financial Aid Complete the Free Application for Federal Student Aid (FAFSA) at [fafsa.ed.gov](https://fafsa.ed.gov). Urshan's priority filing deadline is July 1 and Federal School Code is 042827. Students whose applications are received after the deadline may not be eligible for certain types of financial aid.

### SUBMIT REQUIRED DOCUMENTATION

In the event that the U.S. Department of Education selects your FAFSA for verification, be prepared to submit documentation to the Urshan Financial Aid Office in order to substantiate the data reported on your FAFSA. You will be notified via your email account if additional documentation is required to continue processing your financial aid application.

### ACCEPT YOUR AWARDS

Upon notification via your email account that your financial aid award is ready for review/action, you will receive a My Financial Aid Plan to accept/decline your financial aid award. Incoming and returning students begin receiving their award notifications in late July.

### MAINTAIN SATISFACTORY ACADEMIC PROGRESS

Federal Regulations require the Urshan Financial Aid Office to review the academic progress of students who apply for and/or receive financial assistance. All aid applicants are required



to maintain a designated grade point average (GPA) and satisfactorily complete a percentage of the number of credit hours attempted (see “Satisfactory Academic Progress,” p. 35). A complete text of these requirements is also available in the UC Financial Aid Handbook.

### **OTHER FINANCIAL AID SOURCES**

Scholarship, grant and loan opportunities and eligibility requirements are listed under the Admissions tab on the college website, [www.urshancollege.org](http://www.urshancollege.org). Any questions you may have about financial aid at Urshan College can be emailed to [scholarships@urshancollege.org](mailto:scholarships@urshancollege.org). Additional financial aid may be available from numerous sources, including the student’s home church or district, benevolent associations, and private and public charitable funds.

# **ACADEMIC POLICIES AND PROCEDURES**

As expressed in its mission statement, Urshan College exists “to educate, equip, and empower Apostolics for life and servant leadership in the church and in the world.” The college believes its academic programs and practices contribute significantly to this holistic mission. Every member of the Urshan community is called to this collaborative effort. The board members, administration, faculty, staff, and students work together to achieve this “life and servant-leadership” curriculum. If there occurs any apparent discrepancy between academic policies or procedures as presented in this Academic Catalog and those listed in the Student Handbook, the Academic Catalog shall be authoritative.

## **UNIT OF CREDIT (AC.01.001)**

One unit of credit is assigned for successfully completing the work represented by 50-minute of direct instruction with the professor and two hours out of class work for approximately fifteen weeks per semester. Courses offered in shorter academic terms provide the equivalent direct instruction and out of class work.

## **ADVISEMENT AND REGISTRATION**

### **ACADEMIC ADVISEMENT (AC.01.002)**

After admission to Urshan College, students are assigned to an academic advisor within their chosen major. The academic advisor plays a vital role in helping students choose majors and semester classes and developing long-range academic, career, and ministry plans. Advisement is a continuous process that begins with matriculation and continues throughout the student’s college career. However, it remains the responsibility of the student to know and fulfill the requirements necessary for obtaining a degree at Urshan College. Students should maintain their own records with copies of all official correspondence with the College. Students should check academic advice against the official policy of the College as it is found in published documents.

### **ACADEMIC LOAD (AC.01.003)**

Students are expected to give first priority to the preparation of assignments, to class attendance, and to class participation. Outside study time will vary with each class. Generally, two hours of outside study time are required for each hour of in-class time. For the college experience to be fulfilling, students must strive to grow through the knowledge offered in class and outside study.

All students should adjust their semester course load according to their academic ability, extent of extracurricular activity, and the amount of outside employment to maintain a high academic standard. The academic load of any student is subject to reduction or limitation by the administration for low scholarship, excessive outside employment, and other influences that may adversely affect a student’s academic progress in college.

A student carrying a minimum of 12 hours will be considered full-time. A student carrying more than 18 hours may do so only by permission of the program director. MUSC 111 Choir, MUSC 112 Chamber Choir, and MUSC 113 Chorale are exempted from this rule.

#### DUAL ENROLLMENT (AC.01.004)

A student who is dual-enrolled at another college must carry a total academic load of at least 12 credit hours to live on campus unless given special permission by the Dean of Student Services. At least 6 of those hours must be taken at Urshan College. Students will be charged all applicable tuition and fees.

Students desiring to transfer credits earned at another institution while enrolled at Urshan are encouraged to obtain approval through the Office of the Registrar before enrolling in the course.

#### REGISTRATION

When applicants have been admitted to the College, they are eligible to register for courses. The specific time for registration each semester is given on the College calendar. A late registration fee is imposed upon those students who do not register during these periods. Music majors must audition and take entrance exams as part of their initial registration process.

#### ADDING OR WITHDRAWING FROM COURSES

Students' choices of classes, once made and filed, are expected to be in effect for the semester. If course changes are necessary, students must request the change on the proper form. The College calendar lists the deadlines related to adding, dropping, or withdrawing courses:

- Courses that are dropped within the initial add/drop period will not appear on the student transcript.
- Courses that are withdrawn before the end of the "W" period will appear on the transcript, marked as a "W."
- Courses that are withdrawn before the end of the "WP/WF" period will appear on the transcript. While a "WP" does not impact student CGPA, a "WF" will be treated as the equivalent of an "F" and will lower the CGPA.
- Courses that are withdrawn after the end of the "WP/WF" period will automatically become an "F" on the transcript.

No exceptions will be made to these deadlines. Students will continue to accrue absences until all fees are paid and the appropriate paperwork has been processed. Students who stop attending a course without officially withdrawing are automatically given a failing grade for that course.

#### CHANGE IN TUITION RESULTING FROM ADDING OR DROPPING A COURSE

Students who add classes must pay any additional tuition charges and course fees incurred at the time they submit the Add/Drop Form. See Refund Policy in the Finance section.

#### WITHDRAWAL FROM COLLEGE

Withdrawal during the semester is inadvisable; however, when unavoidable circumstances make it necessary the matter should be discussed with the dean of student services who will initiate, if necessary, a withdrawal process.

Failure to complete the withdrawal process within two weeks of the last class attendance constitutes an unauthorized withdrawal. No refunds shall be provided in case of an unauthorized withdrawal. In addition, unauthorized withdrawal will result in a failing grade being entered for all courses in which the student is registered. Students are considered enrolled until they complete all withdrawal procedures.

Students who withdraw from the College have 48 hours to vacate the premises. All student conduct regulations remain binding until withdrawing students have left the campus.

#### CHANGE OF MAJOR

A change of major request form is available from the Populi home page. It is understood that a change of major may extend the student's time at Urshan College.

#### COURSE CANCELLATION (AC.01.010)

The College may cancel any course because of insufficient enrollment or if the instructor unexpectedly becomes unavailable. Full refunds of applicable tuition are granted when the College cancels a course.

### **CLASSROOM POLICIES**

#### ATTENDANCE POLICY (AC.01.011)

Urshan College exists to train Apostolic servant leaders. It is our conviction that faithfulness and good stewardship of time are crucial qualities of an Apostolic leader (1 Cor. 4:2). One key way that a student can manifest and develop these leadership characteristics is through faithful class attendance. Therefore, Urshan College has established a campus-wide attendance policy for all on-campus courses. Students are expected to attend each class session, but the following minimum attendance (approximately 75%) is required:

- Course with 15 class sessions: minimum attendance is 11 class sessions (4 absences)
- Course with 30 class sessions: minimum attendance is 23 class sessions (7 absences)
- Course with 45 class sessions: minimum attendance is 34 class sessions (11 absences)

In each case, a set number of absences is allowed in order to provide for extracurricular activities and unexpected events. Students who surpass the maximum number of allowed absences listed above will automatically fail the course.

Professors are allowed to establish their own tardy and early-exit policies; students are responsible to be familiar with each professor's policies.

Students who miss class for any reason are still required to complete all assigned work, including any make-up work, per the professor's policy as stated in the syllabus.

#### CLASS VISITORS (AC.01.012)

Students who wish to bring visitors to class must obtain permission from their individual instructor before the class session.

#### COURSE AUDIT POLICY (AC.01.013)

Urshan College allows students to audit select courses without receiving a grade or credit. Taking a course as an audit means the student will be expected to regularly attend classes and, at the discretion of the course professor, do some of the assigned work (e.g., course readings, post on discussion boards). It is understood that a student chooses to audit a course to self-enrichment and academic exploration.

Audits are only offered on a space-available basis with approvals of both the course instructor and the Academic Dean.

The following guidelines apply to audited courses:

- A change from an audit to a credit basis must be made by the same deadline as adding/dropping a course (by the end of the second week of classes); students will be responsible for all additional, adjusted tuition charges. Students may not register for an audit after the second week of classes.
- A change from a credit to an audit must be made by the end of the fourth week of classes; students will only be eligible for the tuition refund as provided for in the standard tuition refund schedule.
- A student who elects to audit a course will have the letters “AU” entered on the transcript under credits; an audited course does not earn college credit or impact the student’s GPA; and
- Students who audit a course are required to pay the same fees as students taking the course for credit. Audits may affect a student's eligibility for financial aid (including Social Security and Veterans' benefits). Students should contact the Business Office for more detailed information.

#### COURSE CONTENT (AC.01.014)

All course content (video lectures, readings, PowerPoints, discussion posts, etc.) is provided for the access of the enrolled student. Enrolled students are not to download, copy, or otherwise share this information with any person not enrolled in the course without prior permission of the course professor. Violations of this policy will be considered an act of plagiarism and will be subject to disciplinary action according to the Academic Due Process policy.

#### EXAMINATIONS (AC.01.015)

Examinations, tests, and quizzes are to be taken on the dates scheduled unless prior arrangements have been made with the course instructor. Make-up exams are only allowed at the discretion of the individual instructor. Final exams are to be taken at their scheduled time only unless special permission is granted in advance and in writing by the academic dean.

#### FACULTY RIGHT TO ESTABLISH ADDITIONAL CLASSROOM POLICIES (AC.01.016)

Faculty members, at their discretion, may establish additional policies in the course syllabi related to classroom decorum, the use of electronic devices in class, and other rules

designed to maintain a classroom environment that is conducive to learning and the respect of others. These rules and policies may include reasonable penalties for violation.

### **INCLEMENT WEATHER**

As a residential college Urshan College will usually remain open even during periods of inclement weather. In the case of inclement weather that poses a significant safety risk, the administration will make decisions concerning the closing of the College. The decision will be made by 7:00 a.m. for any given day so that arrangements can be made for early classes. News about closures will be available through the College's website and learning management system so that all students and employees can receive the latest information from one central outlet. Any individual class cancellations will be communicated to students by the course instructor or the academic dean.

### **INDEPENDENT STUDY POLICY (AC.01.017)**

Independent study is designed as an educational enrichment for students who direct their own learning. The subjects covered in the independent studies must be specialized areas of study not reflected in offered courses. The total credit hours of Independent Study may not exceed one-fourth of all elective credits earned by the student. However, at the discretion of the academic dean, exceptions may be made in the case of scheduling conflicts caused by the College where the graduation in the planned major is in jeopardy. To be eligible for Independent Study, the student must be either a junior or senior with at least a 3.25 CGPA. A supervising faculty member will provide guidance in all phases of the process: development of objectives, design of learning experiences, and evaluation of learning outcomes.

#### **RECOMMENDED WORKLOAD**

Required reading - 500 pages of reading per credit

Required writing - 5 pages of reflection and 5 pages of research (not book reports) per credit

Work must be completed prior to the last day of final exams if taken during the semester. Independent studies attempted during the summer must be completed by September 15. The student will submit a proposal for independent study to the academic dean. The proposal, already signed by the student and the instructor, will include a course description, course objectives, a reading schedule, and project assignments. The initial proposal submission is due by the first class of the semester. The final draft and approval is needed by the end of the drop/add period. If a student does not have a completed proposal on file with the registrar by the end of the drop/add period, then registration for the course will be canceled. The academic dean will approve, make recommendations, or reject the proposal. Then the independent study can begin when approved.

Copies of the approved independent study will be given to the student, instructor, advisor, academic dean, and registrar (for the permanent file).

Tuition for Independent study credits is the same as classroom credits. See the tuition schedule in this Academic Catalog.

### **INTERNSHIP POLICY (AC.01.018)**

Students may complete three credits of internship to fulfill elective or program requirements (see degree program requirements); each 50 hours of service within an approved internship will count as 1 credit hour of internship. Internship credits will be evaluated on a pass/fail basis. Internship placement must be in a position that is applicable to their degree major and/or concentration. A student may complete an internship for credit at Urshan College if they meet the following requirements: completed 60 hours of total college credit, either at UC or another school, maintaining a 2.0 or higher cumulative GPA, and are in good standing according to the dean of student services (See UC Internship Handbook.).

### **ACADEMIC HONESTY (AC.01.019)**

Plagiarism, cheating, and dishonesty are in direct opposition to a Christian life and the goals of Urshan College. It is assumed that all students enrolled at Urshan College have done so for the primary purpose of learning. Students are expected to refrain from those actions that contradict this purpose, and which would jeopardize their Christian character and testimony.

Cheating is considered a serious offense against a student's Christian character and testimony. Cheating includes copying from another person's test paper, using concealed information during examinations, falsifying reports, giving reports and papers to other students, giving information to another person during examinations, obtaining information from a student who has already taken the examination, using another student's work, and submitting the same assignment in more than one course (without permission of the instructor).

Plagiarism is defined as copying, paraphrasing, file-sharing or closely imitating any part of a published or unpublished book, paper, or web source without properly identifying the author. This also includes the use of the language and thoughts of another person while representing them as one's own. Students are urged to take advantage of online plagiarism checkers to help avoid unintentional plagiarism. Plagiarism is a violation of the intellectual property rights of another person and a failure to give honor to whom honor is due.

Students who believe another student is cheating or plagiarizing should handle the situation according to the Peer Accountability policy. Concealing dishonorable practices is detrimental to the spiritual and academic atmosphere of the Urshan community.

Faculty members shall exercise proper diligence to prevent academic dishonesty. Any faculty member who has assembled evidence of plagiarism will first offer the student a chance to provide an alternate explanation of the evidence or to admit fault. If the faculty member concludes there has been an incident of plagiarism (as defined above), and it is a first-time offense, the faculty member may determine an appropriate punishment in consultation with the Academic Dean. All subsequent incidents of plagiarism will be reported to the Academic Affairs Committee (AAC), who will conduct a full investigation. A letter of action from the AAC will be given to the student, and copies of the letter and

pertinent documentation will be placed in the student's file. The disciplinary actions of the AAC may include:

- Failing the assignment
- Failing the course
- Academic suspension for 1 semester
- Expulsion from the College

A record of past plagiarisms may affect the action of the Academic Affairs and the Scholarship Committees.



# LEARNING RESOURCES

## **LIBRARY**

The Urshan Library is a member of the Missouri Resource and Education Network (MOREnet) and the St. Louis Regional Library Network (SLRLN), which offers faculty and students access to over ninety academic and research libraries in the St. Louis area.

Databases may be used both in the library and online. Access to the library materials is open to students, staff, faculty, alumni, friends of the library, and members of SLRLN during regular library operating hours.

Library hours are posted on the website (<http://www.urshancollege.org/library>).

The library space provides reading rooms, conference rooms that may be reserved for group study, and individual study rooms. There is a printer/copier available for students and guests to use for a per-copy fee.

The Urshan Library Handbook is provided to each student upon enrollment, and contains information regarding catalog and database usage, reserve materials, general library policies, student services available within the library, and library staff. Additionally, three tutorial videos can be found on the library webpage. These tutorials provide a tour of the library as well as catalog and database search procedures (See UC Library Handbook.).

## **URSHAN STUDENT SUCCESS CENTER**

The Urshan Student Success Center serves as a compass to help all students within the Urshan system navigate their academic careers. The USSC will support your students at any level and ability in their course work, personal development, and career planning. Student academic success and on-time graduation will be facilitated by a collection of services that are easily accessible, fully functioning, and held to accountability standards set by the administration and implemented by the student success center director and staff.

All UC and UGST students may take advantage of the services offered by the Urshan Student Success Center. These services include:

- Academic Coaching: face-to-face advising as well as access to electronic course modules that students can take to improve study skills, note taking, time management, etc.
- Writing Center: tutoring to sharpen skills in research, writing, and reasoning skills. Services are available to all students regardless of classification or degree program. Students on academic probation or with known deficiencies in writing may be required to seek help from the Writing Center.
- Peer2Peer Tutoring: students who wish to support their peers academically volunteer time in the USSC.
- Academic Mentoring: incoming students who are admitted on provisional status as well as students who have not maintained satisfactory academic progress, will have regularly scheduled meetings with the Student Academic Support Officer(s). These

mentoring meetings are designed to help students achieve their personal GPA goals as well as continued academic success.

- Counselling referrals: students may receive referrals for access to professional counselling services for their mental and emotional health

The Urshan Library has partnered with the United Pentecostal Church International to provide the Center for the Study of Oneness Pentecostalism (CSOP). Located on the Urshan Library ground level, CSOP is the world's largest collection of Oneness Apostolic source materials and includes a museum, historical archives, and reading rooms.

## **TECHNOLOGY RESOURCES**

The entire Urshan campus is Wi-Fi accessible to students, employees, and guests. The Urshan System makes extensive use of cloud applications such as Instructure's Canvas learning management system, and Google Apps for Education (including Gmail, Calendar, Drive, Docs, and Hangouts).

Urshan provides a computer lab with five personal computers, which provide access to online research, the library catalog, and the Microsoft Office software suite. Any specialized software that is requested by the faculty for the students' successful completion of courses is procured and installed as needed.

### **TECHNOLOGY RECOMMENDATIONS**

The College-wide learning management system is Canvas by Instructure, the only learning management software native to the cloud. Access to course materials is achieved using your own web browser. We recommend a fast computer running Windows 7 or higher or Mac OS X 10.5 or higher, a broadband internet connection, the latest edition of Mozilla Firefox, Google Chrome, or Microsoft Internet Explorer (preferably two different browsers), Adobe Acrobat Reader, and word processing software (MS Office Word, strongly preferred). Advances in technology may necessitate changes in these requirements.

## **ACADEMIC EVALUATION**

To record the level of student achievement and to stimulate quality work, the College's system of evaluating work performed is expressed in terms of letter grades with plus and minus and numerical grade points. See Table 7. Urshan College Grading System.

### **INCOMPLETE GRADE (AC.01.020)**

An incomplete is allowed only upon approval of the academic dean for work that is incomplete at the end of the semester due to factors beyond a student's control. Students may obtain the Incomplete Grade Request Form from their Populi home page. The form must be completed before the class's final exam begins. This mark is temporary and may be changed to any other mark upon completion of the course requirements. This mark automatically becomes an "F" if it has not been cleared within 3 weeks after the end of the course for which it has been given. Students requesting an incomplete for a short-term course are allowed only one additional week to complete the missing assignments.

#### GRADE POINT AVERAGE (AC.01.021)

The student grade point average (GPA) is a measure of academic achievement. The grade point average is computed by taking the sum of credits for each course multiplied by the grade point equivalent of the grade for the course and dividing by the total credits attempted. Courses that earn a "P," "WP," or "W" are excluded from the calculation. The cumulative grade point average (CGPA) is calculated in the same manner, but for all courses attempted while a student at Urshan College. Transfer credits and dual enrollment credits earned at other institutions are not considered when computing the GPA or CGPA.

#### SATISFACTORY ACADEMIC PROGRESS (AC.01.022)

A minimum cumulative grade point average (CGPA) on a graduated scale and class attendance within the required range is considered satisfactory academic progress. Students are placed on academic probation when their CGPA drops below the required minimum and/or their class attendance falls below the required range. The CGPA and attendance must meet the minimum required level for probationary status to be removed. If a student fails to achieve the minimum CGPA for two consecutive semesters, the student will enter academic suspension.

##### *Pace of Completion*

All bachelor degrees of 123 credits have a seven-and-a-half year limit. All associate degrees of 64 credits have a four-year limit. If additional time is needed to complete a degree, the student must submit a written rationale for the request and a proposal for the completion of the degree. The appropriate faculty committee reviews the request and makes a recommendation to the full faculty for action. Federal Student Aid is not available to students who take longer than the time limit to complete a degree.

##### *Minimum CGPA Requirements (AC.01.023)*

Students in a Bachelor Degree program will be placed on academic probation when their CGPA falls below the following graded scale:

After one semester: 1.75 CGPA or below  
After two semesters: 1.85 CGPA or below  
After three semesters: 1.95 CGPA or below  
After four semesters: below 2.0 CGPA

Students in an Associate Degree program will be placed on academic probation when their CGPA falls below the following graded scale:

After one semester: 1.85 CGPA or below  
After two semesters: below 2.0 CGPA

#### ACADEMIC PROBATION (AC.01.024)

If a student is placed on academic probation or admitted provisionally, the following restrictions shall apply until the CGPA has met the required level for the status to be removed:

The student must resign from any office he/she may hold with the College.

The student can enroll in no more than 13 credits per semester.

The student will be required to meet weekly with a student academic support officer to monitor assignment completion, grades, and overall academic progress.

Students who are on academic probation may also be required to attend regular Writing Center appointments and/or engage the services of a peer tutor.

#### ACADEMIC SUSPENSION (AC.01.025)

If a student fails to achieve the target CGPA after two consecutive semesters on academic probation, the student will enter academic suspension and will not be allowed to enroll in any Urshan College courses for the following semester. After submitting an acceptable academic development plan to the Academic Affairs Committee, the student may return to the College on academic probation and enroll in courses. If, by the end of two additional semesters, the student has failed to achieve the target CGPA, he or she will be returned to suspension status. To return, students must present compelling evidence in writing to the Academic Affairs Committee that their chances of academic success have dramatically improved.

After a student has been on suspension for four total semesters the student will be dismissed from the college. Students seeking to return after dismissal for academic suspension will need to complete the entire admissions process again.

Table 7. Urshan College Grading System (AC.01.026)

Grade	Significance	Grade Points	Percentage
A	Outstanding	4.0	93-100%
A-		3.7	90-92%
B+		3.3	87-89%
B	Above Average	3.0	83-86%
		2.7	80-82%

B-			
C+		2.3	77-79%
C	Average	2.0	73-76%
C-		1.7	70-72%
D	Below Average	1.0	65-69%
F	Fail	0.0	Below 65%
P	Pass	N/A	
WP	Withdraw Passing	No Credit	
WF	Withdraw Failing	0.0	
W	Withdraw	No Credit	
I	Incomplete	0.0	
AU	Audit	No Credit	

#### SCHOLASTIC HONORS (AC.01.027)

Urshan College strives to create an atmosphere conducive to scholarship and to provide incentive for academic growth. Maximum achievement is encouraged by giving recognition to those who excel. Students of Urshan College are eligible to receive honors as outlined below:

#### THE DEAN'S LIST

The Dean's List is published at the end of each semester. To qualify, students must be enrolled in a degree program and must have taken 12 credits or more from Urshan College during the semester. The Dean's List consists of students earning a grade point average of 3.5-3.99.

Dual enrollment students with full-time status may qualify for the above awards by requesting that the other institution send an official grade report (not a transcript) to the Office of the Registrar. The two sets of grades will be combined and calculated to determine the GPA. If the GPA is sufficient, students will be placed on the Dean's List or Presidential Scholar Award. An asterisk will indicate inclusion by this calculation. Requesting grades from other institutions is the responsibility of the student. If the other institution fails to respond to the request in sufficient time, students will not be considered for these academic awards.

#### THE PRESIDENT'S SCHOLAR AWARD

The President's Scholar Award list is published at the end of each semester. To qualify, students must be enrolled in a degree program and must have taken 12 credits or more from Urshan College during the semester. The President's Scholar award will be given to all students earning a 4.00 grade point average for the semester.

Students who have approved dual-enrollment, full-time status may qualify for the President's Scholar award. Students must be enrolled in at least 6 credits at Urshan College (see "Dual Enrollment" policy above). Dual enrollment students may have their name added by requesting that the other institution send a grade report (not a transcript) to the Office of the Registrar within 2 weeks of the end of the semester. The two sets of grades will be combined and calculated to determine the GPA. If the GPA is sufficient, students will be placed on the President's Scholar award list. Requesting grades from other institutions is the responsibility of the student. If the other institution fails to respond to the request in sufficient time, students will not be considered for the Urshan College President's Scholar award.

#### ACADEMIC GRADUATE HONORS

To qualify for academic honors, students must have a minimum 3.5 cumulative grade point average (CGPA) and have completed all academic requirements for a bachelor's degree. Students who are participating in commencement exercises but have outstanding academic requirements are not eligible for graduate honors. The academic honors include:

Cum Laude ("with honor")	3.5-3.59 CGPA
Magna Cum Laude ("with great honor")	3.6-3.79 CGPA
Summa Cum Laude ("with highest honor")	3.8-4.00 CGPA

#### STUDENT CLASSIFICATION (AC.01.030)

To determine student classification, the following categories are used:

Freshman	Satisfaction of entrance requirements; fewer than 30 credits earned
Sophomore	30-59 earned credits
Junior	60-89 earned credits
Senior	90 earned credits or more

#### ACADEMIC DUE PROCESS (AC.01.031)

Students dissatisfied with classroom or academic procedures or decisions should use the following procedure:

Students will attempt to settle differences with an instructor within two weeks of the disputed issue, or in the case of a disputed course grade, within six weeks after the end of the semester.

Students who are dissatisfied with the outcome of the instructor conference may file a written complaint with the academic dean within one week after the conference. The written document should fully describe the issue in dispute and steps taken to resolve the conflict. The academic dean will consult with the instructor before any decision is made. The academic dean will decide within two weeks.

Students who are dissatisfied with the academic dean's decision may file a written complaint with the Academic Affairs Committee via the academic dean within one week of the academic dean's decision. The Academic Affairs Committee will review the steps taken by the student, instructor, and academic dean prior to deciding. The Academic Affairs Committee will make its decision within two weeks. The decision of the Academic Affairs Committee is final.

Grievances with faculty members not directly related to classroom policies and/or assignment grades should be handled according to the Student Grievance Policy (Urshan College Student Handbook, pp. 19–20).

## **GRADUATION REQUIREMENTS (AC.01.032)**

### **APPLICATION FOR DEGREE**

For a student to qualify to graduate and participate in the spring commencement exercises, an Application for Degree form must be filed with the Office of the Registrar no later than the previous October 30. This form may be found on the Populi home page.

## **CATALOG REQUIREMENT**

Students are to meet graduation requirements from the catalog that is in effect at the time of their initial enrollment at Urshan. Students wishing to change to a more recent catalog may do so, provided they are enrolled when the catalog is in effect, and they submit a written request to do so to the registrar. Students who have not maintained continuous enrollment must meet the graduation requirements from the catalog in effect at the time they re-enroll.

## **DEGREE CONCENTRATIONS**

A degree concentration is only awarded in relation to a major. See the degree programs for concentration options and requirements.

## **ASSOCIATE DEGREES**

To be eligible to receive associate degrees from Urshan College, students must have successfully completed:

- a minimum of 64 semester hours of credit;

- a minimum of 15 credit hours at Urshan College; and
- all course requirements in the student's major
- have earned a cumulative GPA of 2.00 for all courses taken at Urshan College;
- participate in the College's testing and assessment programs;
- fulfill the College's Honor Credit requirement;
- pay in full all charges and clear all holds on the student's account; and
- receive a recommendation from the faculty for graduation.

Students may participate in the commencement ceremony if they are missing no more than three hours of required courses for the associate degree. At least one month prior to graduation, those students must submit to the registrar a written plan of action for earning the missing credits.

## **BACHELOR DEGREES**

To be eligible to receive bachelor degrees from Urshan College, students must... have successfully completed:

- a minimum of 123 semester hours of credit;
- a minimum of 30 credit hours at Urshan College;
- have earned a cumulative GPA of 2.00 for all courses taken at Urshan College;
- participate in the College's testing and assessment programs;
- fulfill the College's Honor Credit requirement;
- pay in full all charges and clear all holds on the student's account; and
- receive a recommendation from the faculty for graduation.

Additionally, music majors must have completed all music recital attendance requirements.

Students may participate in the commencement ceremony if they are missing no more than six hours of required courses for the bachelor's degree. At least one month prior to graduation, those students must submit to the registrar a written plan of action for earning the missing credits.

## **RELEASE OF STUDENT TRANSCRIPT AND DIPLOMA**

Students requesting copies of academic transcripts, either for personal use or to be sent to another institution, must fill out Transcript Release Form found on the website or the Populi home page. There is a charge of \$5.00 for each transcript requested (unofficial or official). Transcripts will not be released if the student has any past-due financial obligations to Urshan College or to the library.

## **CREDIT TRANSFERS FROM OTHER INSTITUTIONS (AC.01.038)**

### **GENERAL CREDIT TRANSFERS**

Students may earn credit transfers for an equivalent course(s) previously taken at another institution. Because of wide variations in educational systems, quality, appropriateness and applicability, all potential course transfers will be evaluated by the Registrar before such



transfers are granted. The Academic Dean and other qualified faculty may be consulted on an as-needed basis. This process will ensure these credit transfers are Urshan-equivalent courses based on similar content, level and student outcomes. The Registrar may also consider credit transfers for general elective courses for which there is not an Urshan equivalent course. However, a final course grade of “C” or above from an accredited institution is required to be eligible for credit transfer. Courses graded as “Pass” or “Satisfactory” will be eligible for credit transfer only if the transcript identifies the “Pass/Satisfactory” grade as equivalent to a “C” or higher grade. Official transcripts must be sent directly to Urshan College for evaluation. Credit transfers earned from unaccredited and international colleges will be evaluated on a case-by-case basis. Students may appeal credit transfer decisions to the Academic Affairs Committee if they feel their request was denied unfairly. The decision of the Academic Affairs Committee is final. Requests for credit transfers based on military service will be evaluated using the guidelines provided by the American Council on Education.

Urshan College requires that 15 credits of the last 30 credits earned for an associate degree and 30 credits of the last 60 upper-level credits earned for a bachelor’s degree must be earned at Urshan. Additionally, the maximum allowable credit transfers (the sum of all general and military credit transfers, CLEP/AP credits, GATS/PI credits, and Work Training and Life Experience credits) for any student shall not exceed 90 credit hours.

#### COLLEGE-LEVEL EDUCATION PROGRAM/ADVANCED PLACEMENT (CLEP/AP) CREDITS

Urshan College accepts up to 30 credits from successfully completed CLEP/AP examinations. The minimum acceptable CLEP and AP examination scores for examinations meeting UC program requirements are 50 and 3 respectively.

#### GLOBAL ASSOCIATION FOR THEOLOGICAL STUDIES (GATS)

Urshan College accepts the completed GATS Certificate program as the equivalent of the Urshan Apostolic Identity core courses (17 credit hours). GATS Certificate recipients will be required to complete an additional 106 credit hours to meet the minimum credit hour Bachelor degree requirement (123 hours). Additional credit transfers may be granted on a case-by-case basis.

#### PURPOSE INSTITUTE

Urshan College accepts the completed PI diploma as the rough equivalent of 2 Urshan College semesters, depending upon the chosen major at Urshan. PI diploma recipients will be required to complete an additional 96-98 credit hours to meet the minimum credit hour Bachelor degree requirement (123 hours). Additional credit transfers may be granted on a case-by-case basis.

#### WORK TRAINING AND LIFE EXPERIENCE CREDIT PROGRAM

Urshan College acknowledges the significant prior accomplishments of highly experienced and qualified students through its Work Training and Life Experience Credit Program. Such students have previously demonstrated verifiable knowledge, skills, and abilities through corporate training programs and certificate and licensing qualifications. Students may request approval for Work Training and Life Experience credits from the Registrar and Academic Dean. Students may receive a maximum of 24 hours of credit in this manner.

#### PRIOR LEARNING ASSESSMENT

The evaluation of prior learning is conducted by the Registrar and Academic Dean through the guidelines set up by the ACE (American Council of Education). The [National Guide to College Credit for Workforce Training](#) is used to determine which workplace trainings have been evaluated for credit by ACE as valid credit for Workforce training. UC also recognizes national certifications that have been developed to meet industry/professional standards and awards college credit for students holding these certifications. The [ACE Credit Guide](#) is used to determine if submitted certifications have ACE credit recommendations. Finally, students can submit a Portfolio as documentation of any college-level learning gained through work and other experiences. Faculty experts evaluate the portfolio and determine the amount of college credit that would apply. Guidelines for the Portfolio include, but are not limited to, direct documentation and indirect documentation.

Direct documentation includes products, reports, plans, and performances that the student has created. Examples of direct documentation may include reports, assignments, articles, brochures, manuals, computer programs, products, journal articles, lesson plans, workshops, lectures, poems, blueprints, drawing, sculptures, or audio/video tapes of speeches, training demonstrations and performances.

Indirect documentation is a third-party validation/verification or learning. Indirect documentation refers to letters written by qualified individuals who can verify the student's learning. Good sources of indirect documentation include employers, co-workers, and business partners. This type of documentation is a verification that the learning occurred, and not just a recommendation or reference. Examples of indirect documentation include letters written on the student's behalf by employers, teachers, business partners, or members of professional organizations. Other examples are promotion evaluations, awards, letters of commendation, formal performance appraisals, job evaluations, newspaper articles, course outlines from secondary learning/union training/workshops/seminars, job descriptions, books read, bibliography, membership in professional organizations, and licensing examination scores.

# URSHAN COURSE NUMBERS

## PREFIXES

The prefix identifies the general area of study:

BIBL = Bible	HCCR = Honor Code Credit	PHIL = Philosophy
BILA = Biblical Languages	HIST = History	POLI = Political Science
BIOL = Biology	HUMN = Humanities	PRTH = Practical Theology
BUSN = Business	HUMS = Human Services	PSYC = Psychology
COMM = Communication	LEAD = Leadership	SOSC = Social Science
COUN = Counseling	MATH = Mathematics	SYTH = Systematic Theology
EDUC = Education	MISS = Missiology	
ENGL = English	MUSC = Music	

## COURSE NUMBERING

The first digit in the course number indicates the degree of difficulty as designated below:

- 000-099 developmental, not considered for degree credit
- 100-299 lower division, designed for freshmen and sophomores
- 300-499 upper division, designed for juniors and seniors

If a course number has a “1” as its middle number, this course may be taken for multiple semesters of credit.

A course number that begins or ends in “0” indicates a course which carries no credit but may be required for the major or program.

Courses cross-listed at the 300/400- and 500-levels may be taken for either undergraduate or graduate credit. These courses are available to undergraduate students for graduate credit with permission of the academic deans of both UC and UGST.

Students are allowed to enroll in courses that are one level above their current standing (see “Student Classification Policy”), as long as they have completed or transferred in the required prerequisites. Further, students may enroll in courses that are two levels above their current standing as long as they have completed or transferred in the required prerequisites, have a 2.8 CGPA, and have received written permission from their academic advisor, then from the professor of the upper-level course. No student may enroll in a course that is three levels above their current standing. Courses that have a stated prerequisite may be taken concurrent with the prerequisite course with the permission of their academic advisor then both professors. For instance:

- An incoming freshman-level student may take ENGL 201 World Literature if they have completed and/or transferred in ENGL 101 English Composition I.

- A freshman-level student may take BIBL 301 Pentateuch if they have completed BIBL 101 Old Testament Literature, have a 2.8 CGPA, and have received written permission from their academic advisor then the professor of the Pentateuch course.
- A sophomore-level student may not enroll in a cross-listed undergraduate/graduate-level course as a graduate course.
- A sophomore-level student may take COUN 101 Introduction to Counseling and COUN 302 Interpersonal Counseling concurrently with written permission from their academic advisor then from both professors.

Course Number 495 indicates an internship.

Course Number 499 indicates a program capstone requirement.

When a “7,” “7A,” or “7B” is added to the end of the three-digit course number, it indicates an online course taking place in the full term, sub-term A, or sub-term B.

# **URSHAN STUDENT LEARNING STANDARDS AND OUTCOMES**

## **PHILOSOPHY**

Urshan College strives to educate all its students in the most effective manner to produce not just competent graduates, but exceptional learners. As a result, Urshan College has adopted a set of standardized student learning outcomes that ensures course content harmonizes with end-of-program expectations for student learning and competence. These outcomes were selected from the Degree Qualifications Profile or DQP (Lumina Foundation, 2017). These outcomes describe what students should know and be able to do upon completion of an associate's or bachelor's degree in any discipline. The DQP standards, outcomes and competencies are interwoven in all course design and become critical elements of Urshan College's Assessment program. DQP outcomes are widely recognized and accepted among higher education professionals and have been adopted by more than 800 institutions in the U.S. and beyond.

## **DEGREE QUALIFICATIONS PROFILE CONCEPT**

The Degree Qualifications Profile (DQP) describes the knowledge, skills and applications that prepare graduates to succeed in the economy, civil society and their own lives. In developing the DQP, two assumptions were made. The first is that today's educational institutions need a shared set of reference points that describe the meaning and value of college degrees at the associate, baccalaureate and master's level. The second is that developing a shared framework can enhance educational productivity by providing much-needed guidance – to students, faculty, employers and policy leaders – both about what students ought to be able to do with their education, for work, citizenship and personal development, and about ways to foster and document students' achievement of DQP competencies, from formal study and from field-based settings such as work or community service.

## **DQP CATEGORIES OF LEARNING (COMPETENCIES)**

### **DQP 1 - SPECIALIZED KNOWLEDGE**

Specialized knowledge is the cornerstone of the professional core curriculum. Students are expected to gain knowledge and skills within a recognized field of specialization and to be proficient at applying that learning to complex problems within their specified field.

### **DQP 2 - BROAD AND INTEGRATIVE KNOWLEDGE**

Broad and integrative learning involves students across degree levels in the practices of core educational fields including the sciences, social sciences, humanities, and arts. By exploring a global array of topics, students are prepared for effective civic participation and given a broader context for their specialized knowledge.

### DQP 3 - INTELLECTUAL SKILLS

Evidence-based reasoning skills are the tools by which students gain both the broad and specialized knowledge necessary to future success. Such skills include:

- analytic inquiry,
- use of information resources,
- engaging diverse perspectives,
- ethical reasoning,
- quantitative fluency, and
- communicative fluency.

These skills enable students to interact with ideas and arguments from multiple reference points.

### DQP 4 - APPLIED AND COLLABORATIVE LEARNING

This area focuses on students' ability to utilize their knowledge and skills in both classroom and real-world environments. Key here is developing fluency and innovation through collaboration.

### DQP 5 - CIVIC AND GLOBAL LEARNING

This learning area enhances students' integration of knowledge and skills by engaging them with the task of responsible citizenship. Students are challenged to engage contemporary issues, understand competing perspectives and arguments, and develop and defend a coherent position in the current conversation.

For more information, see the Degree Qualifications Profile website:  
<http://degreeprofile.org/>

# GENERAL EDUCATION REQUIREMENTS

Program Director: Assistant Professor M. Jean Bland

## OVERVIEW

Education at Urshan College starts with a foundational breadth of knowledge concerning the physical universe, diverse human societies, and self. Christian learning is a quest to see the world as God sees it, and to better it as He enables us. To this end, the General Education requirements of Urshan College establish a foundation for students' professional studies within their major and motivate them to pursue a lifetime of continual learning. Students across all degree programs take general education course offerings inculcated with the values of the College and the broader Apostolic community. These skills include:

- Communicating effectively in written form
- Communicating effectively in oral form
- Demonstrating interdisciplinary competence
- Demonstrating cultural competence
- Collaborating effectively

All bachelor degree programs require the completion of the general education requirements.

## DQP OUTCOMES

Upon completion of the general education requirements, students will have acquired skills in analytical thinking, understanding nature and society, and communicating with a global audience. Students are equipped with a foundation for and success beyond their areas of study and their lives are enriched as educated persons, active citizens, and effective contributors in society.

The general education core will educate, equip, and empower graduates for life and servant-leadership by facilitating the development of:

### BROAD AND INTEGRATIVE KNOWLEDGE

Through the General Education core, students will develop a greater appreciation for the diversity of the world and will be able to interact with that diversity by applying social sciences, quantitative skills, qualitative skills, and scientific inquiry.

### ANALYTIC INQUIRY

Through the General Education core, students will learn analytical thinking skills and be able to differentiate biblical and non-biblical worldviews. Students will integrate general education concepts and skills with an Apostolic identity and apply them in both personal and professional settings.

## COMMUNICATIVE FLUENCY

Through the General Education core, students will be able to successfully communicate in both oral and written forms, which are foundational to effective servant-leadership in both the church and the global community. Quality communication is first grounded in understanding self and others, which produces effective teamwork to translate critical thought into action through shared leadership.

### GENERAL EDUCATION REQUIREMENTS

REASONING SKILLS	9 credits
MATH 101 Contemporary College Math	3
PHIL 102 Introduction to Philosophy or PHIL 202 Ethics and Leadership	3
BIOL 101 Biology	3
COMMUNICATION SKILLS	9 credits
ENGL 101 English Composition I	3
ENGL 102 English Composition II	3
COMM 102 Communication Skills	3
UNDERSTANDING OF SELF & SOCIETY	7 credits
EDUC 101 College Success	1
HIST 101 Western Civilization or HIST 102 US History I: Exploration to Civil War or HIST 103 US History II: Reconstruction Era to Present	3
PSYC 102 General Psychology or SOSC 101 Introduction to Sociology or SOSC 201 Marriage and Family	3
HUMANITIES	6 credits
ENGL 201 World Literature or ENGL 215 Lectures in Literature or HUMN 103 Music Appreciation or MUSC 219 Lectures in Music	3
HIST/POLI 201 American Government	3
Total General Education Requirements:	31 credits



# **APOSTOLIC IDENTITY REQUIREMENTS**

## **OVERVIEW**

The Apostolic (Oneness Pentecostal) doctrine distinguishes Urshan College from other institutions of higher learning. Therefore, biblical literacy integrated with Apostolic belief and practice are foundational for each degree program. We affirm that before a person can effectively transform his or her world, he or she must first be transformed through the power of the Spirit. Recognizing that spiritual growth and development are life-long processes, Urshan College strives to equip each student with the knowledge and tools they need for gracious growth in Christ-like character. These skills include:

- Understanding Christ as the integrative theme of Scripture
- Articulating the biblical foundation of Apostolic doctrine
- Applying the practical teaching of Scripture to daily lives
- Committing to seeking and fulfilling God's purpose; and
- Demonstrating servant-leadership as an Apostolic model for leadership

## **DQP OUTCOMES**

Upon completion of the Apostolic Identity core requirements, students will have acquired understanding of the Apostolic apologetic, a personal biblical worldview, and skills to fulfill the responsibility of communicating the Gospel. This equips students with a biblical and theological foundation for enriched lives as effective contributors in the kingdom of God as well as the global community.

The Apostolic Identity core will educate, equip, and empower graduates for life and servant-leadership by facilitating the development of:

### **SPECIALIZED KNOWLEDGE**

Through the Apostolic Identity core, students will comprehend and demonstrate an Apostolic identity, integrate this identity with general education concepts, and apply an Apostolic worldview in personal life and professional settings.

### **ETHICAL REASONING**

Through the Apostolic Identity core, students will construct an authentically Apostolic reasoning process grounded in the properly understood Word of God rather than personal prejudices, experiences, and influences in obedience to the Apostle Paul's admonition to fix our thoughts on things that are true, honorable, right, pure, lovely, admirable, excellent, and praiseworthy (Phil. 4:8).

### **COMMUNICATIVE FLUENCY**

Through the Apostolic Identity core, students will accurately and effectively communicate an Apostolic worldview, which is foundational to effective servant-leadership in both the church and the global community. In so doing, students will fulfill Jesus' command to share

the Gospel (Matthew 28:19), a task impossible without the efficiency of skilled communication.

### **APOSTOLIC IDENTITY REQUIREMENTS**

BIBL 101 OT Literature	3
BIBL 102 NT Literature	3
PHIL 104 Hermeneutics of the Word and the World	3
PRTH 103 Apostolic Life and Servant-Leadership	2
SYTH 101 Introduction to Pentecostal Theology	3

Electives (Choose 1)

HUMN 102 Survey of the Arts in Christian Worship or PRTH 101 Spiritual Formation	3
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Total Apostolic Identity Requirements: 17 credits

All the above courses must be taken at Urshan College or an equivalent course must be transferred from an Apostolic Pentecostal college or equivalent training institute.

# CERTIFICATE OF APOSTOLIC STUDIES

Program Director: Rev. Jerry Jones, M.T.S.

## OVERVIEW

Urshan College recognizes that God has called and gifted individuals in widely diverse areas. No matter the educational or vocational goals a student chooses to pursue, a strong Apostolic foundation is crucial. This certificate program focuses on establishing Apostolic identity, developing a mindset of servant-leadership, and honing the call to Kingdom service. Students will develop skills that include:

- Articulating a foundational understanding of Apostolic theology
- Applying the practical teaching of Scripture to daily life
- Committing to pursuing God's purpose through servant-leadership

## COMPONENTS

The Certificate of Apostolic Studies will educate, equip, and empower graduates for life and servant-leadership by aiding in:

- Articulating an Apostolic identity grounded in Scriptural principles
- Demonstrating servant-leadership as the model for Apostolic life
- Developing the student's call to Kingdom service through mentorship

## DQP OUTCOMES

Successful completion of the Certificate of Apostolic Studies will be determined by achievement related to the following outcomes:

### SPECIALIZED KNOWLEDGE

Students will comprehend and demonstrate an Apostolic identity, integrate this identity with general education concepts, and apply an Apostolic worldview in personal and professional settings.

## CERTIFICATE REQUIREMENTS

The Certificate of Apostolic Studies requires a minimum of 17 semester credits, all of which must be earned from Urshan College:

BIBL 101 Old Testament Literature	3
BIBL 102 New Testament Literature	3
HUMN 102 Survey of the Arts in Christian Worship or PRTN 101 Spiritual Formation	3
PHIL 104 Hermeneutics of the Word and the World	3
PRTN 103 Apostolic Life and Servant-Leadership	2
SYTH 101 Introduction to Pentecostal Theology	3

# ASSOCIATE OF ARTS IN GENERAL STUDIES

Program Director: Rev. Jeremy Painter, D.Litt., Ph.D., D.Min.

## OVERVIEW

The General Studies program at Urshan College is designed to provide students a spiritual and academic environment in which to build a distinctly Apostolic foundation for their higher education goals. This degree program offers biblical and general education concepts and skills that students will use as they continue their education at another institution. Students will develop skills that include:

- Communicating effectively in written and oral forms
- Demonstrating interdisciplinary competence
- Demonstrating cultural competence
- Demonstrating servant-leadership
- Demonstrating a commitment to further education

## COMPONENTS

The Associate of Arts in General Studies will educate, equip, and empower graduates for life and servant-leadership by aiding in:

- Demonstrating a biblical worldview and analytical thinking skills
- Communicating effectively in written and oral forms
- Integrating biblical and general education concepts and skills to be a servant leader in personal, professional, and ministry settings
- Utilizing the fundamentals of general studies to continue their education

## DQP OUTCOMES

Students hone and integrate intellectual skills across the curriculum, applying those skills to both complex challenges within major fields and to broad, integrative problem-solving challenges in general education, and in civic, global, and applied learning.

### ANALYTIC INQUIRY

Students will apply analytic inquiry to properly discern current social issues and react to society at large. Problem solving is key to becoming an effective 21st-century world citizen in a digital age that disseminates information at a prodigious speed.

### ETHICAL REASONING

Students will develop ethical reasoning skills in order to follow Apostle Paul's admonition to fix our thoughts on things that are true, honorable, right, pure, lovely, admirable, excellent, and praiseworthy, giving the student a clear picture of how to achieve an Apostolic approach to ethical reasoning.

## COMMUNICATIVE FLUENCY

The student will demonstrate the successful written and oral communication skills that are imperative to achieving shared understanding of meaning. The task of sharing the Gospel as found in Matthew 28:19 can only be facilitated through efficient and skilled communication.

## DEGREE REQUIREMENTS

The A.A. in General Studies requires a minimum of 64 semester credits. Students must complete the following general education requirements of 51 semester credits:

COMM 102 Communication Skills	3	
COMM 104 Diversity & Intercultural Communications		3
EDUC 101 College Success	1	
ENGL 101 English Composition I	3	
ENGL 102 English Composition II	3	
ENGL 201 World Literature	3	
or ENGL 215 Lectures in Literature		
or HUMN 103 Music Appreciation		
or MUSC 219 Lectures in Music		
HIST 101 Western Civilization		3
HIST/POLI 201 American Government		3
MATH 101 Contemporary College Math	3	
PHIL 102 Introduction to Philosophy		
or PHIL 202 Ethics & Leadership	3	
PSYC 102 General Psychology		3
or SOSC 101 Introduction to Sociology		
or SOSC 201 Marriage and Family		
BIOL 101 Biology	3	

Students must also complete the following Apostolic identity requirements of 17 semester credits:

BIBL 101 Old Testament Literature	3	
BIBL 102 New Testament Literature		3
HUMN 102 Survey of the Arts in Christian Worship		3
or PRTH 101 Spiritual Formation		
PHIL 104 Hermeneutics of the Word and the World		3
PRTH 103 Apostolic Life and Servant Leadership	2	
SYTH 101 Introduction to Pentecostal Theology	3	

## ELECTIVES

Remaining 13 hours of credit requirements will be fulfilled through electives.

# BACHELOR OF ARTS IN CHRISTIAN MINISTRY

Program Director: Rev. Jerry Jones, M.T.S.

## OVERVIEW

God has given every individual in the body of Christ unique gifts and abilities; because we are stewards of those gifts, it is important to cultivate them to their fullest potential. Urshan College's biblically grounded Christian Ministry degree seeks to facilitate the development of thinking and learning strategies, interpersonal skills, creativity, as well as allowing the flexibility to pursue a variety of ministry options. Furthermore, the Christian Ministry Department will work to empower students preparing for graduate studies and life-long education. Students will develop skills that include:

- Effectively defending Apostolic doctrines
- Valuing Apostolic doctrines
- Modeling Apostolic beliefs in various contexts of daily life
- Communicating Apostolic beliefs effectively across cultures
- Correctly applying an Apostolic interpretive framework to the biblical text
- Actively serving the church
- Actively serving society
- Demonstrating an appropriate level of expertise in their chosen field of ministry

## COMPONENTS

The Bachelor of Arts in Christian Ministry will educate, equip, and empower graduates for life and servant-leadership by aiding in:

- Achieving a demonstrated competency to articulate Christian beliefs and Apostolic distinctives
- Providing interpretive and exegetical skills related to the biblical text and knowledge of a Oneness Pentecostal hermeneutic
- Cultivating spiritual formation in community, integrating academics and Christian service through a Spirit-filled life
- Empowering a growing facility in specific foci, such as in Bible, pastoral ministry, children's ministry, youth ministry, or in other self-directed foci
- Achieving a demonstrated competency to critically contextualize scriptural truths in a variety of settings, such as in interpersonal relationships, writing, speaking, and in creative use of media

## DQP OUTCOMES

### SPECIALIZED KNOWLEDGE

Students will be able to articulate the unique facets of a Oneness Apostolic theological hermeneutic as it applies to the practice of Christian ministry. Students will develop skills in scriptural interpretation, sermon and ministry development, and theological analysis.

#### APPLIED AND COLLABORATIVE LEARNING

Students will acquire the necessary skills to administrate and lead a variety of ministry endeavors at multiple levels. Students will integrate scriptural and theological knowledge into his or her specific ministry context to facilitate spiritual development in a local congregation or parachurch ministry.

### DEGREE REQUIREMENTS

The B.A. in Christian Ministry requires a minimum of 123 semester credits. Students must complete all general education requirements plus a core of 48 semester credits:

BIBL 205 Gospels and Acts	3	
BIBL 301 Pentateuch		3
BIBL 406 The Epistle to the Romans		3
HIST 302 Modern Pentecostal Movements		3
COMM 104 Diversity and Intercultural Communication or COMM 204 Conflict Management and Resolution		3
LEAD 405 Church Administration or EDUC 401 Church Education Administration	3	
PRTH 301 Introduction to Preaching or EDUC 301 Bible Teaching Methods		3
PRTH 302 Preaching Practicum or EDUC 302 Bible Teaching Practicum	3	
PRTH 495 Internship		3
SYTH 201 Theology I	3	
SYTH 202 Theology II		3
SYTH 301 Pneumatology	3	
SYTH 302 Christology		3
MISS 301 Mission of the Church	3	
Additional 300/400 level BIBL, PRTH, or SYTH courses	6	

### ELECTIVES

Remaining 27 hours of credit requirements will be fulfilled through electives. A minimum of 27 total hours of the degree must be 300- or 400-level courses (or equivalent).

### DEGREE CONCENTRATIONS

Within their elective hours, Christian Ministry majors may also choose a degree concentration area: Bible, Children's Ministry, Missions, Music Ministry, Pastoral Ministry, or Youth Ministry.

#### BIBLE CONCENTRATION (18 HOURS)

BILA 301 Biblical Hebrew I or BILA 303 Biblical Greek I	3
BILA 302 Biblical Hebrew II or BILA 304 Biblical Greek II	3
OT Section Study	3

NT Section Study	3	
OT Book Study		3
NT Book Study		3
CHILDREN'S MINISTRY CONCENTRATION (18 HOURS)		
EDUC 201 Foundations of Children's Ministry		3
EDUC 202 Methods of Children's Ministry	3	
EDUC 203/PSYC 205 Developmental Psychology I		3
EDUC 303 Ministry to Children with Special Needs		3
EDUC 304 Spiritual Development of Children		3
EDUC 322 Discipleship in the Local Church		3
MISSIONS CONCENTRATION (18 HOURS)		
COMM 104 Diversity and Intercultural Communication (GM & NAM)		3
EDUC 401 Church Education Administration (GM)	3	
MISS 302 Intro to Global Missions (GM)	3	
or MISS 305 Foundations of Church Planting (NAM)		
MISS 303 Intro to North American Missions (GM & NAM)		3
MISS 307 Methods of Church Planting I (NAM)		3
or MISS 401 Indigenous Church and Leadership Development (GM)		
MISS 308 Methods of Church Planting II (NAM)	3	
or MISS 403 Strategies of Cross-Cultural Ministry (GM)		
MISS 309 Building a Replication Culture (NAM)	3	
MUSIC MINISTRY CONCENTRATION (20 HOURS)		
MUSC 103 Fundamentals of Music (or demonstrated proficiency)		2
MUSC 101 Class Piano I	2	
MUSC 102 Class Piano II	2	
MUSC 111 Choir	2	
or MUSC 112 Chamber Choir		
MUSC 106 Music Theory I	3	
MUSC 108 Sight Singing & Ear Training I	2	
MUSC 206 Music Theory II	3	
MUSC 209 Sight Singing & Ear Training II	2	
Private Piano/Voice/Instrument Lessons	2	
PASTORAL MINISTRY CONCENTRATION (18 HOURS)		
EDUC 401 Church Education Administration		3
HUMS/PRTH 307 Theology, Psychology, & Spirituality		3
LEAD 302 Introduction to American Church & Non-Profit Law		3
PRTH 303 Evangelistic Preaching	3	
or PRTH 304 Expository Preaching		
PRTH 306 Pastoral Care and Counseling	3	
PRTH 408 Pastoral Leadership & Ethics	3	



YOUTH MINISTRY CONCENTRATION (18 HOURS)

EDUC 204/PSYC 205 Developmental Psychology I		3
EDUC 205 Foundations of Youth Ministry	3	
EDUC 206 Methods of Youth Ministry		3
EDUC 305 Effective Communication to Adolescents or PRTH 321 Youth and Family Ministry		3
EDUC 401 Church Education Administration		3
EDUC 204/PSYC 206 Developmental Psychology II		3

# **BACHELOR OF ARTS IN COMMUNICATION STUDIES**

Program Director: Rev. Thomas McCall, M.A., M.T.S.

## **OVERVIEW**

Communication permeates every level of human interaction, from personal conversation to corporate exchange. We all possess basic communication knowledge and ability, but skillful communication requires intentionality. As Apostolics, we are compelled to deliver messages in ways that edify others and glorify God. The Communication Studies degree explores the ever-changing landscape of communication in a diverse, modern world, while creating opportunities for students to learn and practice competent, effective, and ethical communication skills. This degree affords graduates the flexibility to pursue a variety of ministries, professions, and options for continued education. Students will develop skills that include:

- Ethically communicating in ways that edify others and glorify God
- Articulating the conceptual framework of communication theory
- Delivering high-quality communications appropriate for intended purposes and the targeted audiences
- Employing cultural sensitivity as global citizens and Apostolic servant-leaders
- Using analytical critical thinking to evaluate communication challenges
- Conducting introductory communication studies research at the undergraduate level

## **COMPONENTS**

The Bachelor of Arts in Communication Studies will educate, equip, and empower graduates for life and servant-leadership by aiding in:

- Providing an historical overview of communication theories, principles, and research
- Facilitating opportunities to cultivate skills in delivering quality communication across oral, visual, written, and digital media
- Increasing awareness of cultural, social, and behavioral norms to encourage ethical practices characteristic of Apostolic servant-leaders
- Cultivating the understanding of communication as a universal tool that is applicable to various contexts, audiences, and purposes
- Promoting analytical thinking and critical listening as vital components of effective communication
- Introducing qualitative and quantitative research methods consistent with field standards

## DQP OUTCOMES

### SPECIALIZED KNOWLEDGE

Students will articulate the development of communication theory, describe the various schools of thought on effective communication, and utilize research practices unique to the discipline.

### COMMUNICATIVE FLUENCY

Students will be able to recognize key opportunities for effective communication and choose the most appropriate content and medium for delivering that communication.

### APPLIED AND COLLABORATIVE LEARNING

Students in this program will practice critical thinking and listening to enhance the effectiveness of communication within various settings.

## DEGREE REQUIREMENTS

The B.A. in Communication Studies requires a minimum of 123 semester credits. Students must complete all general education requirements plus a core of 48 semester credits from Urshan College:

COMM 101 Introduction to Communication Studies		3
COMM 103 Interpersonal Communication Theory	3	
COMM 104 Diversity & Intercultural Communication		3
COMM 201 Language, Communication, and Culture		3
COMM 202 The Digital Society		3
COMM 204 Conflict Management and Resolution	3	
COMM 301 Advanced Communication Skills		3
COMM 304 Influence, Persuasion, and Social Change		3
COMM 306 Organizational Communication		3
COMM 401 Research in Human Communication	3	
COMM 406 Communication Law	3	
COMM 411 Special Topics in Communication Studies		3
COMM 499 Capstone		3
PSYC/SOSC 203 Group Dynamics	3	
Additional 300/400-level COMM, PSYC, SOSC courses		6

## ELECTIVES

Remaining 27 hours of credit requirements will be fulfilled through electives. A minimum of 27 total hours of the degree must be 300- or 400-level courses (or equivalent).

# **BACHELOR OF ARTS IN HUMAN SERVICES**

Program Director: Rev. Jennifer McCurrach, M.A., M.A.C.M.

## **OVERVIEW**

We live in a hurting and fallen world. As Apostolics, we endeavor to lead individuals, families, and communities to wholeness. The Human Services degree provides students with a theoretical and practical framework for work in a wide array of faith-based and secular human service settings as well as graduate study in the social sciences. Students will develop skills that include:

- Articulating the development of the human services professions
- Relating the human services professions to their Apostolic call to servant-leadership
- Formulating a holistic, integrated strategy for human services
- Conducting introductory research appropriate to the undergraduate level
- Applying appropriate skills in human services settings
- Demonstrating high ethical standards in their academic and professional life

## **COMPONENTS**

The Bachelor of Arts in Human Services will educate, equip, and empower graduates for life and servant-leadership by aiding in:

- Providing an overview of the historical development of the human services professions and their relationship to the Apostolic call to servant-leadership
- Establishing an understanding of the integration of psychology, sociology, and faith-based practices as a holistic strategy for human services
- Introducing research methodologies and skills commensurate with bachelor-level human services practice
- Cultivating skills appropriate to human services practice by providing integrative field experience
- Increasing awareness and understanding of cultures, social norms, and interpersonal communication in a multicultural context
- Developing professional attitudes, ethical behaviors, and interpersonal skills to effectively serve individuals, groups, and communities in applied human services settings

## **DQP OUTCOMES**

### **SPECIALIZED KNOWLEDGE**

Students will utilize helping strategies integrated with an Apostolic worldview to serve individuals, groups, and communities, thereby addressing social problems related to poverty, abuse, mental/physical illness, disability, crime, unemployment, discrimination, aging, and family dysfunction. The Human Services major requires the student to select a focus from the areas of Psychology, Counseling, Social Work, or Pastoral Care in order attain field-specific skills and practical applications.

## ANALYTIC INQUIRY

Students will integrate a comprehensive understanding of assessment of human behavior with biological, psychological, social, environmental, developmental, and spiritual components. Students have access to professional opportunities within the fields of social work, counseling, personnel training, human resource management, marketing, sales, and leadership, as well as further study.

## DEGREE REQUIREMENTS

The B.A. in Human Services requires a minimum of 123 semester credits. Students must complete all general education requirements plus a core of 50 semester credits from Urshan College:

COMM 104 Diversity and Intercultural Communication		3
COMM 204 Conflict Management and Resolution	3	
COUN 101 Introduction to Counseling		3
EDUC 203/PSYC 205 Developmental Psychology I		3
EDUC 204/PSYC 206 Development Psychology II	3	
SOSC 201 Marriage and Family	3	
PSYC/SOSC 203 Group Dynamics	3	
HUMS 101 Introduction to Human Services		3
HUMS/PRTH 307 Theology, Psychology, & Spirituality		3
HUMS 308 Professionalism and Ethics in Human Services		3
HUMS 499 Field Experience		2
MATH 301 Introduction to Statistics		3
PSYC 301 Social Psychology		3
or PSYC 306/COUN 303 Multicultural Psychology		
or PSYC 305 Abnormal Psychology		
SOSC 101 Introduction to Sociology		3
SOSC 303 Social Research Methodologies		3
Additional 300/400 level COUN, HUMS, PSYC, SOSC courses		6

## ELECTIVES

Remaining 25 hours of credit requirements will be fulfilled through electives and concentration courses. A minimum of 27 total hours of the degree must be 300- or 400-level courses (or equivalent).

## DEGREE CONCENTRATIONS

In addition, human services majors must choose one of the following concentration areas:

### COUNSELING (15 HOURS)

COUN 102 Theories and Therapies	3	
COUN 301 Group Process and Practice	3	
COUN 302 Interpersonal Counseling		3
COUN 303/PSYC 306 Multicultural Counseling		3

HUMS 401 Family Systems in Context	3	
PASTORAL COUNSELING (18 HOURS)		
COUN 301 Group Process and Practice	3	
COUN 302 Interpersonal Counseling		3
PRTH 306/PSYC 307 Pastoral Care and Counseling		3
HUMS 401 Family Systems in Context	3	
HUMS 402 Family Dynamics and Intervention	3	
HUMS 404 Children and Family Law	3	
PSYCHOLOGY (15 HOURS)		
PSYC 303 Psychology of Personality I	3	
PSYC 304 Psychology of Personality II		3
BUSN/PSYC 404 Industrial & Organizational Psychology	3	
Choose two of the following:		6
PSYC 301 Social Psychology		
or PSYC 305 Abnormal Psychology		
or PSYC 306/COUN 303 Multicultural Psychology		
SOCIAL WORK (15 HOURS)		
HUMS 301 Current Issues in Social Work	3	
HUMS 303 Social Work Practice I: Individuals		3
HUMS 304 Social Work Practice II: Groups and Families	3	
HUMS 305 Social Work Practice III: Communities and Organizations		3
SOSC 401 Human Diversity and Social Justice		3

# **BACHELOR OF ARTS IN ORGANIZATIONAL LEADERSHIP**

Program Director (Interim): Rev. Brent Coltharp, D.S.L.

## **OVERVIEW**

Scripture teaches that God gave leaders to His church and gifts them for leadership. This accentuates the importance of leaders and leadership. Moses mentoring Joshua and Paul mentoring Timothy indicate that leadership skills and competencies must be cultivated and developed. Scholarship supports the truth of these principles in the organizational environment. The success of organizations in the diverse and changing world of the twenty-first century hinges on the development of leaders capable of leading teams in assessing and addressing the complex issues of a global marketplace.

The Organizational Leadership degree at Urshan College is designed to assist in fulfilling the need of supplying trained leaders dedicated to positively impacting their organization, community, and world. The program commits to offering students courses and experiences that formally and informally educate, equip, and empower them as servant leaders to contribute to the success and development of their organization, church, and community. Students will develop skills that include:

- Committing to life-long personal development
- Committing to the development of others
- Valuing human resources as integral to organizational success
- Demonstrating a commitment to the moral dimension of leadership
- Demonstrating competency in problem solving
- Effectively using strategic planning in decision-making

## **COMPONENTS**

The Bachelor of Arts in Organizational Leadership will educate, equip, and empower graduates for life and servant-leadership by aiding in:

- Developing the student's appreciation of how trained leadership of human resources contributes to organizational success
- Analyzing the interrelationship between leadership and management and how they complement each other in organizational success
- Equipping the student to synthesize the components of values, mission, vision, strategic planning, ethics and diversity into a framework for organizational success
- Enhancing knowledge, skills, and competencies applicable to organizational leadership
- Cultivating a commitment to personal development, relationship development, and the development of others within the organization for the furtherance of organizational development

## DQP OUTCOMES

### COMMUNICATIVE FLUENCY

Students will develop communicative fluency by enhancing their skill in argument development and presentation both individually and in collaboration with others.

### APPLIED AND COLLABORATIVE LEARNING

Twenty-first-century leadership increasingly demands skill in developing and working on teams. Students will clearly communicate, manage and resolve conflict, and develop team members' knowledge and skills to work effectively in collaboration with others.

### CIVIC AND GLOBAL LEARNING

Globalization is a reality that must be embraced and utilized effectively for twenty-first-century organizations to be successful. The student will practice Apostolic servant-leadership in the church and in the world.

## DEGREE REQUIREMENTS

The B.A. in Organizational Leadership requires a minimum of 123 semester credits. Students must complete all general education requirements plus a core of 39 semester credits:

All students are required to take the following courses (15 credits):

COMM 104 Diversity and Intercultural Communication	3
LEAD 101 Judeo-Christian Perspectives on Leadership	3
LEAD 499 Capstone Project	3
or LEAD 495 Internship	3
PYSC/SOSC 203 Group Dynamics	3
PSYC 204 Conflict Management and Resolution	3

Students are also required to take a minimum of five courses from the following list (15 credits):

BUSN 403 Human Resource Management	3
LEAD 301 Leadership and Management Theory	3
LEAD 303 The Leader and Group Performance	3
LEAD 304 Organizational Ethics and Social Responsibility	3
LEAD 305 Strategic Planning	3
LEAD 401 Team Leadership Development	3
LEAD 402 Leading Change for Organizational Development	3
LEAD 407 The Leader as Mentor and Coach	3

A remaining three (3) required major courses may come from the list above and/or the following list (9 credits):

BUSN 202 Principles of Economics	3
BUSN 302 Principles of Marketing	3



BUSN 401 Project Management	3	
BUSN 405 Business Law	3	
EDUC 401 Church Education Administration		3
LEAD 302 Introduction to American Church and Non-Profit Law		3
MISS 401 Indigenous Church and Leadership Development		3
PSYC 301 Social Psychology		3
BUSN/PSYC 404 Industrial and Organizational Psychology		3

## ELECTIVES

Remaining 36 hours of credit requirements will be fulfilled through electives. A minimum of 27 total hours of the degree must be 300- or 400-level courses (or equivalent).

## DEGREE CONCENTRATIONS

Within their elective hours, Organizational Leadership majors may also choose a degree concentration area: Business, Communication Studies, Human Services, Ministry, Missions, Music, or Psychology.

### BUSINESS CONCENTRATION (18 CREDITS)

BUSN 202 Principles of Economics	3	
BUSN 204 Principles of Finance	3	
BUSN 206 Principles of Accounting		3
BUSN 301 Principles of Management		3
BUSN 302 Principles of Marketing	3	
BUSN 401 Project Management	3	
BUSN 405 Business Law	3	

### COMMUNICATION STUDIES CONCENTRATION (18 CREDITS)

COMM 101 Introduction to Communication Studies		3
COMM 103 Interpersonal Communication Theory	3	
COMM 201 Language, Communication, and Culture		3
COMM 202 The Digital Society		3
COMM 301 Advanced Communication Skills		3
COMM 304 Influence, Persuasion, and Social Change		3

### HUMAN SERVICES CONCENTRATION (15 CREDITS)

COUN 101 Introduction to Counseling		3
HUMS 101 Introduction to Human Services		3
HUMS/PRTH 307 Theology, Psychology, and Spirituality	3	
HUMS 308 Professionalism and Ethics in Human Services		3
SOSC 201 Marriage and Family	3	

### MINISTRY CONCENTRATION (18 CREDITS)

MISS 301 Mission of the Church	3	
SYTH 201 Theology I	3	
SYTH 202 Theology II		3

EDUC 401 Church Education Administration	3	
LEAD 302 Introduction to American Church and Non-Profit Law		3
LEAD 405 Church Administration	3	
MISSIONS CONCENTRATION (18 CREDITS)		
EDUC 401 Church Education Administration (GM)	3	
MISS 301 Mission of the Church (GM & NAM)		3
MISS 302 Intro to Global Missions (GM)	3	
or MISS 303 Intro to North American Missions (NAM)		
MISS 305 Foundations of Church Planting (NAM)	3	
MISS 307 Methods of Church Planting I (NAM)		3
or MISS 401 Indigenous Church and Leadership Development (GM)		
MISS 308 Methods of Church Planting II (NAM)	3	
or MISS 403 Strategies of Cross-Cultural Ministry (GM)		
MISS 309 Building a Replication Culture (NAM)	3	
PRTH 495 Ministry Internship (GM)	3	
MUSIC CONCENTRATION (20 CREDITS)		
MUSC 103 Fundamentals of Music (or demonstrated proficiency)		2
MUSC 111 Choir		
or MUSC 112 Chamber Choir	2	
MUSC 101 Class Piano I	2	
MUSC 106 Music Theory I	3	
MUSC 102 Class Piano II	2	
MUSC 108 Sight Singing & Ear Training I	2	
MUSC 206 Music Theory II	3	
MUSC 209 Sight Singing and Ear Training II		2
Private Piano/Voice/Instrument Lessons	2	
PSYCHOLOGY CONCENTRATION (18 HOURS)		
EDUC 203/PSYC 205 Developmental Psychology I	3	
EDUC 204/PSYC 206 Developmental Psychology II	3	
PSYC 301 Social Psychology	3	
PSYC 303 Psychology of Personality I	3	
PSYC 304 Psychology of Personality II	3	
PSYC 404 Industrial and Organizational Psychology	3	

# **BACHELOR OF ARTS IN WORSHIP MINISTRY**

Program Director: Dan Littles, D.M.A.

## **OVERVIEW**

In today's church culture, music leaders are expected to possess a wide skill set that includes playing, singing, leading the creative arts, and engaging technology. This degree is suitable for students who have minimal previous music training upon entering the program. The Bachelor of Arts in Worship Ministry degree prepares Apostolic men and women to serve the local church or a para-church organization with excellence in a broad range of worship-related skills. Students will develop skills that include:

- Articulating an appropriate biblical philosophy of worship ministry
- Developing a worship ministry plan that effectively assists discipleship
- Developing aural and visual music skills for comprehension and accuracy in performance
- Working collaboratively with and leading others in worship ministry settings
- Understanding diverse musical genres and styles

## **COMPONENTS**

The Bachelor of Arts in Worship Ministry will educate, equip, and empower graduates for life and servant-leadership by aiding in:

- Articulating and adhering to a biblical philosophy of worship ministry
- Communicating sound Oneness Pentecostal theology and doctrine through music
- Planning, leading, and assessing worship ministry for effective discipleship in the church and in the world
- Ministering to a diverse audience by incorporating various worship styles

## **DQP OUTCOMES**

### **SPECIALIZED KNOWLEDGE**

Students will have in-depth musical knowledge relevant to the field of church worship ministry. They will perform music across a variety of genres and articulate an Apostolic theology of worship. Students will also acquire musical, administrative, and leadership tools necessary to effective leadership in the local congregation. The Worship Ministry major requires students to select a focus in voice, piano, or another instrument.

### **APPLIED AND COLLABORATIVE LEARNING**

Music is a naturally collaborative art form. Students will be prepared to collaborate with a pastoral staff, effectively lead volunteer-based worship ministries, and use their knowledge to train volunteers, develop musicians in the local congregation, and ensure that church worship affirms sound Apostolic theology.

## **ADMISSION TO THE MUSIC PROGRAM**

All applicants to the music programs must meet with the faculty for placement. This enables the faculty to place the applicants in the program where they may best achieve success. Music placement meetings are held during orientation at the beginning of each semester, during Preview Weekend, and may also be scheduled at other times throughout the preceding school year.

- 1) Students with experience of any kind in church music are welcome to sing or play a contemporary or gospel-style song to demonstrate their skill level. Memorization is not required.
- 2) Students with any level of formal training are encouraged to perform one or two prepared selections or technical exercises to demonstrate their level of skill. Memorization is not required.

## **MUSIC RECITAL ATTENDANCE REQUIREMENT**

All music majors must attend at least four (4) pre-approved musical events per semester.

## **SENIOR RECITAL REQUIREMENT**

All applicants for graduation in the B.A. in Worship Ministry degree program must successfully complete a Senior Recital during their senior year. The BAWM Senior Recital will be a portfolio presentation consisting of 3-4 performance pieces in their major area of study (piano, voice, instrumental) plus collaborative projects such as vocal or instrumental ensembles which will demonstrate other skills such as conducting, directing, and arranging needed for successful church music leadership and instruction.

## **DEGREE REQUIREMENTS**

The B.A. in Worship Ministry requires a minimum of 123 semester credits. Students must complete all General Education requirements (BAWM students are required to take HUMN 102 Survey of Arts in Christian Worship) and Apostolic Identity requirements plus a core of 57 semester credits:

HUMN 103 Music Appreciation		3
MUSC 103 Fundamentals of Music (or demonstrated proficiency)		2
MUSC 111 Choir	4	
MUSC 112 Chamber Choir	4	
MUSC 106 Music Theory I	3	
MUSC 206 Music Theory II	3	
MUSC 306 Music Theory III	3	
MUSC 109 Sight Singing and Ear Training I	2	
MUSC 209 Sight Singing and Ear Training II		2
MUSC 309 Sight Singing and Ear Training III		2
MUSC 203 Live Sound and Video Tech		3
MUSC 301 Basic Conducting		2
MUSC 326 Instrumental Arranging and Technology		3
MUSC 202 Songwriting I	3	

MUSC 208 Songwriting II	3	
MUSC 404 Exploring Congregational Song		3
MUSC 424 Music Ministry Leadership and Administration		3
MUSC 426 Choral Arranging		3
MUSC 427 Ensemble Rehearsal Techniques		2
MUSC 495 Music Internship	3	
MUSC 499 Capstone: Senior Recital		1

In addition, music majors must complete 16 credits in one of the following concentration areas:

#### VOCAL MUSIC CONCENTRATION

MUSC 101 Class Piano I	2	
MUSC 102 Class Piano II	2	
MUSC 114 Private Voice Lessons, Lower Level		4
MUSC 314 Private Voice Lessons, Upper Level		4
MUSC 323 Vocal Pedagogy	2	

#### PIANO CONCENTRATION

MUSC 114 Private Voice	4	
OR MUSC 117 Instrumental Lessons, Lower Level		
MUSC 117 PI Private Piano Lessons, Lower Level	4	
MUSC 317 PI Private Piano Lessons, Upper Level	4	
MUSC 321 Piano Pedagogy	2	

#### INSTRUMENTAL CONCENTRATION

MUSC 101 Class Piano I	2	
MUSC 102 Class Piano II	2	
MUSC 117 Private Instrument Lessons, Lower Level		4
MUSC 317 Private Instrument Lessons, Upper Level		4
MUSC 321 Piano Pedagogy	2	
OR MUSC 323 Vocal Pedagogy		

### ELECTIVES

Remaining 2 hours of credit requirements may be fulfilled through electives. A minimum of 27 total hours of the degree must be 300- or 400-level courses (or equivalent).

See UC Music Department Student Guide for additional information.

# BACHELOR OF MUSIC

Program Director: Dan Littles, D.M.A.

## OVERVIEW

Urshan is honored to serve the needs of Apostolic students who are seeking higher professional music degrees. This degree is best suited for students with prior traditional music training. The Bachelor of Music was created with the express purpose of preparing students for graduate studies and ultimately to be employed in their specialized field of music, while giving them the opportunity to simultaneously develop church music skills. Students will develop skills that include:

- Achieving musical excellence while maintaining Apostolic identity
- Developing aural and visual music skills for comprehension and accuracy in performance
- Presenting accomplished solo and ensemble performances
- Understanding diverse musical genres and styles

## COMPONENTS

The Bachelor of Music will educate, equip, and empower graduates for life and servant-leadership by aiding in:

- Developing aural and visual music skills for comprehension and accuracy in performance
- Having knowledge and skills to rehearse and present accomplished solo and ensemble performances
- Understanding diverse musical genres and styles
- Applying research and writing skills to musical topics

## DQP OUTCOMES

### SPECIALIZED KNOWLEDGE

Students will have in-depth musical knowledge in areas such as theory, arranging, music pedagogy, and vocal or instrumental performance. They will be able to perform music across a variety of genres, integrating classical and church music aesthetics within the context of an Apostolic theology of worship.

### APPLIED AND COLLABORATIVE LEARNING

Music is a naturally collaborative art form. Students will be proficient in solo performance and in collaboration with other musicians. Additionally, they will apply musical expertise to teaching others in venues such as music studios, private schools, or local church music programs.

## **ADMISSION TO THE MUSIC PROGRAM**

All applicants to the music programs must meet with the faculty for placement. This enables the faculty to place the applicants in the program where they may best achieve success. Music placement meetings are held during orientation at the beginning of each semester, during Preview Weekend, and may also be scheduled at other times throughout the preceding school year.

- 1) Students with experience of any kind in church music are welcome to sing or play a contemporary or gospel-style song to demonstrate their skill level. Memorization is not required.
- 2) Students with any level of formal training are encouraged to perform one or two prepared selections or technical exercises to demonstrate their level of skill. Memorization is not required.

## **MUSIC RECITAL ATTENDANCE REQUIREMENT**

All music majors must attend at least eight (8) pre-approved musical events per semester.

## **SENIOR RECITAL REQUIREMENT**

All applicants for graduation in the Bachelor of Music degree program must successfully complete a Senior Recital during their senior year. It will be a full recital (approximately 40-50 minutes) during which the student will perform solo and/or collaborative pieces in their area of concentration (voice, piano, or instrumental). Students will demonstrate mastery of the repertoire chosen by their professor from a variety of art music genres, covering all style periods, Baroque through 20th century.

## **DEGREE REQUIREMENTS**

The Bachelor of Music requires a minimum of 123 semester credits. Students must complete all general education requirements plus a core of 52 semester credits:

MUSC 103 Fundamentals of Music (or demonstrated proficiency)	2
MUSC 112 Chamber Choir	8
MUSC 106 Music Theory I	3
MUSC 206 Music Theory II	3
MUSC 306 Music Theory III	3
MUSC 406 Music Theory IV	3
MUSC 109 Sight Singing and Ear Training I	2
MUSC 209 Sight Singing and Ear Training II	2
MUSC 309 Sight Singing and Ear Training III	2
MUSC 409 Sight Singing and Ear Training IV	2
MUSC 301 Basic Conducting	2
MUSC 302 Advanced Conducting	2
MUSC 304 Music History I	3
MUSC 305 Music History II	3
MUSC 326 Instrumental Arranging and Technology	3
MUSC 408 Form and Analysis	3

MUSC 425 Music Literature	3	
MUSC 427 Ensemble Rehearsal Techniques		2
MUSC 499 Capstone: Senior Recital		1

In addition, Bachelor of Music majors must complete 16 credits in one of the following concentration areas:

#### VOCAL MUSIC CONCENTRATION

MUSC 101 Class Piano I	2	
MUSC 102 Class Piano II	2	
MUSC 114 Private Voice Lessons, Lower Level		4
MUSC 314 Private Voice Lessons, Upper Level		4
MUSC 323 Vocal Pedagogy	2	

#### PIANO CONCENTRATION

MUSC 114 Private Voice	4	
OR MUSC 117 Instrumental Lessons, Lower Level		
MUSC 117 PI Private Piano Lessons, Lower Level	4	
MUSC 317 PI Private Instrument Lesson, Lower Level		4
MUSC 321 Piano Pedagogy	2	

#### INSTRUMENTAL CONCENTRATION

MUSC 101 Class Piano I	2	
MUSC 102 Class Piano II	2	
MUSC 117 Private Instrument Lessons, Lower Level		4
MUSC 317 Private Instrument Lessons, Upper Level		4
MUSC 321 Piano Pedagogy	2	
OR MUSC 323 Vocal Pedagogy		2

The remaining 7 credits may be fulfilled through electives. A minimum of 27 total hours of the degree must be 300- or 400-level courses (or equivalent).

See UC Music Department Student Guide for additional information.



# COURSE DESCRIPTIONS

## BIBLE COURSES

### **BIBL 101 Old Testament Literature**

**3 credits**

This course surveys the major events, people, and writings of the Old Testament. The interconnecting themes of human sin and God's redemptive work are traced from the Pentateuch through the Minor Prophets.

### **BIBL 102 New Testament Literature**

**3 credits**

This course surveys the major events, people and writings of the New Testament. The interconnecting themes of the Incarnation, the inauguration of the Kingdom, and the expansion and development of the early church are analyzed.

### **BIBL 111 Old Testament Readings**

**1 credit**

This course is a guided reading/discussion course for any student who wishes to read (or re-read the entire Old Testament to improve his/her grasp of biblical content knowledge and to reinforce a spiritual habit of regular Bible reading. Class interactions and assignments will have a devotional focus on personal spiritual growth and personalized application of the text. Special focus on particular Old Testament books or themes may be incorporated based upon professor and student interest. This course may be taken up to 3 times for credit. Prerequisite: BIBL 101/7 Old Testament Literature.

### **BIBL 112 New Testament Readings**

**1 credit**

This course is a guided reading/discussion course for any student who wishes to read (or re-read the entire New Testament to improve his/her grasp of biblical content knowledge and to reinforce a spiritual habit of regular Bible reading. Class interactions and assignments will have a devotional focus on personal spiritual growth and personalized application of the text. Special focus on particular New Testament books or themes may be incorporated based upon professor and student interest. This course may be taken up to 3 times for credit. Prerequisite: BIBL 102/7 New Testament Literature.

### **BIBL 205 Gospels and Acts**

**3 credits**

This course will provide an overview of the scope and content of the Gospels and Acts. Each of these gospels (Matthew, Mark, Luke, John) was written at a specific time and place and for a specific purpose. Through a close examination of the texts, we will seek to discern their purposes and reflect on the meanings of their presentations of Jesus to the members of the early church in Acts. The early church is examined in the context of the ministry of its founder, its birth, its growth, its missiological endeavors throughout the Roman world, and their application to modern Apostolic life and ministry. Prerequisite: BIBL 102/7 New Testament Literature.

### **BIBL 301 Pentateuch**

**3 credits**

This course examines the first five books of the Bible, tracing the theological themes of creation, fall, Exodus, covenant and law. Special emphasis is given to the debates surrounding the Pentateuch's formation and its foundational importance for Old Testament faith and practice. Prerequisite: BIBL 101/7 Old Testament Literature.

**BIBL 302 Pauline Epistles****3 credits**

This course chronologically surveys Paul's epistles, examining their social contexts, theological themes, critical issues, and proper application. Prerequisite: BIBL 102/7 New Testament Literature.

**BIBL 303 Poetic Books****3 credits**

This course examines the books of Psalm, Lamentations and Song of Solomon and deals specifically with the special hermeneutics of Hebrew poetry. Special emphasis is given to understanding how Israel's worship formed them as God's covenant people. Prerequisite: BIBL 101/7 Old Testament Literature.

**BIBL 304 General Epistles****3 credits**

This course examines the epistles of James, Peter, John and Jude examining their social contexts, theological themes, critical issues and proper application. Prerequisite: BIBL 102/7 New Testament Literature.

**BIBL 305 Wisdom Literature****3 credits**

This course comparatively examines the books of Proverbs and Ecclesiastes as representative of the discursive and speculative trends within the Israelite wisdom tradition. Special emphasis is paid to how wisdom themes influence other biblical and intertestamental material. Prerequisite: BIBL 101/7 Old Testament Literature.

**BIBL 307 Major Prophets****3 credits**

This course examines representative writings of the prophets Isaiah, Jeremiah and Ezekiel. Special attention is given to the importance of understanding these messages in their original contexts as key to proper contemporary application. Prerequisite: BIBL 101/7 Old Testament Literature.

**BIBL 309 Minor Prophets****3 credits**

This course examines the last twelve prophetic books in the Old Testament. The course surveys important critical issues and traces the development of major theological themes of the individual books. Special emphasis is given to their function as one literary entity in the Hebrew canon. Prerequisite: BIBL 101/7 Old Test Literature.

**BIBL 321 The Five Scrolls****3 credits**

In this course students will study the Five Scrolls (Megillah) of Ruth, Esther, Song of Solomon, Ecclesiastes, and Lamentations, conducting analysis of each scroll and learning about the Jewish holidays associated with each book. Prerequisite: BIBL 101/7 Old Testament Literature.

**BIBL 322 Leadership in the Bible****3 credits**

Using Jotham's fable (Judges 9) as a paradigm for leadership, this course examines various types of leaders in the Hebrew Bible and ancient Near East. Students will study the roles of kings, queens, priests, prophets, prophetesses, and other leaders in the ancient world. As students compare and contrast the ideologies and imagery associated with different types of authority, the class invites them to explore practical applications in their own vocations.

**BIBL 323 Historical Books****3 credits**

This course examines the history of the nation of Israel as recorded in the books of Joshua through Esther. Special attention is given to the social and theological importance of settling the land, unifying the nation, the dissolution and exile of the nation, and the return to the Promised Land. Prerequisite: BIBL 101/7 Old Testament Literature.

**BIBL 401 Book of Genesis****3 credits**

This course is a study of the book of Genesis with emphasis on the themes of creation, the fall of humanity and covenant. The course is designed to provide a basic understanding of the concept and importance of Torah; an appreciation of Genesis as the seed bed of all major biblical doctrines; and an introduction to major interpretive frameworks for the creation account. Prerequisite: BIBL 101/7 Old Testament Literature.

**BIBL 402 Gospel of Mark****3 credits**

This course is an expository study of Mark's Gospel. The course surveys contemporary approaches to this gospel, traces the development of major theological themes within the gospel, and makes application to the life of the church today. Special attention is given to the Markan Hypothesis and its impacts on Gospel studies today. Prerequisite: BIBL 102/7 New Testament Literature.

**BIBL 403 The Books of Samuel****3 credits**

This course is an expository study of the books of Samuel, focusing on Samuel's ministry, Saul's demise and David's rise to power. Accusations about the propagandistic nature of theological history are carefully addressed. Special focus is given to the presentation of the rise and reign of David. Prerequisite: BIBL 101/7 Old Testament Literature.

**BIBL 404 Gospel of John****3 credits**

This course is an expository study of John's Gospel. The course traces the development of major themes within the gospel, places them in their theological context, and makes application to the life of the church today. Special emphasis is given to the challenges faced by the Johannine community and their relationship to the writing of the Gospel. Prerequisite: BIBL 102/7 New Testament Literature.

**BIBL 405 The Book of Job****3 credits**

This course is an expository study of the book of Job, focusing on how the form of the book aids its exploration of the reality of innocent suffering. Modern debates about theodicy are addressed within the context of the story of Job. Prerequisite: BIBL 101/7 Old Testament Literature.

**BIBL 406 The Epistle to the Romans****3 credits**

This course is an expository study of Paul's epistle to the Romans. Special emphasis is placed on a contextual understanding of the themes of justification, sanctification and election. Prerequisite: BIBL 102/7 New Testament Literature.

**BIBL 407 Old Testament Theology****3 credits**

This course examines some main theological themes found in the Old Testament. Special emphasis is given to discovering points of continuity and discontinuity between the Old and

New Testaments. Prerequisite: BIBL 101/7 Old Testament Literature and SYTH 202/7 Theology II.

**BIBL 408 The Epistle to the Corinthians**

**3 credits**

This course is an expository study of Paul's letters to the Corinthian church. Special attention is given to understanding the role of the Spirit in the life of the Church.

Prerequisite: BIBL 102/7 New Testament Literature and BIBL 302/7 Pauline Epistles.

**BIBL 409 The Book of Daniel**

**3 credits**

This course is an expository study of the book of Daniel, focusing on understanding the book as a literary whole. Special emphasis is also given to the use of its themes and motifs in the New Testament. Prerequisite: BIBL 101/7 Old Testament Literature and BIBL 102/7 New Testament Literature.

**BIBL 417 (SYTH 417) Lectures in Biblical Theology**

**3 credits**

This course will present a theological and/or Scriptural theme and will emphasize the integration of theological and exegetical skills through a distinctive Apostolic hermeneutic. Course offerings will vary based on instructor availability and number of offerings. This course can be taken for credit twice. Prerequisite: Junior status or permission of instructor.

**BIBL 418 Independent Study**

**3 credits**

Independent study is designed as an educational enrichment for students who are able to direct their own learning. The subjects covered in the independent studies must usually be specialized areas of study not reflected in offered courses. See Independent Study Policy for more information. Prerequisite: Permission of the Instructor and the Program Director.

**BIBL 422 The Epistle to the Hebrews**

**3 credits**

This course is an expository study of the epistle to the Hebrews. Special emphasis is placed on the proper understanding of the theology of Temple as key to proper interpretation. Prerequisite: BIBL 102/7 New Testament Literature.

**BIBL 423 The Book of Revelation**

**3 credits**

The course provides an expository study of the Revelation of Jesus Christ. The course surveys contemporary approaches to the book, traces the development of major theological themes and makes application to the life of the church today. Special emphasis is given to the book's usage of Old Testament prophetic themes. Prerequisite: BIBL 102/7 New Testament Literature.

**BIBLICAL LANGUAGES COURSES**

**BILA 301 Biblical Hebrew I**

**3 credits**

This course is designed to introduce the rudiments of Biblical Hebrew, including recognizing and writing the alphabet and vowel pointings, pronunciation, grasping the elements of morphology and grammar, and acquiring a working vocabulary. The course is intended for those who wish to attain a level of competency in this biblical language and apply it towards exegesis of the original text, ministry, and personal edification.

**BILA 302 Hebrew II****3 credits**

This course continues the study of basic principles of biblical Hebrew. It is designed for the student who has no previous training in the Hebrew language or who needs extensive review in the elements of the language. Prerequisite: BILA 301/7 Hebrew I.

**BILA 303 Greek I****3 credits**

This course introduces the rudiments of Biblical Greek, including recognizing and writing the alphabet, pronunciation, grasping the elements of morphology and grammar, and acquiring a working vocabulary. The course is intended for those who wish to use Greek in their ministry, research and for personal edification.

**BILA 304 Greek II****3 credits**

This course continues the study of basic principles of biblical Greek. It is designed for the student who has no previous training in the Greek language or who needs extensive review in the elements of the language. Prerequisite: BILA 303/7 Greek I.

**BIOLOGY COURSES****BIOL 101 Biology****3 credits**

This course is an introduction to basic biological concepts. Emphasis will be placed on learning fundamental ideas related to ecosystems and community interactions. The student will also learn how scientists have differentiated between various groups of organisms. The student will experience the processes through which scientific understandings have been formed and are continually revised.

**BUSINESS COURSES****BUSN 202 Principles of Economics****3 credits**

This course will provide an overview of micro- and macro-economic principles and their application in the business environment. Various methods of analyzing economic data to project current and future economic results will be discussed.

**BUSN 204 Principles of Finance****3 credits**

This course will give an overview of the part money plays in the modern economy, the inner workings of government financial systems and how monetary policies are determined and implemented. Emphasis will be placed on how monetary policies affect organizations.

**BUSN 206 Principles of Accounting****3 credits**

This course develops the ability to demonstrate a fundamental understanding of accounting and its language spoken within business while using accurately, analyzing and recording business transactions for management to make the best decisions possible. Prerequisite: Sophomore status.

**BUSN 301 Principles of Management****3 credits**

This course will examine the role of a manager within a successful organization. Skills and competencies expected of a manager/leader will be analyzed along with how they are best utilized to ensure the smooth functioning of an organization. The development of a servant relationship between management and employees will be emphasized. Prerequisite: LEAD 101/7 Judeo-Christian Perspectives on Leadership and COMM 104/7 Diversity and Intercultural Communication.

**BUSN 302 Principles of Marketing**

**3 credits**

This course will discuss the components of marketing and influences that affect marketing decisions. Models and strategies for developing and managing an effective marketing campaign for organizations of diverse sizes and types will be examined. Identifying and implementing strategies consistent with the organization's mission, vision and values will be emphasized.

**BUSN 401 Project Management**

**3 credits**

This course will discuss the critical processes and steps of project management. Internal and external challenges faced in moving projects forward will be examined along with methods of analysis to determine physical and human resources necessary for successful project completion. Prerequisite: BUSN 301/7 Principles of Management.

**BUSN 403 Human Resource Management**

**3 credits**

This course will discuss the key functions of a Human Resource department within organizations, including the role of the HR department in human resource training and development and in bridging the gap between leadership/management and employees. Prerequisite: LEAD 101/7 Judeo-Christian Perspectives on Leadership and COMM 104/7 Diversity and Intercultural Communication.

**BUSN 404 (PSYC 404) Industrial and Organizational Psychology**

**3 credits**

This course introduces the student to the scientific study of employees and workplaces within the organization. I/O psychology's objective is to improve organizational effectiveness and the wellbeing of employees through intentionality in hiring practices, training, motivation, job design and leadership. The effect of work environment and organizational culture and behavior will be considered. Prerequisite: PSYC 102/7 General Psychology.

**BUSN 405 Business Law**

**3 credits**

This course familiarizes the student with ethical and legal challenges common in a business environment, as well as how the current legal system dictates how businesses must deal with these challenges. Specific subjects include the various components of a legally binding agreement and laws governing employment.

**COMMUNICATIONS COURSES**

**COMM 101 Introduction to Communication Studies**

**3 credits**

This course presents an overview and an integration of current approaches to understanding interpersonal, small group, organizational, mass, and intercultural communication. Attention will be given to the history of research and major theories in the field.

**COMM 102 Communication Skills**

**3 credits**

This course will survey the theories and principles of effective communication, allowing the student to apply these principles in a variety of assignments and critique the performance of other speakers. By the end of the semester, the student should be able to plan and prepare professional presentations; deliver a good speech; analyse and adapt to various audiences; and adjust to different speaking situations, purposes and contexts.

**COMM 103 Interpersonal Communication Theory**

**3 credits**

This course is an introduction to the study of interpersonal communication, focusing on the role of communication in relationship development and maintenance. It will examine face-to-face interactions to better understand and interact with others. Covered topics will include such things as power, gender roles, self-disclosure, perception, and family and business relationships. Prerequisite: COMM 101/7 Introduction to Communication Studies.

**COMM 104 Diversity and Intercultural Communication**

**3 credits**

This course is an introduction to intercultural questions stemming from the growing diversity and interconnectedness of the United States and world. It will challenge students to learn about the ways people from different cultural backgrounds think, communicate, and behave based on the value systems, worldviews, and narratives that ground them.

**COMM 201 Language, Communication and Culture**

**3 credits**

This course provides in-depth analysis of how perceived difference shapes and influences our interaction with others. Discussion covers the impact of diversity on language, nonverbal communication, mediated messages, relationships, and conflict. Prerequisite: COMM 104/7 Diversity and Intercultural Communication.

**COMM 202 The Digital Society**

**3 credits**

This course is an examination of the new digital media environment and its influence on social spaces, cultural meanings, and human interactions. The goal is to help the student navigate the opportunities and challenges of an evolving digital world.

**COMM 204 Conflict Management and Resolution**

**3 credits**

This course explores the topic of conflict management and resolution from a corporate and ecclesiastical perspective. Students will examine factors that contribute to interpersonal conflict, miscommunication and the step to resolution. Specific focus will be given to the skills needed to mitigate conflict within a leadership team and pursue productive resolution of conflict.

**COMM 301 Advanced Communication Skills**

**3 credits**

This is a performance-based course designed to aid students in the invention, organization, delivery, and criticism of informative and persuasive speeches. Prerequisite: COMM 102/7 Communication Skills.

**COMM 304 Influence, Persuasion and Social Change** **3 credits**

This course studies how strategies of persuasion can be used in interpersonal and mass communication to create social change. It examines change campaigns, analysis of the dynamics of culture in the change process, communication strategies used to foster change, and the relationship of communication, interpersonal relationships, and media. Prerequisite: COMM 301/7 Advanced Communication Skills.

**COMM 306 (LEAD 306) Organizational Communication** **3 credits**

This is an introductory course in organizational communication that covers basic topics in organizational communication scholarship and practice, including areas such as public relations, brand image, crisis resolution and product marketing. This course examines the theory and practical application of the communication process in organizations.

**COMM 401 Research in Human Communication** **3 credits**

This course is an overview of methods and techniques for systematic observation of communication behavior. Students will learn, design, run, and analyze various qualitative and quantitative methods in areas of communication studies.

**COMM 406 Communication Law** **3 credits**

Rapidly changing communication technologies pose deep challenges to existing regulatory frameworks and ethical guidelines. The purpose of this course is to introduce students to the major legal, ethical and policy issues related to freedom of speech.

**COMM 411 Special Topics in Communication Studies** **3 credits**

This course will present a current issue within the field of communication studies, emphasizing the integration of communication skills and Apostolic identity in addressing the chosen topic. Course topics will vary based on instructor availability and number of offerings. This course can be taken for credit twice. Prerequisite: Junior status.

**COMM 495** **3 credits**

(Waiting for a Course Description from T. McCall)

**COMM 499 Capstone** **3 credits**

This course assists students in integrating learning from their degree program. The final project will be constructed around a contemporary communication challenge. Students will be expected to utilize various qualitative and quantitative methods of research in exploring their communication interest.

**COUNSELING COURSES**

**COUN 101 Introduction to Counseling** **3 credits**



This course serves as an introduction to the counseling profession in a variety of settings. The basic concepts of counseling and the functions of the counselor/helper working in a variety of professional settings will be reviewed. The student will examine the current issues in counseling with an overview of the essential knowledge and skill sets that apply to a broad scope of counseling issues. In addition, the understanding of the person of the counselor, as well as the characteristics and behaviors that influence the counseling process will provide a framework for the student's entry into the profession.

**COUN 102 Theories and Therapies**

**3 credits**

This course presents an overview of major counseling theories and techniques and their applicability to the individual counselor and his/her prospective counseling situation. It will consider personality dynamics, treatment factors and specific treatment techniques of each theory. Prerequisite: COUN 101/7 Introduction to Counseling.

**COUN 201 Marriage and Family**

**3 credits**

This course uses the Bible as a basis to teach correct principles for establishing a Christian home. Including husband wife relationship, parent-child relationship, and the parent's relationship with other social institutions such as the church, school, and society.

**COUN 301 Group Process and Practice**

**3 credits**

This course investigates theories and elements of group process and practice, exploring the dynamic social interaction that can produce or detract from successful group counseling and therapy. Ethical and legal issues related to group interventions are discussed.

**COUN 302 Interpersonal Counseling**

**3 credits**

This course will focus on the major methods used in counseling individuals by examining the applicability to different client needs in a variety of settings. The relationship between specific theories and their counseling applications will also be assessed. Prerequisite: COUN 101/7 Introduction to Counseling.

**COUN 303 (PSYC 306) Multicultural Counseling**

**3 credits**

This course will focus on the development of the awareness, knowledge and skills necessary for counseling professions to provide culturally relevant services to people from ethnic and cultural backgrounds which differ from the counselor. Students become familiar with culturally competent, socially just counseling practices through an examination of contexts, including culture, class, race/ethnicity, gender, religion, ability and differing lifestyles. Prerequisite: COUN 101/7 Introduction to Counseling.

**COUN 304 Addictions Counseling**

**3 credits**

This course is an overview of substance and process/behavioral addictions and their treatments. Students will reflect on substance use and process/behavioral addictions from an integrative psychological-theological perspective. Students will explore etiologies of addictions, screening tools, biopsychosocial-spiritual assessment, therapeutic and pharmacological treatment strategies, and the effects of substances and behaviors with potential for abuse. Prerequisite: HUMS 307/PRTH 307 Theology, Psychology & Spirituality, COUN 101 Introduction to Counseling, COUN 102 Theories and Therapies

## **EDUCATION COURSES**

### **EDUC 101 College Success**

**1 credit**

This course is designed to prepare the student for academic, personal and social success in the college environment. Topics include note-taking, testing, time and finance management, library research and basic college writing skills.

### **EDUC 103 Survey of Christian Education**

**3 credits**

This course explores the biblical foundation and purpose of Christian education—that of reconciliation. Students will explore the holistic purposeful development of God’s people in the life of the church. Christian social issues will be examined in this context.

### **EDUC 1067 College Success for the Online Student**

**1 credit**

This course is designed to prepare the student for academic, personal and social success in the college environment. Topics include note-taking, testing, time and finance management, library research, and basic college writing skills.

### **EDUC 115 Introduction to Personal Finance**

**3 credits**

This course is designed to help the individual make intelligent, informed decisions on personal financial management. Topics studied will include budgeting, credit management, tax planning, saving, retirement planning, and other Christian stewardship principles.

### **EDUC 201 Foundations of Children’s Ministry**

**3 credits**

This course is an introductory study in the development of children’s ministry with an emphasis on the formation of a biblical philosophy of ministry to children. Attention will be given to understanding the unique needs of children and the applications of basic programming models.

### **EDUC 202 Methods of Children’s Ministry**

**3 credits**

This course will explore different types of teaching methods and techniques specifically for children. Each time the course is offered, different techniques or methods of teaching will be emphasized. Not only will students be given opportunities to practice different methods such as puppetry, drama, and clowning, but they will also learn from experts in the field of children’s ministry who specialize in the presented techniques.

### **EDUC 203 (PSYC 205) Developmental Psychology I**

**3 credits**

This course is a study of human physical, emotional, cognitive, social, and spiritual growth and development from conception through childhood. Prerequisite: PSYC 102/7 General Psychology.

### **EDUC 204 (PSYC 206) Developmental Psychology II**

**3 credits**

This course is a study of human physical, emotional, cognitive, social and spiritual growth and development beginning with the adolescent years. Transitions and contemporary challenges facing individuals at these stages are examined considering various church ministries. Prerequisite: PSYC 102/7 General Psychology.

### **EDUC 205 Foundations of Youth Ministry**

**3 credits**

This course is an introductory study in the development of youth ministry with an emphasis on the formation of a biblical philosophy of ministry to youth. Attention will be given to the related study of contemporary postmodern culture, understanding the unique needs of adolescents and the applications of basic programming models.

**EDUC 206 Methods of Youth Ministry**

**3 credits**

This course centers on the practical development of a youth ministry methodology. We will identify the essential elements of past and current youth ministry methodological trends and examine the changing shifts in youth culture as they affect current youth ministry praxis. We will also examine the biblical and theological role of the youth pastor as it also affects youth ministry method. Prerequisite: EDUC 205/7 Foundations of Youth Ministry.

**EDUC 402 (PSYC 402) Educational Psychology**

**3 credits**

This course is primarily designed for prospective teachers, parents, and others working with school age children and adolescents, and the following topics will be discussed: (1) Child and adolescent development (social developmental theory, cognitive development, and age-level characteristics of children and adolescents), (2) Measurement and evaluation of classroom learning, and (3) Learning and cognition influences on the learning process (behavioral & cognitive learning, emotional aspects of learning, and perspectives on motivation).

**EDUC 301 Bible Teaching Methods**

**3 credits**

This course prepares the student to teach the Bible in various settings to various levels of learners. Emphasis will be given to adult learning models. A significant component of the course will be given to practical application of course material.

**EDUC 302 Bible Teaching Practicum**

**3 credits**

This course is designed to give the student an opportunity to integrate exegetical skill and theological knowledge, demonstrate competence in teaching the Bible in a local church, and apply his/her learning to a question of personal interest and relevance to the church. Prerequisite: EDUC 301/7 Bible Teaching Methods

**EDUC 303 Ministry to Children with Special Needs**

**3 credits**

This course will cover the role of the church in educating and supporting these children and their families. The course will include a survey of information regarding children with special needs including possible causes and characteristics of exceptionalities and educational intervention in relation to church education.

**EDUC 304 Spiritual Development of Children**

**3 credits**

This course explores current definitions of children's spirituality, examines biblical and theological foundations of children's spirituality. It also explores a variety of ways to nurture spiritual development in children.

**EDUC 305 Effective Communication to Adolescents**

**3 credits**

This course examines the adolescent learning process and how to successfully communicate educational, spiritual and social values in an age-appropriate manner. Students will develop a personal philosophy of adolescent education interpersonal relationships, and storytelling. Prerequisite: PSYC 102/7 General Psychology

**EDUC 322 (PRTH 322) Discipleship in the Local Church****3 credits**

This course is an overview of discipleship responsibility and opportunity in the local church. Discipleship will be introduced, and students will be equipped to utilize teaching and preaching methodologies in the church to disciple church constituents from the youngest child to the senior adult. Prerequisite: PRTH 101/7 Spiritual Formation.

**EDUC 401 Church Education Administration****3 credits**

This course explores the theory and processes associated with the leadership of church education programs. An emphasis is placed on the principles and practices of organizing, administering, supervision and evaluating various programs in the local church's education ministry.

**ENGLISH COURSES****ENGL 099 Fundamentals of English Composition****0 credit**

This course is designed to help students master basic composition skills. Students will learn to develop and support a clear thesis in writing styles, including narrative essays, persuasive essays and research papers. The course will feature a workshop format to improve grammar and structural fundamentals. Students will be co-enrolled in this course and ENGL 101/7 English Composition I. This course is not offered for college credit.

**ENGL 101 English Composition I****3 credits**

This course will study the writing of effective expository prose and argumentation. The student will learn to develop and support a clear thesis in writing styles, including narrative essays, persuasive essays and research papers. Special attention will be given to the research process and proper citation of sources.

**ENGL 102 English Composition II****3 credits**

This is a continuation of English Composition I, concentrating on practical writing. The course is designed to strengthen the student's ability to use critical thinking skills in written communication. Emphasis will be placed on developing argumentation techniques. The student will integrate these techniques and skills in the course's written assignments. Prerequisite: ENGL 101/7 English Composition I.

**ENGL 201 World Literature****3 credits**

This course will survey representative literature from discourse communities around the globe. The student will study poetry, drama and prose and trace literary forms and themes from contemporary literature back to ancient texts.

**ENGL 215 Lectures in Literature****3 credits**

This course will focus on the works of a specific author or group of authors, literary genre or era, and will vary based on instructor availability and number of offerings. This course can be taken for credit up to 4 times.

## **HONOR CODE COURSES**

### **HCCR 100 Honor Code Credit**

**1 credit**

The Honor Code is the highest obligation of the Urshan Community. Every student is honor bound to uphold the principles set forth in Micah 6:8. In keeping with this agreement, students will demonstrate accountability to the Urshan Honor Code by attending chapel services, being faithful to a local church, and actively participating in servant-leadership throughout the Urshan Community. Students will earn Honor Credits for demonstrating their accountability to the Honor Code. A student must earn one honor credit for every semester he/she is enrolled at Urshan College in order to be eligible to graduate with a degree.

## **HISTORY COURSES**

### **HIST 101 Western Civilization**

**3 credits**

This course offers a historical overview of the establishment and historical development of the American system of government, including the federal system as established by the United State Constitution and various models of state government. The history and Constitution of the state of Missouri will be used as a comparative model. International students will be encouraged to complete a project comparing their national system of government to that of the United State.

### **HIST 102 US History I: Exploration to Civil War**

**3 credits**

This course is designed to give students an overview of one half of United States history. Students will gain an understanding of United States history during the periods described in the course title and connect this information to current issues and concerns. As a survey course, broad themes and key developments that shaped modern American culture, politics, and economy will be discussed. Students will be expected to grasp themes critically and apply interpretation through discussions, exams, and analysis projects. This class meets the Missouri Constitution Requirement.

### **HIST 103 US History II: Reconstruction Era to Present**

**3 credits**

This course is designed to give students an overview of one half of United States history. Students will gain an understanding of United States history during the periods described in the course title and connect this information to current issues and concerns. As a survey course, broad themes and key developments that shaped modern American culture, politics, and economy will be discussed. Students will be expected to grasp themes critically and apply interpretation through discussions, exams, and analysis projects. This class meets the Missouri Constitution Requirement.

### **HIST 201 (POLI 201) American Government**

**3 credits**

The purpose of this course is to introduce the fundamentals of American government and politics particularly the major institutions and processes. This course aims to acquaint students with the complexities of the American political system and to assist them in developing skills and abilities in analyzing and evaluating issues and public policies in American politics.

**HIST 302 Modern Pentecostal Movements****3 credits**

This course is a study of the rise of the modern Pentecostal movement. This includes the Holiness movements, the Topeka and Azusa Street revivals and the significant leaders of the Oneness Pentecostal Movements. Students will examine the biblical foundations of Pentecost; implication of doctrinal drift; modern Pentecostal movements of the 20th century; and basic skills used in the research, analysis and compilation of historical data.

**HIST 315 CSOP Internship****1 credit**

This internship takes place at the Center for the Study of Oneness Pentecostalism, which houses the largest archive of Oneness Pentecostal sources in the world. By interacting with original source materials, students will develop their knowledge and deepen their appreciation of Apostolic history. The course may be taken up to four times for credit.

**HUMANITIES COURSES****HUMN 102 Survey of the Arts in Christian Worship****3 credits**

This course is a survey of the purpose and uses of art in the worship life of the church. The theological foundations of worship, symbolism and ritual are developed through discussions of the uses of architecture, music, visual arts and drama throughout the history of the Christian church. Emphasis is placed on developing and implementing a coherent theology of worship arts that incorporates community, tradition and cultural relevance.

**HUMN 103 Music Appreciation****3 credits**

Music Appreciation is a study of Western art music through a chronological survey of examples from the Middle Ages through the Modern Era. Discussions will center on music history including the composers' lives and contributions along with the basic structure and techniques in music. As we will be listening to many different genres of music, the influence and relevance of this music to our lives will be an important part of in-class dialogue.

**HUMN 304 (MISS 304) World Religions****3 credits**

This course provides a broad overview of world religions in a comparative study. Featuring major world religions and introducing lesser known religions, the course combines the academic study of the history of religion with practical knowledge of various beliefs. Students will create their own definition of religion and use it to analyze various systems of belief. Special attention will be given to connections between religion and politics and religion and ethics.

**HUMAN SERVICES COURSES****HUMS 101 Introduction to Human Services****3 credits**

This course provides an overview of the human services profession, its history, values, goals and practices. Ethical and philosophical issues involved in providing human services to those in need will be explored.

**HUMS 301 Current Issues in Social Work****3 credits**

This course will present a current issue within the field of social work, emphasizing the integration of social work skills and Apostolic identity in addressing the chosen topic. Course topics will vary based on instructor availability and number of offerings. This course can be taken for credit twice. Prerequisite: HUMS 101/7 Introduction to Human Services.

**HUMS 303 Social Work Practice I: Individuals** **3 credits**

Using the generalist approach, this course teaches the students interviewing and data gathering necessary for effective treatment planning, goal setting and problem solving. Students practice assessment and learn to develop detailed intervention plans and write contracts. The student will learn how to evaluate the effectiveness of the interventions, how to revise the plan and how and when to terminate with the client. The course emphasizes, through case examples, the application of the generalist method to diverse populations. Prerequisite: HUMS 101/7 Introduction to Human Services.

**HUMS 304 Social Work Practice II: Groups & Families** **3 credits**

Within the context of the generalist approach, this course teaches students how to form both treatment and task groups with all segments of society. Students learn to assess group dynamics and develop interventions, which may include individual, group, family and community change. Students learn to evaluate change within group members, in the group, and in the larger environment. Students will learn to evaluate the implementation of the plan, modify interventions as needed and terminate when appropriate. Groups skills with diverse populations are interwoven throughout the course. Prerequisite: HUMS 301/7 Social Work Practice I.

**HUMS 305 Social Work Practice III: Communities and Organizations** **3 credits**

Within the context of the generalist approach, this course teaches students how to perform human services within organizations and communities. Students will conduct community needs assessments, assess non-profit organizations and help organizations evaluation. Students learn to identify and work effectively with the political forces within organizations and communities. Prerequisite: HUMS 304/7 Social Work Practice II.

**HUMS 307 (PRTH 307) Theology, Psychology & Spirituality** **3 credits**

This course will focus on the integration of theology, psychology, and spirituality through an Apostolic lens. Applications of these understandings will be applied to all dimensions of professionalism and practice.

**HUMS 308 Professionalism and Ethics in Human Services** **3 credits**

This course helps students recognize the importance of professionalism and ethics in related human services settings. This course introduces students to ethical principles, professional guidelines and legal standards necessary to successfully navigate in a diversity of settings. Professional codes of ethics, ethical decision-making processes and how to apply these concepts in the workplace are reviewed. Prerequisite: HUMS 101/7 Introduction to Human Services.

**HUMS 401 Family Systems in Context** **3 credits**

This course will consider the dynamic family in social context. Different theories and topics such as marriage, parenting, communication, conflict and economics will be discussed. The Biblical model of creation, fall and redemption will be the context for the class.

**HUMS 402 Family Dynamics and Intervention****3 credits**

This course focuses on the dynamics of family relationships. Students analyze and evaluate family counseling interventions. Prerequisite: HUMS 401/7 Family Systems in Context.

**HUMS 404 Children and Family Law****3 credits**

This course examines laws and regulations related to the health and welfare of children. Topics include child custody and visitation, child abuse and neglect, consent to treatment, laws related to childcare settings, and special education. Prerequisite: HUMS 101/7 Introduction to Human Services.

**HUMS 408 Human Services Research Methodologies****3 credits**

This course is designed for upper level undergraduate students majoring in Human Services and concentrating in the areas of psychology, sociology, pastoral counseling, or counseling. The course will provide an introduction to research methodology and a basic framework to critically evaluate social and behavioral science research. You will be exposed to and tested on the major concepts and methods for generating hypotheses and designing a multi-measure study. This course should enable you to evaluate more critically the claims of “experts” in the popular press as well as in the scientific literature.

**HUMS 418 Human Services Independent Study****3 credits**

Independent study is designed as an educational enrichment for students who direct their own learning. The subjects covered in the independent studies must usually be specialized areas of study not reflected in offered courses. See Independent Study Policy for more information.

**HUMS 499 Field Experience****2 credits**

This course provides supervision of skill development and an introduction to the network of community services by affording the student an opportunity to apply knowledge and theories obtained in course work to actual field experience. The student will be supervised in the agency placement by both an on-site coordinator and an Urshan College placement adviser. Students fulfill 100 clinical hours at a human services agency and participate in four seminars.

**MATHEMATICS COURSES****MATH 101 Contemporary College Math****3 credits**

This course is a “bridge” course between the student’s high school math experience and the increased math demands at the college level. The course is designed to provide a general review of high school level mathematics while extending the student’s learning to College Algebra, including linear and quadratic equations and their applications, and consumer and business math “real world” applications.

**MATH 301 Intro to Statistics****3 credits**

This course introduces the student to basic data analysis. Methods include data collection and packaging, discriminating between valid and invalid uses of statistics, and elementary methods for decision making. Topics include measures of central tendency and dispersion, elementary probability, probability distributions, interval estimates of parameters,



hypotheses testing, correlation, and regression. Course activities include elementary applications of statistics to a variety of disciplines. A TI-83, TI-83 Plus, or TI-84 calculator is required for the course. Prerequisite: MATH 101/7 Contemporary College Math.

## **MISSIOLOGY COURSES**

### **MISS 301 Mission of the Church**

**3 credits**

This course is the study of the church, its mission and the student's place in that mission. Subjects examined will include Ecclesiastical Structure, the Missional Church, the Theology of Mission, the Kingdom and the Ministry of Reconciliation. It explores the biblical foundations, purpose, function and future of the church and the impact of these doctrines on the local church and church organizations. Prerequisite: SYTH 202/7 Theology II.

### **MISS 302 Introduction to Global Missions**

**3 credits**

This course is an introduction to the biblical, theological, historical, theoretical and organizational overview of global missions and the global ministries of the UPCI and other Apostolics. This course is designed for the supporting/sending church, the potential missionary, members and ministers. It fosters understanding of the missionary's calling, vision and ministry and set-up of the global outreach within the Apostolic movement.

### **MISS 303 Introduction to North American Mission**

**3 credits**

This course is an introduction to the ministry operations of the North American Missions division of the United Pentecostal Church International. Students will be introduced to the biblical foundation of the missional role of the church. The need for new churches, an understanding current church models, and the practical aspects of a contextualized ministry will be presented. Assignments and lectures will deal with the important principles, practices, and processes involved in church planting leadership.

### **MISS 304 (HUMN 304) World Religions**

**3 credits**

This course provides a broad overview of world religions in a comparative study. Featuring major world religions and introducing lesser known religions, the course combines the academic study of the history of religion with practical knowledge of various beliefs. Students will create their own definition of religion and use it to analyze various systems of belief. Special attention will be given to connections between religion and politics and religion and ethics.

### **MISS 305 Foundations of Church Planting**

**3 credits**

This course interactively presents students with the biblical imperative to establish new churches. The course explores the methods of the early Pentecostal movement to evangelize by planting churches, as well as presenting a modern paradigm of church planting by examining the experiences of modern church planters.

### **MISS 307 Methods of Church Planting I**

**3 credits**

This course is an in-depth study of the individual conversion process. The course will outline dependable methods of evangelism and discipleship that predictably produce lasting conversions. This course will also work to build the student's confidence in their utilization of such methods. Prerequisite: MISS 305/7 Foundations of Church Planting

**MISS 308 Methods of Church Planting II****3 credits**

The course explores the topic of practically approaching the first two years of a church plant. The course will focus on breaking down those first two years into four manageable sections or modules. Students will be exposed to methods, process, tips, and best practices on how to start an Apostolic church. Prerequisite: MISS 307 Methods in Church Planting I.

**MISS 309 Building a Replication Culture****3 credits**

The course explores the topic of the culture of church replication, that is churches that are committed to planting new churches around themselves. The course will focus on the historical basis as well as current methods of replication leadership and replication church planting. Students will analyze historical church models of replication as well as modern models, with an emphasis on team building.

**MISS 401 Indigenous Church and Leadership Development****3 credits**

This course studies the development of indigenous, mature, responsible churches in the global context. It fosters an understanding of the globalization of global missions, the rapid expansion of the church and taking the Gospel form everywhere to everywhere. Leadership development principles, strategies and models are articulated.

**MISS 403 Strategies of Cross-Cultural Ministry****3 credits**

This course is an introduction to the study of how culture, values and language affect an individual society's response to the gospel. Emphasis will be placed on learning to analyze and appreciate other cultures to enhance cross-cultural relationship building and communication. Prerequisite: MISS 302/7 Introduction to Global Missions.

**MUSIC COURSES****MUSC 100 Recitals and Concerts****0 credit**

Recital and concert attendance is not for credit but is a requirement for all music majors each semester. Students must attend concerts/recitals, etc., for experience and observation.

**MUSC 101 Class Piano I****2 credits**

This course is an introduction to the fundamentals of playing the piano. Students will be taught in a group environment, with each student having access to a piano during the classroom instruction time. Class sessions typically involve the playing of prepared assignments and technique exercises, as well as individualized instruction at the piano. Students will gain practical knowledge on music terms and concepts, scales, posture and hand position, basic sight-reading skills, and basic improvisation. Students enrolled in this course will also be assessed the instrument usage fee.

**MUSC 102 Class Piano II****2 credits**

This course is a continuation of Class Piano I. Students will be taught in a group environment, with each student having access to a piano during the classroom instruction time. Class sessions typically involve the playing of prepared assignments and technique exercises, as well as individualized instruction at the piano. Students will continue to grow in

their technical piano skills and are expected to perform late elementary to early intermediate level pieces by the end of the semester. Students enrolled in this course will also be assessed the instrument usage fee. Prerequisite: MUSC 101/7 Class Piano I.

**MUSC 103 Fundamentals of Music**

**2 credits**

This course covers elements of rhythm, time signatures, notes on the staff, grand staff notation, major and minor scales, use of accidentals, expression marks and articulations, Roman numerals, Circle of 5ths and its use in harmonic progression and an introduction to sight singing. Students may request to test out of this course.

**MUSC 106 Music Theory I**

**3 credits**

This course reviews basic principles and presents figured bass, part-writing with root position triads and sequences. Prerequisite: MUSC 103: Fundamentals of Music.

**MUSC 109 Sight Singing & Ear Training I**

**2 credits**

This course introduces sight singing and aural identification of intervals and chords. It introduces the student to the reading of rhythms and explores aural identification of chords such as the I, IV, and V. Prerequisite: Course must be taken concurrently with MUSC 106 Music Theory I unless approved by instructor. MUSC 103/7 Fundamentals of Music.

**MUSC 111 Choir**

**1 credit**

Choir is a vocal group open to all students of the College. This group rehearses and performs many types of gospel and contemporary style music. It provides experience for students who wish to develop their skills and expand their knowledge in this area of music ministry. This class meets twice each week. This course may be taken for credit up to eight times.

**MUSC 112 Chamber Choir**

**1 credit**

Chamber Choir is offered as a means for students to learn the great sacred choral repertoire of the past (such as Handel's *Messiah*) and the fresh expressions of the present (such as John Rutter's *Gloria*). Students will experience a large variety of music to enrich their connection to and appreciation for a wide repertoire of choral music. The Chamber Choir will perform a concert that reflects the repertoire studied in that semester. This course may be taken for credit up to eight times.

**MUSC 113 Chorale**

**1 credit**

This is a limited singing group drawn by addition from the College choir. Participation in the annual summer chorale tour is required. Chorale is only open to full-time students. A chorale fee will be charged each semester. May be taken for credit up to eight times. Enrollment by audition only. Prerequisite: Concurrent enrollment in MUSC 111 Choir.

**MUSC 114 Private Voice Lessons (Lower Level)**

**1 credit**

This course consists of a half-hour private voice lesson each week. Practice time is required, as set by the professor. A private music lesson fee is charged. May be repeated as needed to obtain up to four credit hours.

**MUSC 115 Instrumental Ensemble**

**1 credit**

Instrumental Ensemble is offered as a means for students to learn and perform repertoire from various genres. Students will experience a large variety of music to enrich their connection to and appreciation for a wide repertoire of instrumental music. The ensemble will perform at least one concert that reflects the repertoire studied in that semester. This course may be taken for credit up to eight times. Instructor approval is required for enrollment.

**MUSC 117-PI Private Piano Lessons (Lower Level)**

**1 credit**

This course consists of a 45-minute private piano lesson each week. Practice time is required, as set by the professor. Both a private music lesson fee and instrument usage fee are charged. May be repeated as needed to obtain up to four credit hours.

**MUSC 117 Private Instrument Lessons (Lower Level)**

**1 credit**

This course consists of a half-hour instrument lesson each week. Practice time is required, as set by the professor. A private music lesson fee is charged. An instrument usage fee may also apply if the student does not have his/her own instrument. The student may be required to pay the instructor directly. May be repeated as needed to obtain up to four credit hours.

**MUSC 202 Songwriting I**

**3 credits**

This course will introduce concepts and tools that serve as the necessary solid foundation of a song. Students will explore the creative process, methods for gathering ideas, the power of figurative language, rhyme scheme and meter, point of view, and song form. Students will be challenged to examine Biblical integrity in song and examine how to effectively enhance a worship community with creative musical expression. A variety of song genres will be explored.

**MUSC 203 Live Sound and Video Technology**

**3 credits**

This course is an introduction to sound reinforcement systems and video projection systems for live performances. Emphasis is placed on managing live sound and video systems with appropriate use of microphones, audio mixers, sound processing, amplification, speakers, and video projectors.

**MUSC 206 Music Theory II**

**3 credits**

This is a continuation of MUSC 106 Music Theory I. Secondary triads in inversions, diatonic seventh chords, nonharmonic tones, cadences and form are studied. Prerequisite: MUSC 106 Music Theory I.

**MUSC 208 Songwriting II**

**3 credits**

This course is a continuation of MUSC 202 Songwriting I and seeks to integrate the many tools introduced there into full, completed compositions. Students will work individually and in small groups to apply sound song writing principles to their own creations. The course goal is to prepare industry-acceptable demos of the student creations. Thus, some integration with technology will be required. Prerequisite: MUSC 202 Songwriting I.

**MUSC 209 Sight Singing & Ear Training II**

**2 credits**

This course is a continuation of MUSC 109 Sight Singing & Ear Training I. Students will expand their ability to sing and identify intervals both alone and in melodic context. New chords such as minors and sevenths will be used in sight singing passages and aural

exercises. Rhythms will expand to include subdivision of the beat, dots, and ties.  
Prerequisite: MUSC 109 Sight Singing & Ear Training I.

**MUSC 219 Lectures in Music**

**3 credits**

This course will focus on the works of a specific composer or group of composers, musical genre, style or era and vary based on instructor availability and number of offerings. This course may be taken for credit up to four times.

**MUSC 301 Basic Conducting**

**2 credits**

Students will learn basic conducting (meter patterns as well as cuing) for use in primarily instrumental and choral literature. Application of classic conducting techniques to Apostolic music is included. Conducting as related to a worship team band will also be emphasized  
Prerequisite: MUSC 106 Music Theory I and MUSC 109 Sight Singing & Ear Training I.

**MUSC 302 Advanced Conducting**

**2 credits**

This course is a continuation of MUSC 301/7 Basic Conducting. Continued emphasis is placed on preparation, improvement, and score study. Students will be challenged to develop advanced conducting skills (including mixed meter), proficiency in playing parts on the piano, and skills in evaluating and critiquing conducting. Prerequisite: MUSC 301/7 Basic Conducting.

**MUSC 303 Music Technology**

**1 credit**

This course is an introduction to current music technologies, including computer software used for notation, sequencing, recording and music education. Students will work individually and collaboratively on music projects demonstrating an understanding and use of these technologies in music. Prerequisite: MUSC 206 Music Theory II or consent of instructor.

**MUSC 304 Music History I**

**3 credits**

This course traces the development of music from the Middle Ages through 1700. Students integrate score study, extensive listening assignments, class lectures and written assignments to develop an understanding of the broad range of musical genres throughout the history of music.

**MUSC 305 Music History II**

**3 credits**

This is a continuation of MUSC 304/7 Music History I. This course traces the development of music from 1700 to the Present. Students integrate score study, extensive listening assignments, class lectures and written assignments to develop an understanding of the broad range of musical genres throughout the history of music. Prerequisite: MUSC 304/7 Music History I.

**MUSC 306 Music Theory III**

**3 credits**

This is a continuation of MUSC 206 Music Theory II. Secondary functions, modulations, binary and ternary forms, borrowed chords and Neapolitan chords are studied. Prerequisite: MUSC 206 Music Theory II.

**MUSC 309 Sight Singing & Ear Training III**

**2 credits**

This is a continuation of MUSC 209 Sight Singing & Ear Training II. Students will continue to develop sight singing skills over increasingly complex musical examples that include chromaticism, secondary dominants, and some modulation. Students will explore writing chord charts from contemporary and gospel selections, as well as continue to develop aural skills in transcribing more complex melodies and rhythms. Prerequisite: MUSC 209/7 Sight Singing & Ear Training II.

**MUSC 313 Instrumental Pedagogy**

**2 credits**

Students will study core pedagogical pieces from the standard repertoire to learn principles of teaching their approved musical instrument to various age levels. The course includes a survey of method books, supervised teaching experience and an examination of business procedures for instrument teachers. Prerequisite: Four semesters of MUSC 117 Private Instrumental Lessons or consent of instructor.

**MUSC 314 Private Voice Lessons (Upper Level)**

**1 credit**

This course consists of a half-hour private voice lesson each week. Practice time is required, as set by the professor. A private music lesson fee is charged. May be repeated as needed to obtain up to four credit hours. Prerequisite: Four semesters of MUSC 114 Private Voice Lessons and passing grade on the Sophomore Proficiency Exam.

**MUSC 317 PI Private Piano Lessons (Upper Level)**

**1 credit**

This course consists of a 45-minute private piano lesson each week. Practice time is required, as set by the professor. Both a private music lesson fee and instrument usage fee are charged. May be repeated as needed to obtain up to four credit hours. Prerequisite: Four semesters of MUSC 117 Private Piano Lessons and passing grade on the Sophomore Proficiency Exam.

**MUSC 317 Private Instrument Lessons (Upper Level)**

**1 credit**

This course consists of a half-hour instrument lesson each week. Practice time is required, as set by the professor. A private music lesson fee is charged. An instrument usage fee may also apply if the student does not have his/her own instrument. The student may be required to pay the instructor directly. May be repeated as needed to obtain up to four credit hours. Prerequisite: Four semesters of MUSC 117 Private Instrument Lessons and passing grade on the Sophomore Proficiency Exam.

**MUSC 321 Piano Pedagogy**

**2 credits**

Students will study core pedagogical pieces from the standard repertoire to learn principles of teaching piano to various age levels. The course includes a survey of method books, supervised teaching experience and an examination of business procedures for piano teachers. Prerequisite: Four semesters of MUSC 117 Private Piano Lessons or consent of instructor.

**MUSC 323 Vocal Pedagogy**

**2 credits**

Students will study core pedagogical pieces from the standard repertoire to learn principles of teaching voice to various age levels. The course includes a survey of method books, supervised teaching experience and an examination of business procedures for voice teachers. Prerequisite: Four semesters of MUSC 114 Private Voice Lessons or consent of instructor.

**MUSC 324 Diction****3 credits**

This course is the study of lyric diction in English, Latin, Italian, French and German. Emphasis will be on the use of the International Phonetic Alphabet to facilitate interpretation, clarity and efficiency of vocal reproduction. Students will listen to representative examples, write IPA analysis, and sing in class. Discussion will also include church related materials for praise teams and choirs.

**MUSC 326 Instrumental Arranging and Technology****3 credits**

This course discusses instrument ranges, characteristics, techniques and roles within the orchestra. Students will demonstrate orchestration competency that includes knowledge of notational conventions, understanding and producing different musical textures, exploring principles and techniques for combining sounds successfully, distinguishing between transcription, arranging, orchestration, and composition, and employing computer software as a tool for notation. Technology will also be used to generate/develop musical ideas and explore practical applications of technology in the arranging process. Students will work individually and collaboratively on music projects demonstrating an understanding and use of these principles, techniques, and technologies. Prerequisite: MUSC 206 Music Theory II

**MUSC 404 Exploring Congregational Song****3 credits**

This course introduces the student to the history, practice, and function of the corporate worship song within the practice of Christian worship as an integral part of Christian spiritual formation. Emphasis will be given to the usage of various song materials in their historical context as well as their application to modern worship practice.

**MUSC 406 Music Theory IV****3 credits**

This is a continuation of MUSC 306 Music Theory III. Ninth, 11th and 13th chords are presented along with augmented 6th chords and analysis of impressionistic and 20th century music. Prerequisite: MUSC 306 Music Theory III.

**MUSC 408 Form and Analysis****3 credits**

This course is a study of relationships, patterns and processes that define musical structure. The course begins with study of the motive and phrase, and progresses to larger forms such as fugue, variation, rondo and sonata. Prerequisite: MUSC 406 Music Theory IV or consent of instructor.

**MUSC 409 Sight Singing & Ear Training IV****2 credits**

Students will continue strengthening skills formed in MUSC 309 and explore both sight singing and melodic and rhythmic transcription of pieces that include more complex 20<sup>th</sup>-century concepts. Students will be expected to demonstrate the ability to transcribe both chords and vocal parts from choir recordings. MUSC 309 Sight Singing & Ear Training III.

**MUSC 424 Music Ministry Leadership and Administration****3 credits**

This course addresses the administrative and organizational responsibilities of leading a church music program. The course guides the student in their formation of a Biblically based leadership philosophy for music ministry.

**MUSC 425 Music Literature****3 credits**

In this course students will gain the foundational knowledge regarding research materials connected to the literature related to their chosen instrument and be able to analyze and recognize music for their instrument from all style periods. Prerequisite: Four semesters of for-credit private lessons or consent of instructor.

**MUSC 426 Choral Arranging****3 credits**

Formulating music ideas, original melodies, the combination of melody, rhythm and harmony into original works, counterpoint, scoring music for voice, scoring music for voice with accompaniment and arranging existing songs for a specific group or occasion. Prerequisite: MUSC 406/7 Music Theory IV and MUSC 409/7 Sight Singing & Ear Training IV. A music software/technology fee will be charged.

**MUSC 427 Ensemble Rehearsal Techniques****2 credits**

Students will learn techniques for teaching adult, youth and children's choral and instrumental ensembles both by note and rote. Basic conducting patterns and techniques will be implemented. Warm-ups and choral literature selection is emphasized. Prerequisite: MUSC 409/7 Sight Singing & Ear Training IV and MUSC 301/7 Basic Conducting, or consent of instructor.

**MUSC 495 Music Internship****3 credits**

This course provides practical experience in the field of music ministry. The student will work under the guidance of a faculty advisor but receive direction and assessment from an on-site field supervisor. Suggested locations for a music internship include a church, a Christian school music program, or other ministry-appropriate sites. Students will be asked to demonstrate administrative skills in a musical context as well as show their leadership skills by working with a variety of ensembles such as an adult choir, children's choir, small ensemble, or musician rehearsals. Prerequisite: Passed Sophomore Proficiency Exam.

**MUSC 499 Capstone: Senior Recital****1 credit**

All music students in their senior year will present a full recital (30-40 minutes) as approved by the private instructor and a faculty committee. The recital will consist of solo and/or ensemble literature from the core repertoire as chosen by the instructor. Students must pass a hearing in which they play the full program for the music faculty committee approximately 2-4 weeks before the scheduled recital. To be taken during the semester in which the recital is presented. Prerequisite: at least 7 semesters of private study or consent of instructor.

**ORGANIZATIONAL LEADERSHIP COURSES****LEAD 101 Judeo-Christian Perspectives on Leadership****3 credits**

This course explores the topic of leadership from a Christian perspective. It provides insight into the scope and challenge of modern leadership, and helps students identify and incorporate biblical principles into a variety of leadership contexts. Students will analyze biblical characters and apply outcomes to current modern-day leadership success in ministry and in the secular workforce. Specific attention will be given to analyzing Jesus Christ as a model for successful leadership.



**LEAD 301 Leadership and Management Theory****3 credits**

The purpose of this course is to review and build upon the student's basic understanding of leadership that has developed through prior courses by deepening their knowledge of leadership and managerial theory. Leadership and managerial theories, themes and developments will be examined both in historical and modern context with consideration given to application in a student's current context. Prerequisites: LEAD 101/7 Judeo-Christian Perspectives on Leadership and COMM 104 Diversity and Intercultural Communication, or permission of professor.

**LEAD 302 Introduction to American Church and Non-Profit Law****3 credits**

This course provides an overview of American non-profit law, including topics such as the formation of non-profit and tax-exempt organizations, clergy-penitent privilege, misconduct and abuse reporting and risk management for leaders. A framework is developed to help the student make informed decisions relative to seeking professional assistance in legal matter.

**LEAD 303 The Leader and Group Performance****3 credits**

This course provides students with the tools needed to analyze organizational challenges and influence the actions of individuals and groups for organizational development. Students gain a greater understanding of the function of formal and informal groups within the organization and how to become a more effective leader of smaller and larger groups. Prerequisites: LEAD 101/7 Judeo-Christian Perspectives on Leadership and COMM 104/7 Diversity and Intercultural Communication.

**LEAD 304 Organizational Ethics and Social Responsibility****3 credits**

This course will enhance the student's awareness of personal and organizational ethical issues that impact an organization's effectiveness. A Christian theological perspective will be used to analyze the leader's personal life and the actions of the organization he or she is a part of, relative to respect for employees, clients and society at large. The course will explore ethical decision-making models and strategies for fulfilling social responsibilities. Prerequisites: COMM 104/7 Diversity and Intercultural Communication.

**LEAD 305 Strategic Planning****3 credits**

This course will discuss the various components of strategic planning in an organizational environment. The roles of mission and vision and their relationship to organizational objectives and planning will be explored. The process of developing a strategic plan for an organization that utilizes critical thinking, collaboration and cooperation will be analyzed.

**LEAD 306 (COMM 306) Organizational Communication****3 credits**

This is an introductory course in organizational communication that covers basic topics in organizational communication scholarship and practice, including areas such as public relations, brand image, crisis resolution and product marketing. This course examines the theory and practical application of the communication process in organizations.

**LEAD 401 Team Leadership Development****3 credits**

The purpose of this course is to examine leadership concepts within the context of a team. We will explore the role of the leader of teams, the role of team members and the function of a team as a leadership unit. Significant attention will be given to techniques, delegation

and team interaction. Students will lead and be led in team experience as they combine theory and praxis. Prerequisites: LEAD 301/7 Leadership and Management Theory.

**LEAD 402 Leading Change for Organizational Development** **3 credits**

The purpose of this course is to examine the relationship between the leader and organizational change. Concepts and practices for leading change in an organizational or ecclesiastic context will be examined. Students will explore the purpose, resources, strategic plan and behaviors necessary for successful productive change. Prerequisites: LEAD 301/7 Leadership and Management Theory.

**LEAD 405 Church Administration** **3 credits**

Principles of leadership and management will be applied to the local church environment. The development and maintenance of relationships between paid and unpaid staff and congregants will be emphasized. Principles for effective development and management of staff, facilities and finance will be explored.

**LEAD 407 The Leader as Mentor and Coach** **3 credits**

The leadership skills of mentoring and coaching are examined, compared, contrasted and evaluated. Emphasis is placed upon learning to evaluate situational contexts to determine the most effective approach for the development of personnel and the enhancement of their organizational contribution. Prerequisites: LEAD 101/7 Judeo-Christian Perspectives on Leadership.

**LEAD 411 Lectures in Leadership** **3 credits**

Course offerings will vary based on instructor availability and number of offerings. This course can be taken for credit twice.

**LEAD 418 Organizational Leadership Independent Study** **3 credits**

Independent Study is designed as an enrichment for students who are able to direct their own learning. The subjects covered in the independent studies must usually be specialized areas of study not reflected in offered courses. See Independent Study Policy for more information.

**LEAD 495 Internship** **3 credits**

This course is designed to help students develop the practical skills needed in organizational leadership. Students will participate in supervised fieldwork structured by arrangement with field leaders in association with the professor. Students will gain experience by serving on a team, witnessing the interrelationship between leadership and management, and enhancing their knowledge and the skills and competencies needed for effective organizational leadership.

**LEAD 499 Capstone** **3 credits**

This course assists students in integrating learning from their degree program. The final project will be constructed around a contemporary leadership challenge. Students will be expected to utilize various methods of research in exploring their topic. Prerequisite: LEAD 101/7 Judeo-Christian Perspectives on Leadership.

## **PHILOSOPHY COURSES**

### **PHIL 102 Introduction to Philosophy**

**3 credits**

This course is designed to help the student understand what philosophy is and introduce the work, methods and tools of philosophers. It is designed to acquaint the student with the history of ideas with emphasis on the works of Plato, Aristotle, Plotinus, Augustine and Aquinas, and to a lesser extent Epicurus, Descartes, Hume, Kant, Bentham, Mill and Plantinga. The philosophical areas of metaphysics, epistemology and ethics will be introduced as will some of the issues related to the existence and nature of God, justification of knowledge claims, the mind-body problem and free will and determinism.

### **PHIL 104 Hermeneutics of the Word and the World**

**3 credits**

This course is an introduction to hermeneutics in the broader postmodern cultural context. Beginning with the pursuit of authorial intent of Scripture, the biblical text is employed to work toward creating a construct by which we may understand the world, the church and ourselves. Utilizing such a construct, students will work toward articulating a biblical perspective about moral, ethical and practical concerns of Christian faith and practice. Prerequisite: SYTH 101/7 Introduction to Pentecostal Theology.

### **PHIL 202 Ethics and Leadership**

**3 credits**

This course examines ethical decision-making models consistent with an Apostolic perspective and guides the student in analysis and application of the model to contemporary social issues.

### **PHIL 301 Christian Ethics**

**3 credits**

A study of theoretical and practical problems of moral conduct and proposed solutions with an emphasis upon the nature of ethics, values, rights, obligations and opportunities

## **POLITICAL SCIENCE COURSES**

### **POLI 201 (HIST 201) American Government**

**3 credits**

The purpose of this course is to introduce the fundamentals of American government and politics, particularly the major institutions and processes. This course aims to acquaint students with the complexities of the American political system and to assist them in developing skills and abilities in analyzing and evaluating issues and public policies in American politics.

## **PRACTICAL THEOLOGY COURSES**

### **PRTH 101 Spiritual Formation**

**3 credits**

This course provides the student the motivation, tools and practical application to mature as Christians. This course also includes instruction in the need for spiritual formation, the process of spiritual formation, the goal of spiritual formation, as well as instruction regarding the classic spiritual disciplines. Students may also be involved in small groups where they

will process on a personal level the classroom instruction. This course must be taken at Urshan College or transferred from an Apostolic Pentecostal college or equivalent training institute.

**PRTH 102 Fundamentals of Prayer**

**1 credit**

This course is designed to promote and enhance personal, corporate, and kingdom prayer by offering a biblical perspective on prayer, encouraging collaborative discussions about prayer, and including active participation in prayer.

**PRTH 103 Apostolic Life and Servant-Leadership**

**2 credits**

This course explores the elements of a spiritually meaningful life and emphasizes the personal significance of the College's Mission and Honor Code. In this course, students will be challenged to solidify their personal devotion to Jesus Christ, strengthen their spiritual disciplines, and develop a lifestyle of servant-leadership. This course must be taken at Urshan College or transferred from an Apostolic Pentecostal college or equivalent training institute.

**PRTH 105 Apostolic Calling**

**1 credit**

This course helps certificate students understand and discern God's calling in their life. Special attention is given to recognizing personal traits and abilities and their potential uses in the Kingdom of God.

**PRTH 112 Practices of Prayer**

**1 credit**

This course uses a blend of discussion and experiential exercises in the growth and implementation of the habit of daily prayer. Students will engage in daily prayer, reflect and implement suggestions from a prayer mentor, and demonstrate the ability to lead a prayer session in their pursuit to incorporate the spiritual discipline of systematic daily prayer into their lives. This course can be taken up to 4 times for credit. Prerequisite: PRTH 102/7 Fundamentals of Prayer.

**PRTH 301 Introduction to Preaching**

**3 credits**

This course includes a study of the whole arena of preaching; special consideration is given to the preacher, sermon preparation and sermon delivery. Emphasis will be placed on a foundational method of sermon construction. Students will develop their own sermon outlines and manuscripts. Prerequisite: COMM 102/7 Communication Skills.

**PRTH 302 Preaching Practicum**

**3 credits**

This course applies preaching principles in a workshop setting. The student concentrates on the design and delivery of sermons for a variety of specialized events. The instructor and peers critique preaching in the classroom. Prerequisite: PRTH 301/7 Introduction to Preaching.

**PRTH 303 Evangelistic Preaching**

**3 credits**

This course is a study of the theological, theoretical, and procedural principles at work in the construction and delivery of effective evangelistic sermons. Students will gain experience preaching Gospel-centered sermons and giving an effective altar call. The course will encourage experimentation with both proven and innovative evangelistic approaches.

Included is a look at revival preaching, duties of an evangelist, and altar mannerisms. Prerequisite: PRTN 301/7 Introduction to Preaching.

**PRTN 304 Expository Preaching**

**3 credits**

This course is designed to enable the student to understand, define, and construct an expository sermon. Students will gain experience explaining and applying a biblical passage and delivering a biblical sermon. Prerequisite: PRTN 301/7 Introduction to Preaching.

**PRTN 305 Women in Ministry**

**3 credits**

This course will study biblical passages often misunderstood and used as barriers to keep women from fully accepting their God-given call to minister as well as passages which portray and promote female ministry. Special attention will be given to a variety of ministry roles fulfilled by women in the Bible and in the modern Apostolic movement. This course will also explore the social implications and practical applications of women's role within the church. Students will gain a better understanding of how to affirm those whom God calls, whether male or female.

**PRTN 306 (PSYC 307) Pastoral Care and Counseling**

**3 credits**

This course offers an examination of the pastor's role as a shepherd. The course relies heavily on biblical anthropology and life span theory to design church programs and a pastoral approach to the diversity of shepherding challenges confronting a contemporary pastor.

**PRTN 307 (HUMS 307) Theology, Psychology, and Spirituality**

**3 credits**

This course will focus on the integration of theology, psychology, and spirituality through an Apostolic lens. Applications of these understandings will be applied to all dimensions of professionalism and practice.

**PRTN 308 Survey of Apostolic Preaching**

**3 credits**

This course is designed to enable the student to identify and articulate what makes a preached sermon distinctively Apostolic. In addition, the student will demonstrate the ability to create and preach a message in a manner that is distinctively Apostolic. This course is specifically aimed at the adult learner who has years of preaching experience.

**PRTN 309 Spiritual Leadership in the 21<sup>st</sup> Century**

**3 credits**

This course introduces the ministerial student to the work of the pastorate. The student studies the basic duties that are involved in directing and leading a church. Emphasis is on theocratic church government. Included in the course is a study of proper relationships which the minister should maintain including the minister's attitude toward self, the ministry, the church, his/her organization and society in general.

**PRTN 317 Lectures in Preaching**

**3 credits**

This course will discuss an issue in preaching history, theory, and/or practice and will emphasize the distinctive Apostolic understandings and contributions to the larger discussion. Course offerings will vary based on instructor availability and number of offerings. This course can be taken for credit twice. Prerequisite: Junior status or permission of instructor. Prerequisite: PRTN 301/7 Introduction to Preaching.

**PRTH 321 Youth and Family Ministry****3 credits**

This course introduces students to the entire family as a ministry focus, and how we can practically improve parent-student relationships through church, para-church, school and professional settings. Students will develop strategies for ministering to today's youth culture and for interacting with parents through sound theological, cultural and educational contemplation.

**PRTH 322 (EDUC 322) Discipleship in the Local Church****3 credits**

This course is an overview of discipleship responsibility and opportunity in the local church. Discipleship will be introduced, and students will be equipped to utilize teaching and preaching methodologies in the church to disciple church constituents from the youngest child to the senior adult. Prerequisite: PRTH 101/7 Spiritual Formation.

**PRTH 408 Pastoral Leadership and Ethics****3 credits**

This course will discuss clergy identity, roles, and responsibilities related to a variety of ethical and leadership issues faced in congregational ministry, including confidentiality, clergy misconduct, collegiality with professional peers, and the ethics of preaching, counseling, and community presence within the theological framework of Apostolic servant-leadership.

**PRTH 417 Lectures in Practical Theology****3 credits**

This course will present a current issue impacting church life and mission and will emphasize the distinctive Apostolic understandings and contributions to the larger discussion. Course offerings will vary based on instructor availability and number of offerings. This course can be taken for credit twice. Prerequisite: Junior status or permission of instructor.

**PRTH 418 Practical Theology Independent Study****3 credits**

Independent study is designed as an educational enrichment for students who direct their own learning. The subjects covered in the independent studies must usually be specialized areas of study not reflected in offered courses. See Independent Study Policy for more information. Prerequisite: Permission of the Instructor and the Program Director.

**PRTH 495 Internship****3 credits**

This course is designed to help students develop the practical skills needed in local church ministry, gaining experience in management, interpersonal, and communication skills needed for effective ministry. Students participate in supervised field work structured by arrangement with field leaders in association with the professor. Prerequisite: Junior Status.

**PRTH 499 Capstone****3 credits**

This course is designed to help students demonstrate integrated knowledge and growth by developing a final project constructed around a leadership challenge faced in the contemporary church.

**PSYCHOLOGY COURSES****PSYC 102 General Psychology****3 credits**

This course is an introduction to the field of psychology. Psychology is a very broad field that overlaps with biology, philosophy, mathematics and sociology. As the study of individual humans, psychology reveals a great deal about sin and grace at work in our thoughts, feelings, behaviors and relationships. Psychology benefits the student's understanding of human nature and improves interactions with other people.

**PSYC 203 (SOSC 203) Group Dynamics**

**3 credits**

The purpose of this course is to develop a framework for the processes and functions of group dynamics. Group development, interaction, guidance and theory will be studied and applied. Leadership styles, techniques and roles will also be examined. Prerequisite: SOSC 101/7 Introduction to Sociology.

**PSYC 204 Conflict Management and Resolution**

**3 credits**

This course explores the topic of conflict management and resolution from a corporate and ecclesiastical perspective. Students will examine factors that contribute to interpersonal conflict, miscommunication, and the steps to resolution. Specific focus will be given to the skills needed to mitigate conflict within a leadership team and pursue productive resolution of conflict.

**PSYC 205 (EDUC 203) Developmental Psychology I**

**3 credits**

This course is a study of human physical, emotional, cognitive, social, and spiritual growth and development from conception through childhood. Prerequisite: PSYC 102/7 General Psychology.

**PSYC 206 (EDUC 204) Developmental Psychology II**

**3 credits**

This course is a study of human physical, emotional, cognitive, social, and spiritual growth and development from the adolescent years through adulthood. Transitions and contemporary challenges facing individuals at these stages are examined. Prerequisite: PSYC 205/7 Developmental Psychology I.

**PSYC 301 Social Psychology**

**3 credits**

This course examines human behavior in the social context. The influences of a variety of human interactions will be considered including family, church and other small and larger groups. Further consideration will be given to culture, mass and social media and leadership, as well as socio-economic factors. A focus will be how these inputs into the life of an individual affect attitudes and behavior. Prerequisite: PSYC 102/7 General Psychology.

**PSYC 303 Psychology of Personality I**

**3 credits**

This course introduces the student to the study of personality. Theories of personality and how personality is assessed will be discussed. Topics to be considered include the interrelationship between personality, cognition, values, motivation and the decision-making process. A focus of the course will be gaining appreciation and understanding of self and the uniqueness of others. Prerequisite: PSYC 102/7 General Psychology.

**PSYC 304 Psychology of Personality II**

**3 credits**

This course continues the study of personality, especially the role of personality in key interpersonal relationships, including marriage, parenting and employment. Prerequisite: PSYC 303/7 Psychology of Personality I.

**PSYC 305 Abnormal Psychology****3 credits**

This course is a study of the major mental disorders, including anxiety disorders, dissociative disorders, disorders of mood, psychosomatic disorders and personality disorders.

Information pertaining to the etiologic, symptomatic and therapeutic alternatives will be presented. Prerequisite: PSYC 102/7 General Psychology

**PSYC 306 (COUN 303) Multicultural Counseling****3 credits**

This course examines theories and research in the study of psychosocial issues of racial, ethnic and cultural groups, as well as an exploration of the relationship of race, culture and social class in psychological development. Prerequisite: PSYC 102/7 General Psychology

**PSYC 307 (PRTH 306) Pastoral Care and Counseling****3 credits**

This course offers an examination of the pastor's role as a shepherd. The course relies heavily on biblical anthropology and life span theory to design church programs and a pastoral approach to the diversity of shepherding challenges confronting a contemporary pastor.

**PSYC 402 (EDUC 402) Educational Psychology****3 credits**

This course is primarily designed for prospective teachers, parents, and others working with school age children and adolescents, and the following topics will be discussed: (1) Child and adolescent development (social developmental theory, cognitive development, and age-level characteristics of children and adolescents), (2) Measurement and evaluation of classroom learning, and (3) Learning and cognition influences on the learning process (behavioral & cognitive learning, emotional aspects of learning, and perspectives on motivation). Prerequisite: PSYC 102/7 General Psychology.

**PSYC 404 (BUSN 404) Industrial and Organizational Psychology****3 credits**

This course introduces the student to the scientific study of employees and workplaces within the organization. I/O psychology's objective is to improve organizational effectiveness and the wellbeing of employees through intentionality in hiring practices, training, motivation, job design and leadership. The effect of work environment and organizational culture and behavior will be considered. Prerequisite: PSYC 102/7 General Psychology.

**PSYC 406 Exceptional Children****3 credits**

This course provides an overview of the different categories of exceptionality. Students will be introduced to special education laws and their implications for delivery systems, transition plans, and identification and placement procedures. Prerequisite: PSYC 102/7 General Psychology.

**SOCIAL SCIENCES COURSES****SOSC 101 Introduction to Sociology****3 credits**

This course is an introduction to sociology as a way of understanding the world. Sociology is a field of study that explains social, political, and economic phenomena in terms of social structures, social forces, and group relations. It will introduce you to the field by focusing on



several important sociological topics, including socialization, culture, the social construction of knowledge, inequality, race and ethnic relations, poverty, political sociology, and sociology of religion.

**SOSC 201 Marriage & Family**

**3 credits**

Using the Bible as a basis, correct principles in establishing a Christian home are taught, including husband-wife relationship, parent-child relationship and the parent's relationship with other social institutions such as the church, school and society.

**SOSC 203 (PSYC 203) Group Dynamics**

**3 credits**

The purpose of this course is to develop a framework for the processes and functions of group dynamics. Group development, interaction, guidance and theory will be studied and applied. Leadership styles, techniques and roles will also be examined. Prerequisite: SOSC 101 Introduction to Sociology.

**SOSC 303 Social Research Methodologies**

**3 credits**

This course introduces social research methods. Emphasis is on formulating research questions, developing search and data-gathering strategies and interpreting research in the areas of human services, social work, counseling and psychology. Students analyze current research and present their findings. Prerequisite: MATH 301/7 Intro to Statistics.

**SOSC 401 Human Diversity & Social Justice**

**3 credits**

This course will explore the local and global interconnections of justice, oppression, and strategies to promote human and civil rights. It considers how social and economic justice practices can be applied to organizations, institutions and society to ensure that basic human rights are distributed equitably and without prejudice. Prerequisite: COUN 101/7 Introduction to Counseling.

**SYSTEMATIC THEOLOGY COURSES**

**SYTH 101 Introduction to Pentecostal Theology**

**3 credits**

This course presents systematic theology as a spiritual and intellectual discipline for knowing God, evaluating Christian life and thought and living for God's glory. The historical development and fundamental doctrines of Oneness Pentecostalism are carefully examined.

**SYTH 103 Introduction to Apologetics**

**3 credits**

This course provides a sound defense of general Christian doctrines such as the compatible relationship of faith and reason, the existence of God, the special creation of the physical universe and the inspiration and historicity of Scripture.

**SYTH 201 Theology I**

**3 credits**

This course begins a systematic overview of the major Christian traditions and doctrines with emphasis on developing a Oneness Pentecostal perspective. The course will specifically cover the doctrines of revelation, theology proper, anthropology and hamartiology. Prerequisite: SYTH 101/7 Introduction to Pentecostal Theology.

**SYTH 202 Theology II****3 credits**

This course is a continuation of the overview of major Christian traditions and doctrines begun in Theology I. The course will specifically cover soteriology (including Christology), ecclesiology and eschatology (including angelology), again focusing on developing a Oneness Pentecostal perspective. Prerequisite: SYTH 201.7 Theology I.

**SYTH 301 Pneumatology****3 credits**

This course is a systematic study of the doctrine of the Holy Spirit from an Oneness Pentecostal perspective in contrast to other Christian views of the same subject. The course will examine the biblical teaching on the Spirit of God in both the Old and New Testaments; the Oneness Pentecostal understanding of the Spirit within the larger contemporary theological conversation; the doctrine of the Spirit in relation to the other areas of theological investigation; and classic spiritual disciplines as a key element of theological and spiritual development. Prerequisite: SYTH 202/7 Theology II.

**SYTH 302 Christology****3 credits**

This course is a systematic study of the person and work of Christ from an Oneness Pentecostal perspective in contrast to other Christian views of the same subject, especially contrasting the Oneness and Trinitarian views. The course will examine biblical teaching, analyze historical developments and the larger contemporary theological conversation and connect Christology to other areas of theological investigation. Prerequisite: SYTH 202/7 Theology II.

**SYTH 304 Eschatology****3 credits**

This course integrates the Bible, theology and the historical sweep of interpretation from Old Testament Judaism to modern Pentecostalism. This study includes both life after death and an expectation of the end of the world by seeing prophecy as “God’s story.” Specific to a study of “end times” is the changing notion of “the Day of the LORD” and the expectation of the Parousia. Prerequisite: SYTH 202/7 Theology II.

**SYTH 417 (BIBL 417) Lectures in Biblical Theology****3 credits**

This course will present a theological and/or Scriptural theme and will emphasize the integration of theological and exegetical skills through a distinctive Apostolic hermeneutic. Course offerings will vary based on instructor availability and number of offerings. This course can be taken for credit twice. Prerequisite: Junior status or permission of instructor.

**SYTH 418 Systematic Theology Independent Study****3 credits**

Independent study is designed as an educational enrichment for students who direct their own learning. The subjects covered in the independent studies must usually be specialized areas of study not reflected in offered courses. See Independent Study Policy for more information.

# URSHAN COLLEGE PERSONNEL

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## **ADMINISTRATION**

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B.A., Rice University

J.D., University of Texas

M.Th., University of South Africa

Th.D., New Testament, University of South Africa

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M.A., Clinical Psychology, Wheaton College

M.A., Biblical Studies, Wheaton College

D.Min., Regent University (ABD)

D.S.L., Regent University

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A.A., Missions, Christian Life College

B.A., Bible and Theology, Christian Life College

M.A., Professional Counseling, Liberty University

Ed.D., Community, Care, and Counseling-Marriage and Family Cognate, Liberty University (in progress)

### Ashley Chancellor, Chief Financial Officer

B.A., Business Administration and Management, Missouri Baptist University

M.B.A., Missouri Baptist University

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B.A., History, University of Missouri-St. Louis

M.B.A., Business Administration with Human Resources Management, University of Phoenix

P.H.R., Professional in Human Resources, Human Resources Certification Institute

S.H.R.M.-C.P., Certified Professional, Society of Human Resource Management

I.P.M.A.-S.C.P., Senior Certified Professional, International Public Management Association for Human Resources

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B.M., Trumpet Performance, Southeast Missouri State University

M.M., Music Education, Boston University

D.M.A., Music Education, University of Houston

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A.A., Theology, Christian Life College

B.A., Psychology, St. Louis University

M.P.C., Andersonville Theological Seminary

M.Div., Liberty Baptist Theological Seminary

D.Min., The Preacher and the Message, Gordon-Conwell Theological Seminary (in progress)

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Ed.D., K-12 School Leadership, Regent University

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